

ସଶକ୍ତ ମହିଳା ! ସଶକ୍ତ ଓଡ଼ିଶା

OFFICE OF THE BLOCK LEVEL FEDERATION" JYOTI MAHASANGHA, BIRIDI

ADVERTISEMENT

Letter No : 11

Date : 28.04.2023

The Block Level Federation" Jyoti Mahasangha, Biridi, At: Kulakijanga Po: Kulakijanga Block: Biridi , Dist : Jagatsinghpur, Pin-754111 . Applications are invited for MBK, & CRP-CM to be engaged in Baredia, Manguli, Purana, Badakhandaitea, Adhanga Majurai, Sankhapur, and Hazipur GPLF under Biridi Block of Jagatsinghpur District in prescribed format from eligible Female Candidates. A candidate can Download their application form at <http://jagatsinghpur.nic.in> for the following post with performance incentives details are given below.

| Sl No. | Community Support Staff | CLF/GPLF | No. of Vacancy | Minimum Educational Qualification | Performance Incentive (Rs. Per month) |
|--------|--------------------------|-------------|----------------|---|---------------------------------------|
| 1 | CRP- CM | No. of CLF | 23 | 10 th Pass | Rs. 3000/- |
| 2 | Master Book Keeper (MBK) | No. of GPLF | 2 | 12 th / Intermediate/+2 Pass | Rs. 6000/- |

The CLF / GPLF wise vacancy details is attached herewith in **Annexure-I** for reference

Other Eligibility Criteria.

- Should be a women and an SHG member.
- Should be able to read and write Odia.
- Well conversed with local language / dialect.
- Age: Minimum 18 years.
- Domicile: Resident of the same village/cluster in case of CRP-CM, Residence same GP in case of MBK, Residence same service area of concerned Bank in case of Bank Mitra.

Sarojini Beherega
President
Jyoti Mahasangha
Biridi

Maheswari Penu
President/Secretary
Block Level Federation(BLF)
Secretary
Jyoti Mahasangha
Biridi

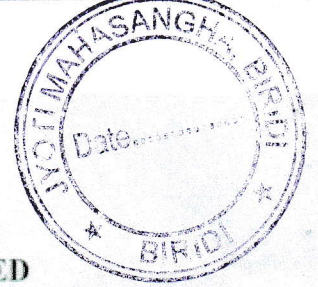


GENERAL TERMS & CONDITIONS

- 1) Application form and work description for each position are available at **GPLF/ BLF** office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum-Executive Officer.
- 2) Self-attested documents in support of identity, qualification, experience, etc. as per the checklist have to be submitted along with application form at BLF **Office Within the timeline**. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligible Criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Application shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF / GPLF / BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF / GPLF/ BLF /Government.
- 9) **The last date of receipt of application is 13-05-2023 by 1.00 PM.**

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Jyoti Mahasangha
Biridi

Maheswatee Devi
President/Secretary
Block Level Federation(BLF)
Secretary
Jyoti Mahasangha
Biridi



ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

| Sl. No. | Parameter | Self-Attested Documents to be submitted |
|---------|--|--|
| a. | b. | c. |
| 1. | Address Proof | Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card |
| 2. | Identity Proof | Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo |
| 3. | Age Proof | Birth Certificate/ 10 th class certificate |
| 4. | Educational Qualification | Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution |
| 5. | SHG Member | Letter from President/Secretary of concerned SHG |
| 6. | Social Category (SC/ST/Minority) | Caste Certificate |
| 7. | Economic Category (Poor/EPVG (SECC 2011 Census data) | PIP Under OLM as per SECC-2011 |
| 8. | Ration card holder | Ration card issued by Competent Authority |
| 9. | BPL | BPL card issued by Competent Authority |
| 10. | Annual Income less than Rs. 60,000/ | Income Certificate issued by Tahasildar |
| 11. | Person with Disability | Disability Certificate from concerned government department |
| 12. | Orphan | Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution) |
| 13. | PVTG | Caste Certificate |
| 14. | Community Cadre in intensive village/ GP under OLM | Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM |
| 15. | CRP for mobilization round/ Senior CRP under OLM | Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement |

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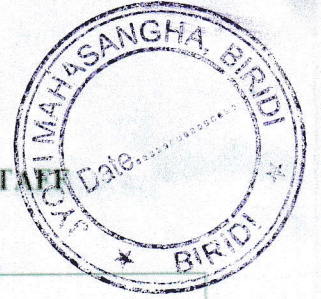
| Sl No | Name of GPLF | Name of CLF | Name of Vacant post | No of Post | Remarks |
|-------|-------------------------|--------------------------|---------------------|------------|-------------------|
| 1 | BAREIDIA GPLF | Bareidia GPLF | MBK | 1 | MBK-1 CRP-CM-8 |
| 2 | | Bareidia-1 | CRP-CM | 1 | |
| 3 | | Bareidia-2 | CRP-CM | 1 | |
| 4 | | Bareidia-3 | CRP-CM | 1 | |
| 5 | | Bareidia-4 | CRP-CM | 1 | |
| 6 | | Dihasahebiri CLF | CRP-CM | 1 | |
| 7 | | Nailo CLF | CRP-CM | 1 | |
| 8 | | Gelapur-1 | CRP-CM | 1 | |
| 9 | | Gelapur-1 | CRP-CM | 1 | |
| 10 | MANGULI GPLF | Manguli GPLF | MBK | 1 | MBK-1 CRP-CM-6 |
| 11 | | Manguli-1 | CRP-CM | 1 | |
| 12 | | Manguli-2 | CRP-CM | 1 | |
| 13 | | Sankharisahi-1 | CRP-CM | 1 | |
| 14 | | Sankharisahi-2 | CRP-CM | 1 | |
| 15 | | Parisankharisahi-1 | CRP-CM | 1 | |
| 16 | | Parbatipur CLF | CRP-CM | 1 | |
| 17 | PURANA GPLF | Shree Ganesh CLF | CRP-CM | 1 | CRP-CM-2 |
| 18 | | Chasikhanda CLF | CRP-CM | 1 | |
| 19 | BADAKHANDEITA GPLF | Beleswar CLF | CRP-CM | 1 | CRP-CM-4 |
| 20 | | Mamata CLF | CRP-CM | 1 | |
| 21 | | Saibaba CLF | CRP-CM | 1 | |
| 22 | | Baripada CLF | CRP-CM | 1 | |
| 23 | ADHANGA MAJURAI GPLF | Swami Vivekananda CLF | CRP-CM | 1 | CRP-CM-1 |
| 24 | SANKHAPUR GPLF | Baba Gorekhanath CLF | CRP-CM | 1 | CRP-CM-1 |
| 25 | HAZIPUR GPLF | Kamasasan CLF | CRP-CM | 1 | CRP-CM-1 |

TOTAL NO OF VACANCY: MBK-2, CRP CM-23

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Maheswara
Secretary
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ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF



Position applied for –

Name of the CLF: _____ Name of the GPLF: _____

Name of the Bank Branch (Bank Mitra): _____ Name of the Block: _____

| A | Personal Information | | |
|----|--|--|--|
| 1 | Full Name of the Applicant | | Paste recent passport size colour photograph |
| 2 | Sex | | |
| 3 | Full Name of Father/ Husband | | |
| 4 | Full Name of Mother | | |
| 5 | Date of Birth (DD/MM/YYYY) | | |
| 6 | Age as on date of issue of notice (in Completed Years) | | |
| 7 | Social Category (Please tick valid option) | Gen () / SEBC () / SC () / ST () / Minority () | |
| 8 | Economic Category (Please tick valid option) | Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- () | |
| 9 | Special Category (Please tick valid option) | PwD () / Orphan () / PVTG () | |
| 10 | Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin | | |
| 11 | Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin | | |
| 12 | Telephone/mobile Number (Mandatory) | | |
| 13 | Alternate telephone/mobile Number (Optional) | | |
| 14 | Email ID (optional) | | |

B. Educational Qualification (Self attested photocopy of Certificates & Mark attached)

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Biridi

Maheswari Sen
Secretary
Jyoti Mahasangha
Biridi



| Sl. No. | Degree/Diploma/ Certificate Course/ Any other | Total Marks | Total Marks secured | % of marks secured | Institution / College/ School | University / Board | Year of Passing |
|--|---|-------------|---------------------|--------------------|-------------------------------|--------------------|-----------------|
| 1 | 10 th Class | | | | | | |
| 2 | 12 th / Intermediate/ +2 | | | | | | |
| 3 | Graduation (Specify)/ +3 | | | | | | |
| 4 | Post Graduate (Specify) | | | | | | |
| Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |

| C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached) | | | | | |
|--|--------------------|---|----------------|--------------|---------------------------------|
| Sl. No. | Area of Experience | Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with | PERIOD | | Total Period (In Years/ Months) |
| | | | From (MM/YYYY) | To (MM/YYYY) | |
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

| D. Language Proficiency (Put Tick Mark ✓ in appropriate column) | |
|---|--|
| | |

Sarojini Behera
President
Jyoti Mahasangha
Biridi

Maheswar Dew
Secretary
Jyoti Mahasangha
Biridi

| Sl. No. | Language | Read | Write | Speak |
|---------|---------------------|------|-------|-------|
| 1 | Odia | | | |
| 2 | Hindi | | | |
| 3 | English | | | |
| 4 | Any Other (Specify) | | | |



Documents attached (refer to *Annexure-III* to know type of documents to be attached)

| Sl No. | Name of Document attached | Sl No. | Name of Document attached |
|--------|---------------------------|--------|---------------------------|
| 1 | | 7 | |
| 2 | | 8 | |
| 3 | | 9 | |
| 4 | | 10 | |
| 5 | | 11 | |
| 6 | | 12 | |

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

Acknowledgement

Application No: _____

I Ms/Smt..... acknowledge receipt of application of Ms/Smt..... for the position of for CLF GPLF..... under.....BLF on date..... at

Sarojini Behera
President
Jyoti Mahasangha
Biridi

Full Name & Signature of receiver

With seal and stamp

Maheswari
Secretary
Jyoti Mahasangha
Biridi