



OFFICE OF THE PRINCIPAL
ODISHA ADARSHA VIDYALAYA
NILABADI, BLOCK-BANDHUGAON, DIST-KORAPUT ODISHA-PIN-764027
(UNDER THE DEPARTMENT OF S & ME. GOVT.OF ODISHA)
AFFILIATED TO CBSE NEW DELHI, AFFILIATION NO-1520057, School No-17174



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Letter No- 155/OAVB/2023

Date: 12.09.2023

ADVERTISEMENT

Application is invited from the deserving candidates for the following post on contractual basis at Girl's hostel premises of **Odisha Adarsha Vidyalaya Nilabadi, Bandhugaon, Koraput.**

The details Qualification and desired Qualification is given in the box:

SL No.	Name of the post	Qualification	Age	Remuneration per month (REVISED SALARY AS PER NO-14845/GE/22)Dtd:21/11/2022 OF SPD OSEPA)	Vacancy Position	Experience
1	Warden	BA/B.Sc	30-60 years	21175	01	At least 2 years in hostel Management
2	Cook	-----	30-40 years	9000	01	Trained in Cookery
3	Asst. Cook	-----	21-32 years	6750	02	Cooking experience
4	Chowkidar	HSC	21-32 years	7500	01	

Application and other details can be downloaded from the District website (www.koraput.nic.in). Interested candidates fulfilling the eligibility criteria may apply by Registered Post only to Odisha Adarsha Vidyalaya, At-Nilabadi, Block-Bandhugaon, Dist-Koraput, Pin-764027 on or before date 28/09/2023. The incomplete application forms and forms received after due date shall be summarily rejected. The authorities will not be responsible for any postal delay. Further the authorities reserve the right to cancel any or all of the applications without any reason thereof.

[Handwritten Signature]
12/09/2023

Principal OAV
Mundiguda ,Nilabadi
Bandhugaon ,Dist-Koraput(O)

ODISHA ADARSHA VIDYALAYA SANGATHAN**GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF IN THE GIRLS' HOSTEL**

The following support staff will be engaged in the Girls' Hostels of the Odisha Adarsha Vidyalayas for smooth running of the hostels.

1. Warden: 1 (One)

- Qualification : B.A/ B.Sc from any recognized University
 - Age: 30-60 years as on the date of advertisement
 - Experience: At least 02 years in hostel management.
 - Remuneration: Rs. 7260/- per month
- i. The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of respective District.
 - ii. If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, She may be paid monthly remuneration of Rs. 3000/- in addition to her own salary. But She must have to stay in the hostel even during the night hours.
 - iii. Retired lady teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

2. Chowkidar-cum-Sweeper

- Remuneration - Rs. 4270/- per month
- Age - 21 to 32 years as on the date of advertisement.
- Qualification : He must have passed HSC Examination.

3. Cook :

- Remuneration - Rs. 4840/- per month
- Age - 30 to 40 years as on the date of advertisement.
- If somebody is trained in cookery, he/she Will be given preference & due weightage.
- Cook himself/ herself be perfectly hygienic in his/her dresses, cooking habits etc.

- The committee shall conduct physical cooking of some items & evaluate the deliciousness/ consumption of time for preparation if the dishes / hygienic condition of cooking & select the best.
- The cook must be well conversant to use LPG.

4. Assistant Cooks

- Remuneration – Rs 3630/- per month.
- Age – 21 to 32 years as on the date of advertisement.
- Maximum 02 number of Assistant cooks can be engaged in one OAV.
- Having experience in cooking and other characteristics as specified above in Paragraph – 3.

Committee for selection of employees.

A committee will be formed under the chairmanship of the Collector & Chairman DAV of the district for selection of employees for the girls' hostel.

- | | | |
|---------------------------------------|---|-------------------|
| 1. Collector & District Magistrate | - | Chairman |
| 2. Principal of the Adarsha Vidyalaya | - | Member (Convener) |
| 3. District Education Officer | - | Member |
| 4. DWO of the District | - | Member |

Duration of the engagement - For one year

On expiry of one year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

How remuneration will be released:

After receiving the engagement order from the Principal and joining in duty, the remunerations will be released through the school committee after his/her satisfactory performance. Attendance register will be maintained for the purpose.

Process of Engagement:

- Advertisement will be published in local dailies.
- Fifteen days time duration may be given for inviting application from intending candidates.

Revised Remuneration of KGBV Employees (Type-IV)

Sl. No.	Designation	Existing Gross Remuneration per month per person (in Rs.)	Revised Gross remuneration per person per month as per PAB approval 2022-23 (in Rs.) (including EPF share of Employee & Employer)
1	Warden	7,260.00	21,175.00
2	Head Cook	4,840.00	9,000.00
3	Asst. Cook	3,630.00	6,750.00
4	Chawkidar	4,720.00	7,500.00

Attach
21/11/22
JD(GE)

~~State Project Director
OSEPA~~

APPLICATION FOR THE POST OF _____ IN GIRLS' HOSTEL OF ODISHA

ADARSHA VIDYALAYA, NILABADI, BLOCK-BANDHUGAON, DIST-KORAPUT

Fill the application form in block letters,

1. Post applied for :
2. Name of the applicant in (Block Letters):
3. Father's / Husband Name:
4. (a) PRESENT ADDRESS: - House/Plot No :
 Revenue Village: G.P :
 Police Station:..... Dist:Pin:
- (b) PERMANENT ADDRESS: - House/Plot No :
 Village : G.P :
 Police Station:..... Dist:Pin :
5. Date of Birth: In Figures:/...../..... (DD/MM/YYYY)
 In words
 Age as on the date of advertisementYearsMonths.....days
6. Aadhar Card No: _____
7. Category applied under : (Please tick whenever applicable)
 UR : SC: ST : SEBC : PH :
8. Employment exchange registration No. & Date:
9. Gender :

10. Educational Qualification:

Sl No	Exam Passed	Board/University	Year of Passing	Full Marks	Marks obtained	Percentage
01						
02						
03						

11. Contact No:..... E-mail ID :

Declaration:

- (1) I declare that I have gone through the advertisement and I am eligible for the post. I am fully aware of the terms of recruitment and agree to abide by them.
- (2) The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false then my candidature may be cancelled/rejected without assigning any reason thereof.

Date:-

Place :-

Signature of the Applicant