

OFFICE OF THE COLLECTOR-CUM-DISTRICT MAGISTRATE, SUNDARGARH

(District Child Protection Unit)

Odisha State Child Protection Society, W & CD Department,

Govt. of Odisha

Place of Safety, Rourkela

(Child Care Institution)

Applications are Invited from the eligible candidates to be engaged purely on contractual consolidated remuneration on the basis of the following different posts lying vacant in Place of safety, Rourkela.

The Interested candidate shall submit the offline application form, duly filed by the candidate along with self-attested photocopies of the certificates and marksheets of academic background and experiences, and recent passport size photograph(self-attested) to **The Superintendent, Place of safety, Near Special Jail, at Jail Road, Pin-769004** via Speed Post/ Registered **Post only sharply before 5 PM within 25 days of the publication of this advertisement.**

The candidates must fill the online form through the link <https://forms.gle/MMZF8VDwst7fU7WeA> . The required age of the candidate as on the first day of the year of the publication of recruitment notice shall be with limit to lower age:21 years, and upper age: 45 years.

The candidates are required to mention the category of the post applied for and it must be legible in CAPITAL LETTERS on the top of their respective applications. **The candidates are required to submit separate application for each post under each category, if the candidate prefers to apply for more than one post.** Each such application must be accompanied with the required documents. Incomplete, faulty applications or application received after due date shall be rejected.

The posts are purely scheme based consolidated contractual and temporary in nature. Period of engagement may be extended for the further period, based upon satisfactory performance. These are not the permanent posts and permanent job cannot be claimed.

The Merit list shall be drawn up on the basis of weightage in the percentage of marks obtained in all categories mentioned in the table above and personal interview. The decision of selection committee in this regard shall be final.

1. Vacancy Positions

Sl. No.	Name of the Post	No. of Vacancy	Age	Qualification (Mission Vatsalya)	Monthly Remuneration
1.	Superintendent	1	21 - 45 Years	Post graduate degree in social work/ Sociology/ Child development/Human right Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community resource Management from a recognized University At least 3 years of experience of working with Govt./Non. Govt. Organization in documentation training and capacity building, Project Formulation/ Implementation, Monitoring and Supervision preferably in the field of Women and Child development/ Social Welfare Proficiency in Computers	33,100

2.	Counsellor (1 male and 1 female)	2	21 – 45 Years	Graduate degree in social work/ Sociology/Psychology/ Public Health/ Counselling from a recognized University Or PG diploma in Counselling and communication At least 1 years of experience of working with Govt./ Non. Govt. Organization preferably in the field of Women and Child development Proficiency in Computers	23,170
3.	Probation Officer/ Case Worker/ Child Welfare Officer	2	21 – 45 Years	Graduate degree preferably in BA in social work/ Sociology/Social Sciences or LLB Health/ Counselling from a recognized University At least 2 years of experience of working with Govt./ NGO/ Legal matters preferably in the field of Women and Child Rights Proficiency in Computers	23,170
	Paramedical Staff	1	21 – 45 Years	Compounder/ Pharmacist having diploma in Ayurvedic/ Homeopathic/ Unani from institutions recognized by Govt. of India	11,916
	House Father/House Mother	2	21 – 45 Years	Graduate in any discipline. Preference will be given to home science, Psychology, Sociology graduates.	14,564
	Cook	2	21 – 45 Years	Under Matric (8 th to 10 th)	9,930
	Helper Cum Night Watchman (males)	2	21 – 45 Years	Under Matric (8 th to 10 th)	7,944
	House Keeper (males)	3	21 – 45 Years	Under Matric (8 th to 10 th)	7,944
	Tutor	1	21 – 45 Years	Graduate in any discipline	10,000
	PT instructor cum Yoga Teacher	1	21 – 45 Years	Bachelor or Diploma in Yoga training	10,000
	Art & Craft cum Music Teacher	1	21 – 45 Years	Bachelor or Diploma in Fine art & Craft and Music	10,000

2. How to Apply

- a)** Go to the official website “www.sundargarg.nic.in” then click on “NOTICES> RECRUITMENT”
- b)** Find “Advertisement and Application Form”.
- c)** Open the Notification and check the Eligibility.
- d)** Fill up the Application Form correctly.
- e)** Eligible candidates may submit their applications through Speed Post/ Regd. Post/ Courier along with all requisite documents on or before 25 days from the date of publication by 5.00 P.M.
- f)** The candidates must fill the online form through the google link, which is <https://forms.gle/MMZF8VDwst7fU7WeA>

3. CERTIFICATES / DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM: -

- a)** Self-attested Photocopy of HSC, +2, Graduation, Post graduation or any other professional qualification certificate and mark sheet.
- b)** One recent self-attested colour photograph should be affixed to the application form.
- c)** Certificate of experience issued from previous employer, as applicable for the post.
- d)** No Objection Certificate from the employer.
- e)** Self-declaration regarding non-involvement in any criminal activities especially child related offences.

4. OTHER ELIGIBILITY CONDITIONS: -

- a)** The candidate must be a citizen of India.
- b)** He/She must be good character and of sound health and free from any organic defect and physical infirmity.
- c)** He/She must be able to speak, read, and write odia fluently and must have passed an examination in odia language equivalent to that of middle school standard.
- d)** He/She must not more than one spouse living.

5. GROUNDS OF REJECTION OF APPLICATION: -

- a)** Applications of candidates will be rejected by the selection committee on any of the following grounds -
- b)** Any application received after due date and time will be summarily rejected.
- c)** Un-superscribed application.
- d)** Non submission of online application.
- e)** Inappropriate format,
- f)** Non submission of online application & incomplete application form.
- g)** Non submission of self-attested photocopy documents / Certificate/along with the application.
- h)** Not signing declaration (Full signature) in the application form.
- i)** Not coming within the age limit as mentioned in para 2 of advertisement.
- j)** Not having requisite qualification as provided under para – 1 of advertisement.
- k)** Not submitted No Objection Certificate from the employer.
- l)** Submission of wrong information/ false information about qualification/age etc.
- m)** Any other ground as per the decision of the selection committee.

N:B – Application/candidature of a candidate shall be rejected at any stage of recruitment process, when discrepancy is detected.

Superintendent
Place of Safety, Rourkela