

ସଶକ୍ତମହିଳା! ସଶକ୍ତ ଓଡ଼ିଶା

OFFICE OF THE SPTAMATRUKA BLOCK LEVEL
FEDERATION, JAJPUR BLOCK

ADVERTISEMENT

Letter No.....56.....

Date.....12.12.23

The Sptamatruka Block Level federation, Jajpur, AT- Jajpur (Inside Jajpur Block Office Premises), Po-Jajpur, Dist Jajpur, Pin-755001 , Application are invited BankMitra to be engaged of Cuttack Central Co-Operative Bank(CCCB),Jajpur of Jajpur Block in prescribed format from eligible Female Candidates. A candidate can download their applications form at <http://jajpur.nic.in> for the following post with performance incentives details are given below.

Sl. No.	Community Support Staff	BANK	No. Of Vacancy	Minimum Educational Qualification	Performance incentive
1	BANK MITRA	CCCB	1	12 th Pass/ Intermediate/ +2 Pass	Rs.6000/-

Other Eligibility Criteria.

Should be a woman and an SHG member. Should be able to read and write odia. Well conversed with local language/dialect. Age: minimum 18 years on the date of advertisement. Domicile: Resident of the same service area of concerned Bank in case of Bank Mitra.

Susama Pani
Secretary I
ସପ୍ତମାତ୍ରୁକା ବ୍ଲକ୍ ଲେଭେଲ୍ ଫିଡେରାସନ୍
Block Level Federation
Jajpur

Saraswati Bai
President
ସପ୍ତମାତ୍ରୁକା ବ୍ଲକ୍ ଲେଭେଲ୍ ଫିଡେରାସନ୍
Block Level Federation
Jajpur

GENERAL TERMS AND CONDITIONS

1. Application form and work description for each position are available at GPLF/BLF office. Candidates may download the application form and job profile from the website of Chief Development Officer-cum-Executive Officer.

2. Self-attested documents in support of identity, qualification, experience etc. As per the check list have to be submitted along with the application form at BLF Office within the time line. Original documents shall be produced as and when required.
3. The selection process will consists of short listing of candidates on basis of minimum eligiblity criteria, Academic quallfications, Experience and other socio-economic cum special category.
4. The prescribed eligibility condition viz age, qualification and experience etc. should have been acquired as on date of notice, qualification should be approved from recognized institutions.
5. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
6. Applicant shall mention the correct and active mobile number and email ID in the application form.
7. CLF/GPLF/BLF has all the rights to cancel selection process at any level of selection process.
8. The candidate has no right to clam for permanent job with concerned CLF/GPLF/BLF/Government.
9. The Last date of application is ~~02/01/20~~ by 5.30 PM.

Susama Pani

ସଂପାଦକ,
ସପ୍ତମାତୃକା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ
Secretary
Saptamatruka
Block Level Federation
Jajpur

Saraswati Bai
ସଭାନେତ୍ରୀ
ସପ୍ତମାତୃକା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ
President
Saptamatruka
Block Level Federation
Jajpur

Memo No.....57.....

Date...13-12-23

Copy submitted to CDO-cum-EO, Zilla Parisad, Jajpur/ DSWO, Jajpur for favour of kind information.

Susama Pani

ସଂପାଦକ,
ସପ୍ତମାତୃକା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ
Secretary
Saptamatruka
Block Level Federation
Jajpur

Saraswati Bai
ସଭାନେତ୍ରୀ
ସପ୍ତମାତୃକା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ
President
Saptamatruka
Block Level Federation
Jajpur

Memo No.....58.....

Date...13-12-23

Copy submitted to District Information Officer, Jajpur for favour of kind information with request to web host the notice in <http://jaipur.nic.in> NIC portal of jajpur District.

Secretary
Saptamatruka
Block Level Federation
Jajpur

President
Saptamatruka
Block Level Federation
Jajpur

ANNEXURE-III

Sl. No.	Par
a.	
1.	
2.	

Memo No.....59.....

Date.....13-12-23

Copy submitted to the Chairperson/Vice- Chairperson, Jajpur Block, All ZP member under Jajpur Block , All PS Members under Jajpur PS & all Sarpanchas under Jajpur Block for favour of kind information.

Susama Pani
Secretary
Saptamatruka
Block Level Federation
Jajpur

Saraswati Bai
President
Saptamatruka
Block Level Federation
Jajpur

Memo No.....60.....

Date.....13-12-23

Copy submitted to Block Development Officer, Jajpur , CDPO, Jajpur , for favour of kind information with request to publish the notice in respective office notice board.

Susama Pani
Secretary
Saptamatruka
Block Level Federation
Jajpur

Saraswati Bai
President
Saptamatruka
Block Level Federation
Jajpur

Memo No.....61.....

Date.....13-12-23

Copy submitted to DPM,OLM Jajpur/ DPC Mission Shakti, Jajpur for favour of kind information.

Susama Pani
Secretary
Saptamatruka
Block Level Federation
Jajpur

Saraswati Bai
President
Saptamatruka
Block Level Federation
Jajpur

Memo No.....62.....

Date.....13-12-23

Copy submitted to BPM, OLM & BPC (MS), Jajpur for favour of information with a request to overall see entire selection process of Community Support Staff of all GPLF mentioned GP.

Susama Pani
Secretary
Saptamatruka
Block Level Federation
Jajpur

Saraswati Bai
President
Saptamatruka
Block Level Federation
Jajpur

CHECKLIST OF No. 62

President Date... 13.12.23

Copy submitted to Lady Supervisor (All), ICDS, Jajpur Block for Information request to publish the Notice in all AWCs in mentioned GP.

Susoma Pani Secretary Saptamatruka Block Level Federation Jajpur

Saraswati Bai President Saptamatruka Block Level Federation Jajpur

Memo No. 64 Copy submitted to PEOs (Concerned) Under Jajpur Block for Favour of Information with Publish the Notice in GP Notice Board in Mentioned GP.

Date... 13.12.23

Susoma Pani Secretary Saptamatruka Block Level Federation Jajpur

Saraswati Bai President Saptamatruka Block Level Federation Jajpur

Memo No. 65 Copy submitted to President & Secretary, Concerned GPLFs for information with request to publish the notice in GPLF Office.

Date... 13.12.23

Susoma Pani Secretary Saptamatruka Block Level Federation Jajpur

Saraswati Bai President Saptamatruka Block Level Federation Jajpur

ସାପ୍ତମାତ୍ରକ

ସଶକ୍ତମହିଳା! ସଶକ୍ତ ଓଡ଼ିଶା

OFFICE OF THE SAPTA MATRUKA BLOCK LEVEL FEDERATION, JAIPUR BLOCK

Letter No.....୧୫.....

Date.....୧୩.୦୩.୧୯

ପ୍ରାପ୍ତେଷୁ,

ସଭାନେତ୍ରୀ/ ସମ୍ପାଦିକା

ସମସ୍ତ ପ୍ରାମ ପଂଚାୟତ ସ୍ତରୀୟ ସଂଘ (26 ଗୋଟି) ଯାଜପୁର ବ୍ଲକ୍

ବିଷୟ: ମହାସଂଘ ର ବ୍ୟାଙ୍କ ମିତ୍ର କର୍ମଚାରୀ ଚୟନ ନିମନ୍ତେ ଚୟନ କମିଟି ସଭ୍ୟା କ ତାଲିକା ପ୍ରଦାନ ସମ୍ବନ୍ଧେ।

ମହାଶୟା,

ଆପଣଙ୍କ ଅବଗତ ଏବଂ ବିଚ୍ଛିତ୍ତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ନିମନ୍ତେ ଜଣାଯାଇଛି କି ଆପଣଙ୍କ ନିବେଦନ ଅନୁସାରେ ସପ୍ତ ମାତ୍ରକା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ, ଯାଜପୁର ବ୍ଲକ୍ ଦ୍ୱାରା Cuttack Central Co-operative Bank (CCCB) ଯାଜପୁର ଶାଖା ନିମନ୍ତେ ବ୍ୟାଙ୍କ ମିତ୍ର କର୍ମଚାରୀ ଚୟନ ପାଇଁ ନୋଟିସ ପତ୍ର ସଂଖ୍ୟା- MSD/୪୦, ତା- ୧୩.୦୩.୧୯, କରାଯାଇଛି । ନୋଟିସ ଅନୁସାରେ ଆବେଦନ ର ଶେଷ ତାରିଖ ଆସନ୍ତା ୧୩.୦୩.୧୯ ରଖାଯାଇଛି। ଆପଣଙ୍କ ଦ୍ୱାରା ପ୍ରଦତ୍ତ କରଯାଇଥିବା ପତ୍ର ଅନୁସାରେ ଖାଲି ଥିବା ବ୍ୟାଙ୍କ ମିତ୍ର କର୍ମଚାରୀ ବ୍ୟାଙ୍କ ମିତ୍ର (Bank Mitra) ପଦବୀ ପୂରଣ ନିମନ୍ତେ ଆବେଦନ ପତ୍ର ଗୁଡ଼ିକର ଯାଞ୍ଚ ଓ ଚୟନ ପାଇଁ ଚୟନ କମିଟି ର ଆବଶ୍ୟକ ରହିଛି। ଏଣୁ ଚୟନ କମିଟି ସଭ୍ୟା କ ତାଲିକା ଏହି ପତ୍ର ପାଇବାର ୩ ଦିନ ମଧ୍ୟରେ ଏକ ଲିଖିତ କପି ପଞ୍ଚୟତ ସ୍ତରୀୟ ସଂଘ ର ପତ୍ର ଦ୍ୱାରା ନିମ୍ନ ସ୍ୱାକ୍ଷର କାରୀ କ କାର୍ଯ୍ୟାଳୟ ରେ ଦାଖଲ କରିବାକୁ ଅନୁରୋଧ କରାଗଲା। ଚୟନ କମିଟି ର ସଭ୍ୟା କ ତାଲିକା ପ୍ରତି ପଦ ପାଇଁ ନିମ୍ନ ନିୟମ ଅନୁସାରେ ଚୟନ କରିବେ।

1. ବ୍ୟାଙ୍କ ମିତ୍ର (BM) ପାଇଁ ଚୟନ କମିଟି

୧. ୨ ଜଣ (ସଭାନେତ୍ରୀ ଏବଂ ସମ୍ପାଦିକା) , ସପ୍ତ ମାତ୍ରକା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ, ଯାଜପୁର

୨. ୨ ଜଣ (ସଭାନେତ୍ରୀ ଏବଂ ସମ୍ପାଦିକା) ପ୍ରତି ପଂଚାୟତ ସ୍ତରୀୟ ମହାସଂଘ ରୁ ୨ ଜଣ ଲେଖା

(ବ୍ୟାଙ୍କ ର ସେବା ଅଂତଳ ଜିପି ଅନୁସାରେ ଯାହା ନୋଟିସ ରେ ଉଲ୍ଲେଖ ଅଛି)

ବିଦ୍ର: 1. ଯଦି କୌଣସି ଆଞ୍ଚଳିକ ମଞ୍ଚ ଓ ମହାସଂଘ ର ସଭାନେତ୍ରୀ, ସମ୍ପାଦିକା ଓ କାର୍ଯ୍ୟକାରୀ ସଭ୍ୟା ମାନେ ଖାଲିଥିବା କୌଣସି ପଦବୀ ପାଇଁ ଆବେଦନ କରିଥାନ୍ତି କିମ୍ବା ତାଙ୍କର କୌଣସି ସମ୍ପର୍କୀୟ ଆବେଦନ କରିଥାନ୍ତି ତେବେ ସେ ଏହି ଚୟନ କମିଟି ର ସଦସ୍ୟା ହୋଇ ପାରିବେ ନାହିଁ । ତାଙ୍କ ବଦଳରେ ଅନ୍ୟ କାର୍ଯ୍ୟକାରୀ ସଭ୍ୟା ଆଞ୍ଚଳିକ ମଞ୍ଚ ଓ ମହାସଂଘରୁ ଚୟନ ହେବେ। ସେହି ପରି ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ ର ସଭାନେତ୍ରୀ ଓ ସମ୍ପାଦିକା ଏବଂ କାର୍ଯ୍ୟକାରୀ ସଭ୍ୟା ମାନେ ଖାଲିଥିବା କୌଣସି ପଦବୀ ପାଇଁ ଆବେଦନ କରିଥାନ୍ତି କିମ୍ବା ତାଙ୍କର କୌଣସି ସମ୍ପର୍କୀୟ ଆବେଦନ କରିଥାନ୍ତି ତେବେ ସେମାନେ ମଧ୍ୟ ଏହି ଚୟନ କମିଟି ର ସଦସ୍ୟା ହୋଇ ପାରିବେ ନାହିଁ , ତାଙ୍କ ପରିବର୍ତ୍ତେ ଅନ୍ୟ କାର୍ଯ୍ୟକାରୀ ସଭ୍ୟା ଚୟନ କମିଟି ରେ ରହିବେ।

1. ନିମ୍ନ ଫର୍ମାଟ ଅନୁସାରେ ଚୟନ କମିଟି ତାଲିକା ପ୍ରଦାନ କରିବେ

ବ୍ୟାଙ୍କ ମିଡ (BM) ପାଇଁ ଚୟନ କମିଟି

କ୍ର. ନ	ଗ୍ରାମ ପଞ୍ଚୟତ ନାମ ବ୍ୟାଙ୍କ ସେବା ଅଂଚଳ (Bank service area) ର	ମହାସଂଘ ନାମ	ଚୟନ କମିଟି ସଭ୍ୟାଙ୍କ ନାମ	ପଦବୀ

ଏହା ଆପଣଙ୍କ ଅବଗତ ଓ ବିହିତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ପାଇଁ ପଠାଗଲା।

Susama Pani

ସଂପାଦିକା

ସପ୍ତମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ
ସମ୍ପାଦିକା

ସପ୍ତ ମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ, ଯାଜପୁର

Saraswati Bai

ସଭାନେତ୍ରୀ

ସପ୍ତମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ

ସଭାନେତ୍ରୀ

ସପ୍ତ ମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ, ଯାଜପୁର

ପରିପତ୍ର ସଂଖ୍ୟା- 68 ତା- ୧୩/୧୨/୨୦୧୯

ଏହାର ଏକାକିତା ନକଲ ସମସ୍ତ ଆଞ୍ଚଳିକ ମଞ୍ଚ ଓ ଅବଗତ ଓ ବିହିତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ନିମନ୍ତେ ପଠାଗଲା।

Susama Pani

ସଂପାଦିକା

ସପ୍ତମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ
ସମ୍ପାଦିକା

ସପ୍ତ ମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ, ଯାଜପୁର

Saraswati Bai

ସଭାନେତ୍ରୀ

ସପ୍ତମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ
ସଭାନେତ୍ରୀ

ସପ୍ତ ମାତୃକା ବୁକ୍ ଓଭରସି ମହାସଂଘ, ଯାଜପୁର

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 th class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

Saraswati Bai
 ସରାସ୍ୱତୀ ବା
 ସମ୍ପ୍ରଦାୟର ବୁକ୍ସରୀୟ ମହାସଭା

Susama Panigrahi
 ସୁସାମା ପାଣିଗ୍ରାହୀ
 ସମ୍ପ୍ରଦାୟର ବୁକ୍ସରୀୟ ମହାସଭା

ANNEXURE-IV TIMELINE FOR SELECTION OF COMMUNITY SUPPORT STAFF

Sl. No	Activity	Timeline	Date	Responsibility
a.	b.	c.	d.	e.
1.	Notification at Block Office, CDPO Office, BLF Office, GPLF Office, GP Office, Anganwadi centre of concerned village for CRP-CM position and all Anganwadi centers of GP for concerned Community Support Staff from website of Chief Development Officer-Cum-Executive Officer (CDO-cum-EO)	Day 1		BLF/GPLF EC OLM + Chief Development Officer-Cum-Executive Officer for publication in the website
2.	Last date of receipt of Applications	Day 15		BLF
3.	Recording of all applications in prescribed register	Day 1 to day 15		BLF
4.	Preparation of list of candidates	Day 20		BLF
5.	Display of list of candidates at BLF, GPLF and CLF (for CRP-CM)	Day 22		Selection Committee (at BLF)
6.	Submission of grievance (at Block Office)	Day 23 to day 29		BDO
7.	Hearing of grievances of candidate/s	By the day 30 to day 34		BDO
8.	Document Verification by selection committee	By the day 35 to day 44		Selection Committee (at BLF)
9.	Preparation of Final merit list (at BLF)	By the day 45		Selection Committee (at BLF)
10.	Resolution made at GPLF	By the day 50		GPLF
11.	Display of Final merit list at BLF, GPLF and CLF (for CRP-CM only)	By the day 51		BLF and GPLF
12.	Issue of Offer letter	By the day 53		GPLF

Saraswati Bai
ସରାସ୍ୱତୀ
ସପ୍ତମାତୃକା ବୁକ୍ସରୀସ୍ ମହାସଂଘ

Susama Panigrahi
ସୁସମା ପାଣିଗ୍ରାହୀ
ସପ୍ତମାତୃକା ବୁକ୍ସରୀସ୍ ମହାସଂଘ

EXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: _____ Name of the GPLF: _____

Name of the Bank Branch (Bank Mitra): _____ Name of the Block: _____

A		Personal Information	
1	Full Name of the Applicant		<i>Paste recent size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen () / SEBC () / SC () / ST () / Minority ()	
8	Economic Category (Please tick valid option)	Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()	
9	Special Category (Please tick valid option)	PwD () / Orphan () / PVTG ()	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)

No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark <input checked="" type="checkbox"/> in appropriate column)

No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

cut from Here

Acknowledgement

Application No: _____

I Ms/Smt..... acknowledge receipt of application of
Ms/Smt..... for the position of for
..... CLF GPLF.....
under.....BLF on date..... at

Full Name & Signature of receiver

With seal and stamp