

**STEEL AUTHORITY OF INDIA LIMITED***(A Govt. of India Enterprise)***CENTRE FOR ENGINEERING & TECHNOLOGY****ISPAT BHAWAN, RDCIS****RANCHI - 834002**

Advt. No. SAIL/CET/PER/RECTT/1/2023

Date: 13.10.2023

**ENGAGEMENT OF ADVISORS/CONSULTANTS IN ENGINEERING DISCIPLINES AT SAIL, CET**

Centre for Engineering & Technology (CET), is the in-house design, engineering and consultancy unit of Steel Authority of India Limited (SAIL) - a Maharatna Public Sector Enterprise and the leading steel-making company in India, with head office at Ranchi and sub centres at major SAIL plant locations invites applications from eligible persons (ex-executives separated in E-7 & below grades from SAIL) for the following areas five (05) nos. post for its Headquarter at Ranchi and sub-centres (Bhilai, Bokaro, Burnpur, Durgapur & Rourkela):

1.	Post:	ADVISORS/CONSULTANTS -05	05 (Five only)
2.	<b>Who can apply</b>	<p>The requirements from the ex-SAIL engineers, who would be taken as Advisor/Consultant to various departments, would be as follows:</p> <p>For Civil &amp; Structural – 1 no., Electrical – 1 no., Refractory – 1 no., as well as Iron / Steel / Coal-Coke-Chemical/ Technology – 2 nos., the requirement of the capability and experience of the Engineers would be as follows:</p> <ol style="list-style-type: none"><li>1. Preparation of Feasibility Report/ Technical Note/Study Report and Technical Specifications</li><li>2. Tender evaluation and preparation of TER</li><li>3. Preparation /checking/approval of Basic and detail engineering drawings/ Process flow/P&amp;ID Diagrams/QAP</li><li>4. Designers' supervision</li><li>5. Rendering assistance during commissioning / PG</li></ol> <p>The ex-employees will have to provide <b>self-certification</b> in this regard.</p> <p>Executives separated on account of resignation, Voluntary retirement, Premature Retirement (under Rule 4.0 (3) of SAIL CDA Rules, 1997), Medical Invalidation and those separated as a consequence of vigilance/disciplinary action, etc. will not be eligible for engagement.</p>	
3.	<b>Upper Age Limit</b>	64 and ½ years as on 13.10.2023. The upper age limit for contractual engagement will be 64 and ½ years as on 13.10.2023.	
4.	<b>Tenure of engagement:</b>	<p>The initial tenure of contractual engagement would not be more than six (6) months which may further be extended for a period of six (6) months/ one (1) year at the discretion of the Company.</p> <p>In case the requirement further persists upon expiry of period of engagement as may approved/extended as mentioned above, CET will be required to follow the process of engagement as per SAIL scheme.</p> <p>The ex-Advisor/Consultant, who has already served for the maximum permissible period as mentioned above, may be eligible to be engaged again after a cooling off period of minimum One (1) month; subject to the fulfilment of conditions specified in these guidelines.</p> <p><b>However, the tenure of engagement shall be subject to the upper age limit of 65 years.</b></p>	

5.	<b>Remuneration</b> : The Consultation fee/remuneration payable to Advisors/Consultants depending upon grade last served in SAIL will be as under:-	
(i)	<b>Grade (At the time of separation)</b>	<b>Monthly consolidated Remuneration (in Rupees)</b>
	ADVISORS/CONSULTANT -(E-1 to E3)	Rs.50,000/- per month
	ADVISORS/CONSULTANT -(E-4)	Rs.60,000/- per month
	ADVISORS/CONSULTANT -(E-5)	Rs.70,000/- per month
	ADVISORS/CONSULTANT -(E-6)	Rs.80,000/- per month
	ADVISORS/CONSULTANT -(E-7)	Rs.1,00,000/- per month
(ii)	The above monthly rates are applicable for rendering service for 8 hour per working day in CET. The same shall be reduced on prorata basis depending upon number of working days on which service have been rendered during the month. Above monthly remuneration rates shall remain unchanged for the entire duration of engagement, including the extension period, if any, unless, the remuneration rates specified under these guidelines get revised with the approval of Chairman, SAIL. Reimbursement of GST, if applicable, will be over & above the consultation fee/remuneration mentioned above.	
6.	<b>Job Description :</b>	
	<b>ADVISORS/CONSULTANT -05</b>	To work in CET, Ranchi and sub-centres (Bhilai, Bokaro, Burnpur, Durgapur & Rourkela)
7.	<b>Other benefits:</b>	
(i)	Outstation Advisor/Consultant engagement at a plant location may be allowed to avail the facilities of stay at SAIL Guest House/Transit house on payment of Rs.200/- per day, subject to availability.	
(ii)	Advisor/ Consultant engaged under the guidelines shall also be reimbursed expenses towards one (1) post- paid SIM and mobile phone bill at the rate as applicable to the grade last served on self-declaration basis.	
(iii)	Medical benefits as applicable/ available to the ex- employees of SAIL shall be allowed.	
(iv)	Expenses on account of TA/DA, on account of sanctioned official tour will also be reimbursed as applicable to the grade last served.	
(v)	Reimbursement towards air/train fare (as applicable) will be made for joining and leaving upon expiry of tenure of engagement (including the extension period, if any) from headquarter to his/ her place of residence only in case of outstation candidates.	
(vi)	Subject to prior intimation, no deduction will be made for absence upon nine (9) days for every six (6) months' tenure of engagement (1.5 day per month).	
8.	<b>Other Terms &amp; Conditions of the Contract for service:</b>	
(i)	Executives separated on account of Resignation, Voluntary Retirement, Premature Retirement ( <i>under Rule 4.0 (3) of SAIL CDA Rules, 1977</i> , Medical Invalidation and those separated as a consequence of vigilance/ disciplinary action etc. will not be eligible for engagement.	
(ii)	No PF / Gratuity or any other benefit unless and until specified / indicated in the Scheme shall be payable.	
(iii)	Scope of assignment for engagement shall be as decided by CET and communicated to the successful candidate along with the offer of engagement. The same should, however, be in line with the requirements, as may have been advertised/approved.	
(iv)	Travel outside the Headquarter would be required to be planned in prior consultation with his/her Nodal Officer.	
(v)	Subject to express consent by the Advisor/Consultant, his/her services may be utilised for any other Plant/Unit of SAIL on same terms & conditions.	
(vi)	During the period of engagement, the Advisor/Consultant will not engage himself/herself, in any capacity whatsoever, with any Competitive Firm/Company/Organization or with which the company has/had business relationship.	
(vii)	Advisor/Consultant shall be under strict obligation to maintain confidentiality of information/data/technology which he/she may have access to during the period of engagement and thereafter.	
(viii)	Income Tax/GST shall be dealt in terms of applicable provisions under the Income Tax/GST Act.	
9.	<b>Termination of Contract:</b>	
(i)	The contractual engagement under the guidelines can be terminated by giving 15 days' notice by either of the party, without assigning any reason thereof. However, in case of unsatisfactory performance or any misconduct by the Advisor/Consultant, SAIL reserves the right to terminate the engagement without any prior notice.	

10.	<b>Selection Process:</b>
(i)	The selection will be through a "Screening-cum-Selection Committee" to be constituted by CET. In case of receipt of large number of applications, SAIL CET will reserve the right to adopt suitable/additional short-listing criteria.  <b>Selection Meeting / Interview:</b> Selection of the candidates on Contractual engagement as Advisor/Consultant will be done through Selection Meeting/ Interview. However, an advance copy of filled-in application in the prescribed format ( <b>Annexure-B</b> ) may be sent to <a href="mailto:advisor.cet@sail.in">advisor.cet@sail.in</a> with the subject line as "CONTRACTUAL ENGAGEMENT OF EX-SAIL EXECUTIVES AS ADVISOR/CONSULTANT AT CET" latest by <b>03.11.2023 (within 5:00 PM)</b> .
(ii)	Candidates responding to the advertisement for "CONTRACTUAL ENGAGEMENT OF EX-SAIL EXECUTIVES AS ADVISOR/CONSULTANT AT CET" will have to submit an undertaking ( <b>Annexure-A</b> ) with the in this regard.

## 11. GENERAL CONDITION:

- A. Age Limit: The upper age limit for contractual engagement under these guidelines will be 65 years. Relevant date for this purpose will be date of issuance of offer for engagement/extension.
- B. Performance: The candidate should have no 'C' grading during last three years of service with SAIL before superannuation.
- C. Physical & Mental Fitness: The ex-executive should be fit to perform the duties assigned, based upon production of a medical certificate.
- D. Effectiveness & Integrity: He/she should have good service record without any on-going disciplinary/vigilance proceedings at the time of engagement/extension.
- E. Eligible & interested candidate may apply as mentioned in the SCHEDULE below, with all relevant documents (original + 1 set self-attested photocopies):
  - a. Filled in application format (**Annexure-B**) with 4 additional passport size recent colour photographs.
  - b. Proof of date of birth (Class X pass certificate of recognized board/council OR Birth Certificate issued by Registrar of Births & Deaths).
  - c. Pass certificate & mark-sheets in support of educational/professional qualification.
  - d. Experience Certificate showing relevant post qualification experience from the employer. (In case of retired employees, service certificate issued by the parent organization should be given).
  - e. Photo Identity Proof (PAN, Aadhar Card, Driving License etc.)
  - f. Caste Certificate (if applicable)
  - g. Undertaking (**Annexure-A**)
- F. All certificates and documents in support of eligibility will be verified and only those candidates who are found eligible by the "Screening-cum-Selection Committee"/ "Document Verification Committee" **will be allowed/ called to appear in the Selection Meeting/ Interview**. Therefore candidates are requested to ensure their eligibility before appearing in the Selection Meeting/ Interview.
- G. The engagement is purely on "CONTRACTUAL ENGAGEMENT BASIS" and is not to be construed as giving rise to any right of regular appointment in CET, SAIL in any manner whatsoever.
- H. CET, SAIL reserves the sole authority to consider the cases as per its rules and decision of CET, SAIL in this regard shall be firm and binding.
- I. Presidential Directive/ Govt. guidelines, as applicable, on reservation would be followed.
- J. CET, SAIL reserves the right to reject any application **OR** cancel the candidature **OR** the whole process of Selection Meeting/ Interview, without assigning any reason thereof and no enquiry or correspondence will be entertained in this connection. The decision of the Selection Meeting/ Interview Board constituted by CET, SAIL, for this purpose shall be final and binding.
- K. Candidature of an applicant is liable to be rejected at any stage of the selection process or after selection, if any information provided by the candidate is found to be false or is found not to be in conformity with requisite eligibility criteria mentioned in the advertisement.
- L. Court of jurisdiction for any dispute will be at Ranchi, Jharkhand.

**SCHEDULE FOR REGISTRATION AND DOCUMENT VERIFICATION AND SELECTION MEETING/ INTERVIEW:**

<b>City</b>	<b>Date</b>	<b>Description</b>	<b>Time</b>	<b>Venue &amp; Contact person</b>
Ranchi	<b>13/10/2023</b>	<i>Commencement of receiving application</i>	09:00 AM to 05:30 PM	<i>DGM(P&amp;A), CET, RDCIS 4<sup>th</sup> Floor Lab Building, Ispat Bhawan, Shyamali Colony, Doranda Ranchi – 834002 (Jharkhand) Fixed line : (0651)2411188 [10:00 am – 05:00 pm]</i>
	<b>03/11/2023</b>	<i>Closing Date of receipt of application</i>	Up to 5.30 PM	
	<b>10/11/2023</b> (Date of Tentative Selection Meeting/ Interview)	Final Date will be intimated to shortlisted candidates	10:00 AM to 3:00 PM	

**N.B.: Only those candidates who are found eligible by the Committee will be allowed to appear in the Selection Meeting/ Interview.**

**Letter of Undertaking**

**To  
The CGM (P&A),  
SAIL UNITS Ranchi,  
Ispat Bhawan,  
RDCIS 4<sup>th</sup> Floor,,  
Ranchi – 834002**

Dear Sir,

In response to the advertisement No: \_\_\_\_\_

Dated. \_\_\_\_\_ I, Shri/Smt./Ms./Mr./Dr. \_\_\_\_\_,

daughter/son of Shri/Smt. /Ms./Mr \_\_\_\_\_, resident of \_\_\_\_\_

\_\_\_\_\_, do hereby submit my application for “ CONTRACTUAL ENGAGEMENT OF EX-SAIL EXECUTIVES AS ADVISOR/CONSULTANT AT CET” SAIL at Ranchi and sub-centres (Bhilai, Bokaro, Burnpur, Durgapur & Rourkela) .

1. I do hereby undertake that:-
  - a. I am willing to take up the Contractual engagement as Advisor/Consultant at CET, SAIL for which the selection shall be made on the basis of my performance in the Selection Meeting.
  - b. I agree to accept payment of honorarium at the stipulated rates mentioned in the advertisement, which shall be made from the date of my engagement as Advisor/Consultant.
  - c. My selection for the engagement as Advisor/Consultant on Contractual engagement basis does not entitle me to any claim for employment in CET, SAIL in any post, whatsoever.
2. In respect of all matters for which no specific provision has been made herein, the decision of the CET, SAIL authority in respect of the concerned matter will be final and binding.
3. Any violation of rules and discipline or any activity causing disruption to the working in CET, SAIL shall be punishable or shall result in termination of my contract.
4. CET, SAIL reserves the sole authority to accept OR reject my candidature for Contract for Service engagement at CET, SAIL and the decision of CET, SAIL in this regard is final and binding.

I have read and understood the above terms & conditions governing the Contractual engagement at CET, SAIL and agree to abide by them.

Yours faithfully,

(Signature)

(Name----- )

Mobile No. ....

Date:

Place:

**STEEL AUTHORITY OF INDIA LIMITED***(A Govt. of India Enterprise)***CENTRE FOR ENGINEERING & TECHNOLOGY****ISPAT BHAWAN, RDCIS****RANCHI - 834002**

**APPLICATION FORMAT FOR CONTRACTUAL ENGAGEMENT OF EX-SAIL  
EXECUTIVES AS ADVISOR/CONSULTANT  
AT SAIL, CET, RANCHI**

SL	PARTICULARS	DETAILS		Paste your recent passport size colour photograph
1.	Post applied for:	<b>ADVISOR/CONSULTANT -05</b>		
2.	Department :	Civil & Structural	: <input type="checkbox"/>	
		Electrical	: <input type="checkbox"/>	
		Refractory	: <input type="checkbox"/>	
		Iron / Steel / Coal-Coke-Chemical/ Technology	: <input type="checkbox"/>	
		[Put tick mark (✓) in appropriate box only]		
3.	Name in full (CAPITAL LETTERS):			
4.	Father's Name:			
5.	Date of Birth:			
6.	Present Address:			
	State		Pin Code: <input type="text"/>	
7.	Permanent Address:			
	State:		Pin Code: <input type="text"/>	
8.	Mobile No:		9. Landline No. (with STD code): <input type="text"/>	
10.	E-mail id:		11. Sex : <input type="text"/>	
12.	Marital Status:		13. Religion: <input type="text"/>	
14.	Nationality:		15. Caste: <input type="text"/>	

**16. Educational Qualification (Class-X onwards):**

Qualification	Name of the Board / Council / University	Year of passing	Major subjects / Specialization	Percentage	Class/ Division


**17. Other Work Experience(if any):**

Organisation	Joining Date	Date of Separation	Designation (at the time of Separation)	Discipline

**18. Superannuation details:**

Organization	Joining Date	Date of Superannuation	Designation (at the time of superannuation)	Department /Area/ Section	Duration

**Declaration:**

I agree to all the terms and conditions given in the advertisement (vide No. SAIL/CET/PER/RECTT/1/2023 dated 13.10.2023) and all the information given by me in this application form and its enclosures are true and correct. In case of any declaration and documents attached herewith are found to be false and if I am unable to produce/ submit relevant documents my candidature may be cancelled at any stage of the selection process or thereafter.

Date:

(Signature of the applicant)

**NB: Applicants are required to bring all relevant documents (original+1 set self-attested) at the time of the Selection Meeting.**