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ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: Janpath: Bhubaneswar-751022.

Website: www.optcl.co.in, CIN:U4102OR2004SGC007553

Advt. No. AW-MPPR - 03

/ Dated, 14.07.2023

ADVERTISEMENT FOR ENGAGEMENT OF
CHIEF SECURITY OFFICER (CSO) ON CONTRACT BASIS

Name of the PSU	Odisha Power Transmission Corporation Limited
Position (Contractual)	Chief Security Officer (CSO)
Consolidated Remuneration	Rs. 35,000/- (Rupees Thirty five thousand) only per month

1. Company profile:

Odisha Power Transmission Corporation Limited (OPTCL), is one of the largest state owned power utility in the country, engaged in the business of transmission of electricity in the State of Odisha. The present asset value of the Corporation is about Rs. 3000 Crores. It's registered and Corporate Office is at Bhubaneswar, Odisha.

2. Job description & responsibilities:

- To Plan and ensure execution of security arrangements as required by OPTCL.
- To look after all security arrangements in the premises of OPTCL.
- To supervise and control the work of security personnel.
- To assist the OPTCL authorities in maintaining law and order.
- To investigate into thefts and other issues in field units of OPTCL.
- To provide intelligence support to the management.
- To attend all emergencies and advise corrective measures.
- To maintain liaison with the Police and District Authorities regarding law and order problems.
- To assist the OPTCL Authority in day to day functioning i.e. eviction of unauthorized occupants / intruders in different premises of OPTCL across the state.
- To facilitate installation of tower and stringing of transmission lines of OPTCL, coming within right of way, in coordination with district administration officers like Tahsildar, Sub-Collector, Collector and Police authority.

3. Eligibility Conditions:

- Retired Police Personnel (**not below the rank of DSP and not above the age of 63 years as on the date of publication of Advertisement**) having good service records and who are physically fit will be eligible for consideration.

- b) Officers against whom departmental proceedings or criminal cases are contemplated or pending or who have been penalized for misconduct during the last five years preceding to their retirement will not be considered for engagement.

4. Selection Process:

Selection will be made through personal interview by a Selection Committee.

5. Tenure, Terms & Conditions:

- a) The engagement will be initially for a period of two years. The engagement may be extended further depending upon satisfactory performance and requirement of OPTCL.
- b) Date of Birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/ council will only be accepted.
- c) The candidate selected will be engaged as Chief Security Officer (CSO) (on contract basis on a fixed consolidated remuneration of Rs.35,000/- (Rupees Thirty five thousand only) per month.
- d) He will not be entitled for Dearness Allowance or any other Special Pay or Allowance, over & above the consolidated remuneration.
- e) During the period of contractual engagement, she/ he will be entitled to get Traveling Allowance for approved tours in line with the Corporation's prevailing norms.
- f) She / He will be provided with CUG SIM by OPTCL.
- g) This is a full time engagement, hence the candidate engaged as CSO shall not accept any other appointment / engagement paid or otherwise.
- h) The engagement can be terminated at any time by the Corporation giving one month notice, if performance found to be unsatisfactory. However in case of any misconduct including but not limited to misappropriation, negligence or causing loss to the Corporation engagement can be terminated without any prior notice.
- i) She / He will be eligible for 10 days of leave in a calendar year. Balance leave will not be carried forward to subsequent years. In case of engagement during mid of the calendar year leave will be reduced proportionately. No payment in lieu of unutilized leave will be paid at the end of expiry of contractual period.
- j) Other terms and condition will be applicable as issued by the Competent Authority from time to time.

6. Procedure to Apply:

The interested candidates may apply to the undersigned along with the following documents: (i) Bio-data in the enclosed format (ii) copy of all certificates in support of age, qualification and experience (self-attested) (iii) 2 nos. of recent passport size colour photographs. The envelope containing

application should be super-scribed as" **Application for Engagement as CSO (Chief Security Officer) in OPTCL**" and addressed to **Sr. General Manager (HRD), Odisha Power Transmission Corporation Ltd., Janpath, Bhubaneswar - 751022**, so as to reach on or before **03.08.2023 (05.00 P.M)**. The application should be sent by Speed Post / Regd. Post / Courier Service only. OPTCL shall not be responsible for any delay / wrong delivery / loss in transit. The application received after due date or incomplete application or applications of ineligible candidates will be rejected without any further correspondence.

Amita Salpathy
14/7/23

Senior General Manager (HRD)

APPLICATION FORMAT

APPLICATION FOR ENGAGEMENT AS CHIEF SECURITY OFFICER

1. Name of the candidate (In Full) :
2. Date of Birth :
3. (a) Communication Address :
- (b) Permanent Address :
4. Mobile No./ Landline No :
5. E-Mail id :
6. Educational Qualification :

Passport Size
Colour
Photography

(Matriculation onwards) (Attach copy of Certificates)

Exam. Passed & Year	Institution	Board / Council / University	Division / Class	% of Marks

7. Details of experience :

Sl No.	Name of Organization	Post Held	Period		Basic Salary
			From	To	
i					
ii					
iii					

7. Is there any Civil / Criminal /Vigilance case / disciplinary Proceeding pending / contemplated against you or you have been penalised for misconduct during the period up to five years preceding to your retirement? If yes, furnish details:

I, Mrs. /Mr. _____ son/wife/daughter of _____ do hereby solemnly declare that the above information is true and correct to the best of my knowledge and belief. If at any time the information furnished by me is found to be false and incorrect, I shall be liable to be disengaged from employment without any notice and legal action as deemed proper will be initiated against me.

Date:

Place:

Signature of the Candidate