



OFFICE OF ODISHA ADARSHA VIDYALAYA PARAGPOSH, LAHUNIPARA, SUNDERGARH

CBSE AFFILIATION NO: 1520175, SCHOOL CODE: 17261,

School Email id: oav.lahunipara@gmail.com

Official email id: lahunipara@oav.edu.in




NOTIFICATION

No. 97/2023 Dated: 04/08/2023

In pursuance of the Letter No.2284, dated 03/08/2021, of the State Project Director, Odisha Adarsha Vidyalaya Sangathan, applications are invited from eligible and intending Indian Nationals, preferably from Lahunipara Block area to be engaged for the post of support staff i.e. One Warden for proposed 100 seated Girls' Hostel (KGBV Type-IV) of OAV Paragposh, Lahunipara Block. Details of the eligibility criteria along with guidelines are available in the District website of Sundergarh. Applications should reach to OAV Paragposh by Registered / Speed Post only on or before 17/08/23 by 4 P.M. The incomplete application forms received after due date shall be summarily rejected. The Principal, OAV Paragposh, reserves right to cancel any or all of the applications without assigning any reason thereof.

| Sl No. | Name of the Post. | No.Of Post for Girls' Hostel | Total Number of Posts to be filled up | Qualification | Age | Remuneration per Month(including EPF share of Employee & Employer |
|--------|-------------------|------------------------------|---------------------------------------|---|-------------|---|
| 01 | WARDEN (Female) | 01 | 01 | B.A/B.Sc (Experience at least two years in hostel management) | 30-60 Years | 21175.00 |

By the order of
Collector-cum-Chairman,
OAV,Paragposh


Principal
ODISHA ADARSHA VIDYALAYA
PARAGPOSH, LAHUNIPARA

ODISHA ADARSHA VIDYALAYA SANGATHAN
GUIDELINES FOR ENGAGEMENT OF EMPLOYEES IN THE GIRLS' HOSTEL

The following support staff will be engaged in the Girls' Hostels of the Odisha Adarsha Vidyalayas for smooth running of the hostels.

Warden: 1(One)

- Qualification: BA/B. Sc from any recognized university.
 - Age: 30-60 years as on the date of advertisement.
 - Experience: At least 02 (Two) years in hostel management.
 - Remuneration : Rs.7260/- per month.
- i) The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of respective district.
 - ii) If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, she may be paid monthly remuneration of Rs. 3,000/- in addition to her own salary. But, she must have to stay in the hostel even during the night hours.
 - iii) Retired lady teacher, if willing & physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

1. Chowkidar-cum-Sweeper

- Remuneration: Rs. 4270/- per month.
- Age - 21 to 32 years as on the date of advertisement.
- Qualification: He must have passed HSC Examination.

2. Cook:

- Remuneration: Rs.4840/- per month.
- Age - 30 to 40 years as on the date of advertisement.
- If somebody is trained in cookery, he/ she will be given preference & due weightage.
- Cook himself / herself be perfectly hygienic in his /her dresses, cooking habits etc.
- The Committee shall conduct physical cooking of some items & evaluate the deliciousness/ consumption of time for preparation of the dishes/ hygienic condition of cooking & select the best.
- The Head Cook/Asst. Cook must be well conversant to use LPG.



3. Assistant Cooks:

- Remuneration: Rs. 3630/- per month.
- Age - 21 to 32 years as on the date of advertisement.
- Having experience in cooking & other characteristics as specified above in paragraph-3.

Duration of the Engagement

: For one year.

On expiry of one year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

How remuneration will be releases:

After receiving the engagement order from the Principal and joining in duty, the remuneration will be released through the school committee after his/her satisfactory performance. Attendance Register will be maintained for the purpose.

Process of Engagement:

Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the post stated above.



**APPLICATION FOR THE POST OF WARDEN IN GIRLS HOSTEL OF ODISHA
ADARSHA VIDYALAYA, _____ OF _____ BLOCK**

Fill the application form in block letters.

1. Post applied for : WARDEN.
2. Name of the applicant in (Block letters)

.....
First Name

.....
Middle Name

.....
Last Name

3. Father's / Husband Name :

4. (a) Present Address:-House/Plot No.....Pada/Habitation Name.....

Name of Revenue Village.....Name of G.P.....

Name of Police Station.....Name of Dist.....

Pin Code No.....

(b) Permanent Address House/Plot No.....Pada/Habitation Name.....

Name of Revenue Village.....Name of G.P.....

Name of Police Station.....Name of Dist.....

Pin Code No.....

5. Date of Birth : In Figures:

(DD/MM/YYYY)

In words

Age as on the date of advertisement Years.....Months.....days.

6. Aadhar Card No.....

7. Category applied under: Please tick (✓) whichever is applicable.

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8. Employment exchange registration No. & Date:.....

9. Experience In Hostel Management (At least 02 years):-

10. Educational Qualifications:

| Sl. No. | Exam Passed | Board/ University | Year of Passing | Full Marks | Marks obtained | Percentage |
|---------|-----------------|-------------------|-----------------|------------|----------------|------------|
| 01. | HSC | | | | | |
| 02. | +2 | | | | | |
| 03. | Bachelor Degree | | | | | |

11. Contact No..... E-Mail ID.....

12. Copy of certificates enclosed (self-attested) (Please tick the certificate which is enclosed)

- i. HSC Certificate and mark sheet.
- ii. +2 Certificate and mark sheet.
- iii. Bachelor Degree Certificate and mark sheet.
- iv. Caste Certificate.
- v. Aadhar Card.
- vi. Residence Certificate.
- vii. Certificate of experience in Hostel Management.
- viii. Employment Registration Card.
- ix. Self-attested passport size photograph.

Declaration:

- (1) I declare that I have gone through the advertisement and I am eligible for the post. I am fully aware of the terms of recruitment and agree to abide by them.
- (2) The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false then my candidature may be cancelled/ rejected without assigning any reason thereof.

Date:-.....

Place:-.....

Signature of the Applicant.

APPLICATION FOR THE POST OF COOK/ ASSISTANT COOK IN GIRLS HOSTEL OF ODISHA ADARSHA VIDYALAYA, _____ OF _____ BLOCK

Fill the application form in block letters.

1. Post applied for Please tick (✓): Cook Asst. Cook

2. Name of the applicant in (Block letters)

.....
 First Name Middle Name Last Name

3. Father's / Husband Name :

4. (a) Present Address:- House/Plot No.....Pada/Habitation Name.....

Name of Revenue Village.....Name of G.P.....

Name of Police Station.....Name of Dist.....

Pin Code No.....

(b) Permanent Address House/Plot No.....Pada/Habitation Name.....

Name of Revenue Village.....Name of G.P.....

Name of Police Station.....Name of Dist.....

Pin Code No.....

5. Date of Birth : In Figures: (DD/MM/YYYY)

In words

Age as on the date of advertisement Years.....Months.....days.

6. Aadhar Card No.....

7. Category applied under : Please tick (✓) whichever is applicable.

UR SC ST SEBC PH

8. Experience in Cooking, if any:-

9. Gender (Male/ Female):-

10. Educational Qualifications:

| Sl. No. | Exam Passed | Board/ University | Year of Passing | Full Marks | Marks obtained | Percentage |
|---------|-------------|-------------------|-----------------|------------|----------------|------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

11. Contact No..... E-Mail ID.....

12. Copy of certificates enclosed (self-attested) (Please tick the certificate which is enclosed)

- i. Certificate of Academic Qualifications.
- ii. Caste Certificate.
- iii. Aadhar Card.
- iv. Resident Certificate.
- v. Training Certificate in Cookery (If any).
- vi. Self-attested passport size photograph.

Declaration:

(1) I declare that I have gone through the advertisement and I am eligible for the post. I am fully aware of the terms of recruitment and agree to abide by them.

(2) The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false then my candidature may be cancelled/ rejected without assigning any reason thereof.

Date:-.....

Place:-.....

Signature of the Applicant.

**APPLICATION FOR THE POST OF CHOWKIDAR-CUM-SWEEPER IN GIRLS
HOSTEL OF ODISHA ADARSHA VIDYALAYA, _____ OF
_____ BLOCK**

Fill the application form in block letters.

1. Post applied for : Chowkidar-cum-Sweeper.
2. Name of the applicant in (Block letters)

.....
First Name

.....
Middle Name

.....
Last Name

3. Father's / Husband Name :

4. (a) Present Address:- House/Plot No.....Pada/Habitation Name.....

Name of Revenue Village.....Name of G.P.....

Name of Police Station.....Name of Dist.....

Pin Code No.....

(b) Permanent Address House/Plot No.....Pada/Habitation Name.....

Name of Revenue Village.....Name of G.P.....

Name of Police Station.....Name of Dist.....

Pin Code No.....

5. Date of Birth : In Figures:

(DD/MM/YYYY)

In words

Age as on the date of advertisement Years.....Months.....days.

6. Aadhar Card No.....

7. Category applied under : Please tick (✓) whichever is applicable.

UR SC ST SEBC PH

8. Employment exchange registration No. & Date:.....

9. Gender (Male/ Female):-

10. Educational Qualifications:

| Sl. No. | Exam Passed | Board/ University | Year of Passing | Full Marks | Marks obtained | Percentage |
|---------|-------------|-------------------|-----------------|------------|----------------|------------|
| 01. | HSC | | | | | |

11. Contact No..... E-Mail ID.....

12. Copy of certificates enclosed (self-attested) (Please tick the certificate which is enclosed)

- i. HSC Certificate and mark sheet.
- ii. Caste Certificate.
- iii. Aadhar Card.
- iv. Resident Certificate.
- v. Employment Registration Card.
- vi. Self-attested passport size photograph.

Declaration:

- (1) I declare that I have gone through the advertisement and I am eligible for the post. I am fully aware of the terms of recruitment and agree to abide by them.
- (2) The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false then my candidature may be cancelled/ rejected without assigning any reason thereof.

Date:-.....

Place:-.....

Signature of the Applicant.

ODISHA SCHOOL EDUCATION PROGRAMME AUTHORITY

"SHIKSHA SODHA", UNIT - V, BHUBANESWAR - 751001
Ph No 0674-2395325(O) E-mail: spd@oepa.in opepaedu@yahoo.co.in



Letter No. 14845/GE/22 Dated. 21/11/2022

ANUPAM SAHA, IAS
State Project Director

To

The DEO-cum-District Project Coordinator,
Samagra Shiksha,
Angul, Balasore, Baragarh, Boudh, Bhadrak, Bolangir, Deogarh Dhenkanal, Gajapati,
Ganjam, Jajpur, Kalahandi, Kandhamal, Keonjhar, Koraput, Malkangiri, Mayurbhanj,
Nabarangpur, Nuapada, Rayagada, Sambalpur, Sonepur & Sundergarh.

Sub Enhancement of remuneration of KGBV employees working under SS.

Madam / Sir,

In inviting a reference to the subject cited above, it is to inform you that, keeping in view of PAB Approval for the year 2022-23 towards remuneration of KGBV employees under Samagra Shiksha, the Govt. in School & Mass Education Deptt. has been pleased to enhance the remuneration of KGBV (Type-III & IV) w.e.f. 01.04.2022. The revised remuneration detail of the KGBV (Type-III & IV) is attached at Annexure-'A' & 'B' respectively.

You are therefore requested to release the enhanced remuneration of aforesaid employees w e f. 01 04 2022.

Yours faithfully,

Encl: As above.

Memo No. 14846/GE/22 Date 21.11.2022 /

Copy to Collector-cum-Chairperson, SS, Angul, Balasore, Baragarh, Boudh, Bhadrak, Bolangir, Deogarh Dhenkanal, Gajapati, Ganjam, Jajpur, Kalahandi, Kandhamal, Keonjhar, Koraput, Malkangiri, Mayurbhanj, Nabarangpur, Nuapada, Rayagada, Sambalpur, Sonepur & Sundergarh for kind information & necessary action.

Memo No. 14847/GE/22 Date 21.11.2022 /

Copy to State Project Director, OAVS for kind information & necessary action

Memo No. 14848/GE/22 Date 21.11.2022 /

Copy to PS to Commissioner-cum-Secretary to Govt. in S & ME Deptt. for kind information of the Commissioner-cum-Secretary.

~~State Project Director~~

~~State Project Director~~

~~State Project Director~~

~~State Project Director~~

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Revised Remuneration of KGBV Employees (Type-III)

| Sl. No. | Designation | Existing Gross Remuneration Per month per person (in Rs.) (including EPF share of Employee & Employer) | Revised Gross remuneration Per month per person as per PAB approval 2022-23 (in Rs.) (including EPF share of Employee & Employer) |
|---------|----------------------|---|--|
| 1 | Warden | 16,940.00 | 21,175.00 |
| 2 | Part Time Teacher | 6,000.00 | 7,500.00 |
| 3 | Accountant | 11,000.00 | 13,750.00 |
| 4 | Head Cook | 7,200.00 | 9,000.00 |
| 5 | Asst. Cook | 5,400.00 | 6,750.00 |
| 6 | Peon | 6,000.00 | 7,500.00 |
| 7 | Watchman / Chawkidar | 6,000.00 | 7,500.00 |
| 8 | Urdu Teacher | 8,000.00 | 10,000.00 |

D. H. Acharya
21/11/22
ID(GE)


State Project Director
OSEPA

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Revised Remuneration of KGBV Employees (Type-IV)

| Sl. No. | Designation | Existing Gross Remuneration per month per person (in Rs.) | Revised Gross remuneration per person per month as per PAB approval 2022-23 (in Rs.) (including EPF share of Employee & Employer) |
|---------|-------------|---|---|
| 1 | Warden | 7,260.00 | 21,175.00 |
| 2 | Head Cook | 4,840.00 | 9,000.00 |
| 3 | Asst. Cook | 3,630.00 | 6,750.00 |
| 4 | Chawkidar | 4,720.00 | 7,500.00 |

Dt: 21/11/22
JD(GE)


State Project Director
OSEPA

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