



**OFFICE OF THE MATRUSHAKTI MAHILA MAHASANGHA
BLOCK LEVEL FEDERATION, BOUDH BLOCK**

ADVERTISEMENT

Letter no: 605

Date: 08.12.2023

The Matrushakti Mahila Mahasangha Block Level Federation ,Boudh Block At/Po-Mursundi ,Block office Block/District -Boudh Pin- 762014 .Applications are invited for CRP-CM to be engaged for the following positions of Community Support Staff .A candidate can Download their application form at <https://www.boudh.nic.in> .

Community Support Staff	CLF	No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
CRP- CM	Gobindpur CLF (Khuntabandh GPLF)	1	10 th Pass	Rs.3000/-

Other Eligibility Criteria:

- Should be a woman and an SHG member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age: minimum 18 years
- Domicile: Residence of the same village/cluster in case of CRP-CM.

GENERAL TERMS & CONDITIONS

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum-Executive Officer.
- 2) Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at **BLF Office within the timeline**. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized

institutions.

- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/GPLF/ BLF/Government.
- 9) **The last date of receipt of application is 22.12.2023 by 05.30 pm.**

Rajda Behera
President

Matrushakti Mahila Mahasangha BLF

ସଭାପତି
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ବଉଦ ବ୍ଲକ

Memo: - 606

Copy submitted to CDO-cum-EO, Zilla Parisad, Boudh /DSWO, Boudh /DPM/DPC MS Boudh for favour of kind information .

Golapi Bhoi
Secretary

Matrushakti Mahila Mahasangha BLF

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Date:- 08.12.2023

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President

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Memo: - 607

Copy submitted to Chief Information Officer, Boudh for favour of kind information with request to web host the notice in <https://www.boudh.nic.in> NIC Portal of Boudh District.

Golapi Bhoi
Secretary

Matrushakti Mahila Mahasangha BLF

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Date:- 08.12.2023

Rajda Behera
President

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Memo: - 608

Copy submitted to Chairperson/Vice Chairperson, Boudh Sadar Block/ Sarpanch & PS Member of Khuntabandh GP for favour of kind information.

Golapi Bhoi
Secretary

Matrushakti Mahila Mahasangha BLF

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Rajda Behera
President

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Golapi Bhoi
Secretary

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Memo:- 609

Date:- 08.12.2023

Copy submitted to Block Development Officer, Boudh /Child Development Project Officer, Boudh for favour of kind information with a request to publish the notice in respective office notice board.

Rajata Behera
President

Gulabati Bhoi
Secretary

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Memo:- 610

Date:- 08.12.2023

Copy submitted to Block Project Manager/Block Project Coordinator, Boudh Block for favour of kind information with a request to oversee entire selection process of community cadres.

Rajata Behera
President

Gulabati Bhoi
Secretary

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Memo:- 611

Date:- 08.12.2023

Copy submitted to concern Lady Supervisor, ICDS Boudh for favour of kind information with a request to publish the notice in Gobindpur AWCs.

Rajata Behera
President

Gulabati Bhoi
Secretary

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Memo:- 612

Date:- 08.12.2023

Copy submitted to PEO (khuntabandh) under Boudh Sadar Block for favour of kind information with a request to publish the G.P. notice board.

Rajata Behera
President

Gulabati Bhoi
Secretary

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Memo:- 613

Date:- 08.12.2023

Copy submitted to President/Secretary Khuntabandh GPLFs for favour of kind information with a request to publish the notice in the GPLF office notice board & respective CLFs.

Rajata Behera
President

Gulabati Bhoi
Secretary

Matrushakti Mahila Mahasangha BLF
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ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: _____ **Name of the GPLF:** _____

Name of the Bank Branch (Bank Mitra): _____ **Name of the Block:** _____

A	Personal Information		
1	Full Name of the Applicant		<i>Paste recent passport size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen () / SEBC () / SC () / ST () / Minority ()	
8	Economic Category (Please tick valid option)	Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()	
9	Special Category (Please tick valid option)	PwD () / Orphan () / PVTG ()	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B. Educational Qualification <i>(Self attested photocopy of Certificates & Marksheets to be attached)</i>							
Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience <i>(Self attested photocopy of experience certificates and relevant documents to be attached)</i>					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark \checkmark in appropriate column)			
Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

Cut from Here  -----

Acknowledgement

Application No: _____

I Ms/Smt..... acknowledge receipt of application of
Ms/Smt..... for the position of for
..... CLF GPLF.....
under.....BLF on date..... at

Full Name & Signature of receiver

With seal and stamp

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 th class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement