

NEEDS ADVISOR (Land)

NALCO a Leading Navratna PSU of global repute is in the process of expansions through various brown-field, green-field projects & joint ventures intends to fill-up one position of **Advisor(Land)** on full time contract basis for a period of one year which may be extended/curtailed based on the performance and requirement.

The details of the position are as under:

Position: ADVISOR (Land)
Upper Age Limit: 63 years as on 31/12/2023
Place of Posting: NALCO, Corporate Office, Bhubaneswar.
Remuneration & benefits: In the range of Rs.60,000/-to Rs.80,000/- per month. The accommodation, TA/DA in case of official tour, telephone, leave facility etc. based on the profile of the candidate.

Educational Qualification: Graduate in any Discipline. Candidates having Post Graduate Degree/Diploma in Management and/or Law would be preferred.

Required Experience:

Essential:

Should have worked as a Class-I official of Odisha Administrative Services (SAG) or above or Class-I official in Central Govt. He/she should have extensive knowledge on the process flow & Procedure involved for, land acquisition, statutory provisions & requirements and other activities relating to the land acquisition.

Desirable:

Working exposure in KBK areas for more than 05 years out of which at least one year as Land Acquisition Officer.

Role and Responsibilities:

Land acquisition both from private as well as that of Govt. for new projects and overall land matters. Liaisoning with Collectorate Office, District level and acquisition office and other agencies either at State or Central Govt. level. Socio-economic survey and fixation as well as payment of compensation for land to PAPs, Discussion with PAP for shifting to R&R colony and matters relating to digitization activities. Review of R&R action plan and rehabilitation activities and its improvement. Handling and smooth disposal of LA cases and court matters. Attending RPDAC, Public hearings and other related meetings and such other works relating to land matters of the Company as may be assigned from time to time.

Selection Process:

The candidates will be short-listed on the basis of relevant work experience and the assessment will be made through Personal interview.

Miscellaneous:

The Management reserves the right to fill up or not to fill up the above position without assigning any reason whatsoever.

How to apply:

Interested candidates may apply with full particulars furnishing the details of positions including HoD level, nature of job handled, etc. along with all credentials and supporting documents in respect of their age, qualification, experience, last pay particulars indicating the pay scale details, email address, mobile number, one recent passport size photograph to the **General Manager (H&A), Recruitment Cell, Nalco Bhawan, P/1, Nayapalli, Bhubaneswar-751013.**

The Application along with all supporting documents must reach in the above address by **15/11/2023.**



NATIONAL ALUMINIUM COMPANY LIMITED
(A Government of India Enterprise)
NALCO Bhawan, P-1, Nayapalli,
BHUBANESWAR – 13.

Paste your
recent colour
passport size
photo

BIODATA FORM

(All answers must be given in words, figures or tick marks, as required. No column should be left blank)

Post Applied For : _____

Name in Full (Capital letters – Surname First)		Father's/Husband's Name		
Permanent Address :		Present Address :		
		Phone No. E- Mail		
Date of Birth	Place of Birth	Nationality	Religion	State of Origin

Do you belong to Scheduled Caste?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Do you belong to Scheduled Tribe?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Do you belong to OBC?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Are you an Ex-serviceman?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Are you physically Handicapped?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Do you belong to EWS?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>

(If Yes Please attach an attested copy of the certificate)

Physical Data: Height_____CM Weight_____Kg.
Vision : Near_____Distant_____ Rt._____ Lt. _____

Marks of Identification, if any	Have you suffered any major illness/accident/been operated open ? Please specify.
--	--

Marital Status			a) If married, No. of Children with age. b) Other dependents: Relationship & age.
Single	Married	Widow	

EDUCATIONAL RECORD

(Please start from School Leaving Certificate)

Year	Examination Passed	Name of School/College/Institute/University	Division/Class Obtained	Distinctive achievement if any

Specialised Technical, Professional or Management Training, if any

Name & Address of Institution/Organisation	Nature of Training	Period of Training	Sponsored by

What Languages do you

Speak	
Read	
Write	
What is your Mother Tongue	

EMPLOYMENT RECORD

Name & Address of Employer (Please state current or last employment)	Period		Position held (Designation with Grade)	Nature of Duties (Briefly)	Last Scale of Pay, last gross pay per month	Reasons for leaving or wanting to leave
	From	TO				

Give names and addresses of two persons (not related to you) whom we may contact for references:

Name : _____ Position : _____ Contact details: _____ _____
Name : _____ Position : _____ Contact details: _____ _____

Are you a Government Servant or an employee of Quasi Government or of a Public Sector Undertaking?

If appointed, what notice would you require before Joining the post?

Are you related to any employee of NALCO? If so, Please give details

Are you related to any member of Board of Directors of NALCO? If so, please specify.

Do you have any business interests of your own? If so, Please give details.

Have you ever been dismissed, removed or compulsorily Retired from service? If yes, please give details.

Is any disciplinary action was initiated again you, during last 10 years of service period. If yes, please attach the details of each disciplinary action.

Details of enclosures:

01. _____ 02. _____ 03. _____

04. _____ 05. _____ 06. _____

I hereby declare that the entries in this form (additional particulars if any) furnished by me are true the best of my knowledge & belief. I understand that any material misrepresentation or omission made renders me liable to termination or dismissal.

Date

(Signature of Candidate)

Verified by: