



भारतीय कृत्रिम अंग निर्माण निगम
(भारत सरकार के अन्तर्गत एक मिनीरत्न उपक्रम)
सामाजिक न्याय एवं अधिकारिता मंत्रालय के अधीन
जी.टी.रोड, कानपुर-209217 (यू.पी.)
टोलफ्रीनं. – 18001805129



ISO 9001:2015

संदर्भ सं.- एडी3एफ 01/ मई-2023

दिनांक : 02.05.2023

भारतीय कृत्रिम अंग निर्माण निगम (एलिम्को) दिव्यांगजन सशक्तिकरण विभाग सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार के अधीन एस सीपीएसयू है, जो कि अपने मुख्यालय कानपुर एवं सहायक उत्पादन केन्द्रों बैंगलुरु, भुवनेश्वर, जबलपुर, मोहाली, उज्जैन तथा क्षेत्रीय विपणन केन्द्रों दिल्ली, कोलकाता, हैदराबाद, मुंबई हेतु सीधी भर्ती द्वारा अनुभवी उम्मीदवारों से निम्नलिखित पदों हेतु आवेदन आमंत्रित करता है।

क्र.सं.	पद कोड	पद	ग्रेड / ग्रुप	वेतनमान (Rs.)	उच्चतर आयु सीमा 01.05.2023 तक	पद संख्या	श्रेणी	अनुभव (वर्षों में) 01.05.2023 तक	पोस्टिंग की प्रारंभिक जगह
1.	HR-1	वरिष्ठ प्रबंधक (लॉजिस्टिक्स, वेयरहाउस एवं ट्रांसपोर्टेशन)	ई-5	80000-220000	55 वर्ष	01	OBC*	14	भारत में कहीं भी
2.	HR-2	वरिष्ठ प्रबंधक (गुणवत्ता नियंत्रण)	ई-5	80000-220000	50 वर्ष	01	UR	14	
3.	HR-3	वरिष्ठ प्रबंधक (विपणन)	ई-5	80000-220000	50 वर्ष	01	OBC*	14	
4.	HR-4	प्रबंधक (सर्विस विभाग-आप्टर सेल्स सर्विस)	ई-4	70000-200000	48 वर्ष	01	ST*	12	
5.	HR-5	प्रबंधक (सिविल)	ई-4	70000-200000	48 वर्ष	01	UR	12	
6.	HR-6	प्रबंधक (डिजाइन एवं डिवलपमेंट)	ई-4	70000-200000	48 वर्ष	01	UR	12	
7.	HR-7	उप-प्रबंधक (वित्त एवं लेखा)	ई-3	60000-180000	45 वर्ष	01	UR	10	
8.	HR-8	उप-प्रबंधक (एक्सपोर्ट्स)	ई-3	60000-180000	45 वर्ष	01	OBC*	10	
9.	HR-9	कनिष्ठ प्रबंधक (उत्पादन-प्लास्टिक)	ई-1	40000-140000	40 वर्ष	01	OBC*	05	
10.	HR-10	कनिष्ठ प्रबंधक (उत्पादन योजना)	ई-1	40000-140000	40 वर्ष	01	OBC	05	
11.	HR-11	कनिष्ठ प्रबंधक (मार्केटिंग)	ई-1	40000-140000	40 वर्ष	01	SC	05	
12.	HR-12	कनिष्ठ प्रबंधक (कार्मिक एवं प्रशासन)	ई-1	40000-140000	40 वर्ष	01	UR	05	
13.	HR-13	अधिकारी (कार्मिक एवं प्रशासन)	ई-0	30000-120000	30 वर्ष	01	UR	Nil	
14.	HR-14	अधिकारी (गुणवत्ता नियंत्रण-मैकेनिकल)	ई-0	30000-120000	30 वर्ष	01	UR	Nil	
15.	HR-15	अधिकारी (लेखा)	ई-0	30000-120000	30 वर्ष	01	OBC	Nil	
16.	HR-16	क्लर्क & जू0 असिस्टेंट	ग्रुप-सी	17820-61130/-	32 वर्ष	01	PWBD -OH	04	
17.	HR-17	जूनियर स्टोर कीपर	ग्रुप-सी	17820-61130/-	32 वर्ष	01	UR	04	
18.	HR-18	शाप असिस्टेंट (सी0एन0सी0 आपरेटर)	ग्रुप-सी	17820-61130/-	32 वर्ष	01	EWS*	04	
19.	HR-19	वर्कमैन मेन्टीनेंस (फिटर)	ग्रुप-बी	17110-58500/-	30 वर्ष	01	OBC	02	

20	HR-20	शा-मिल आपरेटर	ग्रुप-बी	17110-58500/-	30 वर्ष	01	SC	02	
21.	HR-21	मशीनिष्ट	ग्रुप-बी	17110-58500/-	30 वर्ष	01	ST	02	
22	HR-22	वर्कमैन मेन्टीनेस (इलेक्ट्रिकल)	ग्रुप-बी	17110-58500/-	30 वर्ष	01	OBC	02	
Total Vacancy						22			

शैक्षिक योग्यता एवं अनुभव आदि की विस्तृत जानकारी के लिए इच्छुक उम्मीदवार एलिम्को की वेबसाइट www.alimco.in देखें। योग्य उम्मीदवार निर्धारित प्रारूप में अपने आवेदन पत्र प्रबंधक (कार्मिक एवं प्रशासन) एलिम्को, जी.टी.रोड, कानपुर-209217 (उ.प्र.) को भेज सकते हैं।

निगम में आवेदन पत्र प्राप्त करने की अन्तिम तिथि 03.06.2023 है।

इस संबंध में अधिक जानकारी के लिए निगम की वेबसाइट देखें। कृपया ध्यान दें, इस संबंध में निगम अलग से कोई सूचना नहीं दी जायेगी।

नोट: 1. ई0डब्ल्यू0एस0 श्रेणी ई-3 ग्रेड एवं उससे ऊपर के ग्रेड लिए नहीं माना जायेगा क्योंकि उक्त ग्रेड के लिए आवेदन करने की न्यूनतम पात्रता 08 लाख से अधिक है।

2. ऊपर बताई गई रिक्तियों की संख्या अन्तरिम है और निगम प्रबंधन को उपरोक्त रिक्तियाँ घटाने व बढ़ाने का पूर्ण अधिकार है।

संदर्भ: एडी 3 एफ 01/मई-2023

प्रबंधक (प्रशासन)



**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA (A
GOVERNMENT OF INDIA UNDERTAKING 'MINIRATNA'
COMPANY) MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
G. T. ROAD, KANPUR 209217 (UP)
TOLL FREE NO. 18001805129**



ISO 9001:2015

Reference No.:-AD3F01/May-2023

Date: 02.05.2023

Artificial Limbs Manufacturing Corporation of India (ALIMCO), a CPSU working under Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India invites applications for filling up the following positions on **Direct Recruitment basis** at ALIMCO HQ at Kanpur and its Auxiliary Production Centres at Bengaluru, Bhubaneshwar, Jabalpur, Mohali, Ujjain and Regional Marketing Centres at New Delhi, Kolkata, Mumbai, Hyderabad & Guwahati:-

S. No	Post Code	Post	Grade/ Group	Pay Scale (Rs.)	Upper age limit as on 01.05.23	No. of Vacancy	Category	Exp. (Yrs) As on 01.05.23	Initial place of posting
1.	HR-1	Senior Manager (Logistics, Warehouse & Transportation)	E-5/'A'	80000-220000	50 YR	01	OBC*	14	ANYWHERE IN INDIA
2.	HR-2	Senior Manager (Quality Control)	E-5/'A'	80000-220000	50 YR	01	UR	14	
3.	HR-3	Senior Manager (Marketing)	E-5/'A'	80000-220000	50 YR	01	OBC*	14	
4.	HR-4	Manager (Service Department-After Sales Service)	E-4/'A'	70000-200000	48 YR	01	ST*	12	
5.	HR-5	Manager (Civil)	E-4/'A'	70000-200000	48 YR	01	UR	12	
6.	HR-6	Manager (Design & Development)	E-4/'A'	70000-200000	48 YR	01	UR	12	
7.	HR-7	Deputy Manager (Finance & Accounts)	E-3/'B'	60000-180000	45 YR	01	UR	10	
8.	HR-8	Deputy Manager (Exports)	E-3/'B'	60000-180000	45 YR	01	OBC*	10	
9.	HR-9	Junior Manager (Production-Plastic)	E-1/'B'	40000-140000	40 YR	01	OBC*	05	
10.	HR-10	Junior Manager (Production Planning)	E-1/'B'	40000-140000	40 YR	01	OBC	05	
11.	HR-11	Junior Manager (Marketing)	E-1/'B'	40000-140000	40 YR	01	SC	05	
12.	HR-12	Junior Manager (P&A)	E-1/'B'	40000-140000	40 YR	01	UR	05	
13.	HR-13	Officer (P&A)	E-0/'B'	30000-120000	30 YR	01	UR	Nil	
14.	HR-14	Officer (QC-Mechanical)	E-0/'B'	30000-120000	30 YR	01	UR	Nil	
15.	HR-15	Officer (Accounts)	E-0/'B'	30000-120000	30 YR	01	OBC	Nil	
16.	HR-16	Clerk & Junior Assistant	Group-C	17820-61130	32 YR	01	PWBD -OH	04	
17.	HR-17	Jr. Store Keeper	Group-C	17820-61130	32 YR	01	UR	04	
18.	HR-18	Shop Assistant (CNC Operator)	Group-C	17820-61130	32 YR	01	EWS*	04	

19	HR-19	Workman (Maintenance – Fitter)	Group-B	17110- 58500	30 YR	01	OBC	02	
20	HR-20	Saw Mil Operator	Group-B	17110- 58500	30 YR	01	SC	02	
21	HR-21	Machinist	Group-B	17110- 58500	30 YR	01	ST	02	
22	HR-22	Workman (Maintenance – Electrical)	Group-B	17110- 58500	30 YR	01	OBC	02	
Total Vacancy						22			

For detailed information regarding eligibility and other requirements, interested candidates may visit ALIMCO website www.alimco.in. The eligible candidates may forward their application in the prescribed Performa to Manager (P&A), ALIMCO, G.T. Road, Naramau Kanpur-209217 (UP).

Last date of receipt of application in the Corporation is 03.06.2023

You shall keep in touch with our website for further information in the matter in future. Kindly note that no separate communication will be sent by the Corporation in this regard.

*Backlog Vacancy

Note:

1. EWS Category is not considered for E-3 and above Grade since minimum eligibility to apply for the Grade is more than 8 Lakhs.
2. Number of vacancies indicated above is tentative and may increase or decrease at the absolute discretion of the management.

QUALIFICATION, EXPERIENCE AND JOB SPECIFICATION

HR-01	:	Senior Manager (Logistics, Warehouse & Transportation)
Qualification	:	Full Time MBA/PGDM with specialization in Supply Chain Management from a Government recognized institution.
Experience	:	14 years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate-Fixed Salary per month as per General Condition Clause 6.
Nature of Experience	:	Candidate should have experience as HOD – Logistics in a reputed organization. Experience in handling logistics intermediaries, Ware house Management and optimization of corporate resources. The candidate should be familiar with deployment of latest tools and techniques in Logistics and Supply Chain Management for optimization of resources. The candidate should have a thorough knowledge of export logistics and should have a demonstrated experience of having worked in Export Logistics also. Knowledge of ERP is essential.
HR-02	:	Senior Manager (Quality Control)
Qualification	:	Fulltime Bachelor's Degree in Mechanical/Production/Electrical/Electronic Engineering from recognized university/institute with 55% marks Minimum.
Experience	:	14 years post qualification; Candidate from PSU/government- at least 2years in immediate lower scale; For Private sector candidate-Fixed Salary per month as per General Condition Clause6.

Nature of Experience	:	Candidate should have thorough knowledge and experience of calibration, inspection procedures, test methods and equipment, testing codes, writing of inspection reports, Knowledge & experience of TQM ,Analytical techniques like-7QC Tools,SQC,TPMetc.Thorough knowledge and experience of various Chemical, Physical (both destructive and non-destructive), metallurgical tests,testing equipment's,Standards i.e.IS,BS,ASTMetc.inspection procedures and Development of special test set-ups is desirable .Knowledge of ERP is essential.
HR-3	:	Senior Manager (Marketing)
Qualification	:	Full Time engineering degree with minimum 55% marks from Govt. recognized university/institute or Fulltime MBA/PGD Min Marketing from a Government Recognized institution.
Experience	:	14 years post qualification; Candidate from PSU/government-at least 2 years in immediate lower scale; For Private sector candidate-Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Candidate should have Knowledge of marketing techniques & research and forecasting procedures is desirable. Knowledge and experience on Management of Rehabilitation Aids, Artificial Limbs ,Organizing large conferences, seminars and public events. Experience on manufacturing, distribution & supply of Artificial Limbs and Rehabilitation Aids, event organizing skills, maintaining MIS, in/out bound logistics will be added advantage. Knowledge of ERP is essential.
HR-4	:	Manager (Service Department-After Sales Service)
Qualification	:	Full Time Engineering Graduate in Mechanical/ Automobile/ Electronics/ Electrical from a Government recognized institution or Fulltime MBA/PGDM in Marketing from a Government recognized institution
Experience	:	12 years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6.
Nature of Experience	:	Candidate should have Experience in Services of Automobile, Electrical and Electronics instruments, Good understanding in Customer Relationship Management (CRM) & Grievance Redressal Mechanism, Warranty Management, Inventory/Spare Parts management. Good Communication skill and knowledge of ERP.
HR-5	:	Manager (Civil)
Qualification	:	Full time engineering degree in Civil with minimum 55% marks from recognized university / institute.
Experience	:	12years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6.
Nature of Experience	:	Candidate should have post qualification experience in public sector undertaking or reputed private/ manufacturing sector in project execution/Project Management/Project Planning/Project Coordination /Production/Material /Manufacturing department. Knowledge and Experience of modern Project Planning and Management techniques such as PERT/CPM CHARTS/MSP/Primevera etc. Adequate Knowledge of export, purchase procedure of PSU & ERP etc. is desirable. Experience in BOQ/ Estimate & Tender Preparation & rate analysis will be preferred. Experience in coordination of audit activities, verification of Measurement Book & Invoice of Records
HR-6	:	Manager (Design & Development)
Qualification	:	Full Time Engineering Degree in Mechanical / Electrical/ Electronics Engineering with minimum 55% marks from recognized university / institute.

Experience	12 years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6.
Nature of Experience	A minimum 12 years post qualification experience in Public Sector Undertaking or Reputed Private / Manufacturing sector or research organization of repute in field of design, research & development. Exposure in application of CAD & CAM is preferable. Should have worked in immediate lower scale for at least 02 years. In case of private Sector employee, CTC should be comparable to the immediate lower scale. Experience in dealing with development of drawings, material specifications and part lists along with knowledge of production equipment and tools is essential. Knowledge in design/ testing of prototype samples, conversion of drawing / design (2D/3D) and knowledge of IS Specification is essential Person should have working experience in development of tools, moulding dies, Jigs and fixtures in the manufacturing industry preferable
HR-7	: Deputy Manager (Finance & Accounts)
Qualification	: Passed Final examination of Institute of Chartered Accountants / Institute of Cost Accountants of India
Experience	: 10 years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6.
Nature of Experience	: A minimum 10 years post qualification experience in Public Sector Undertaking or Reputed Private / Manufacturing Sector in finance & Accounts handling finance, Taxes, Balance Sheet and other function. The position requires the candidate to have thorough knowledge of General Accounting, Corporate Book Keeping, Revised Schedule VI and Chart of Accounts, Taxation, Pay Roll, Revenue Billing, Cost Accounting, Budget preparation, Stores Accounting and Sales Accounting. He shall be required to be conversant with statutory compliances, labour laws, CVC, DPE, CAG guidelines, secretarial laws as he would be a part of Tender Recommendation Committee. The candidate has to make active contribution in finalizing the Balance Sheet and in consolidation ensuring proper detailing required for annual accounts and its audit. The position requires proper quantitative reconciliations and input output analysis required in maintenance of Cost Records and valuation of Stocks
HR-8	: Deputy Manager-Marketing (Exports)
Qualification	: Full Time MBA/PGD Min Foreign Trade/International Marketing/International Business Management from a Government recognized institution.
Experience	: 10 years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate-Fixed Salary per month as per General Condition Clause 6.
Nature of Experience	: Experience in the export documentation and procedures for promoting exports of the corporation. The candidate should have experience of an Export House or accompany having export sales. The candidate should be conversant with procedures of approach in gem bassies, generate export orders, knowledge of various types of LC and export payments and helping the corporation achieving the pre requisites in terms of various certifications required for starting the export Vertical of the corporation. Knowledge of ERP is desirable.
HR-9	: Junior Manager-(Production Plastic)
Qualification	: Fulltime Engineering Degree in Plastics Technology with minimum. 55% marks From recognized university/institute.
Experience	: 05 years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate-Fixed Salary per month as per General Condition Clause 6.

Nature of Experience	:	Candidate should have experience in processing, development and manufacture of plastics/ allied products. The candidate should be well versed with development of injection-mold fabrication processes based on the product requirements and should have handled different types of Injection Molding Machines. The candidate should have demonstrated experience in trouble shooting of issues faced during plastic parts manufacturing and should ensure quality output of moulded components.
HR-10	:	Junior Manager (Production Planning)
Qualification	:	Full Time Bachelor's Degree in Mechanical / Production/ Industrial Engineering with minimum 55% marks from recognized university/institute.
Experience	:	05 years post qualification; Candidate from PSU/government- at least 2 years in immediate lower scale; For Private sector candidate-Fixed Salary per month as per General Condition Clause6.
Nature of Experience	:	A minimum of 05 years post qualification experience of working in Production Planning and Industrial Engineering of a Central Public Sector Undertaking/ Manufacturing Industry in related field. PSU/Government Applicant: 2 years in immediately lower scale. Candidate working in private sector must have comparable CTC in immediate lower scale. Experience in Process Planning and preparation of process sheets and Industrial Engineering functions is essential. Knowledge of time study, process, process techniques, maximum utilization of machine capacities, estimation of process timings and experience in selection of Jigs, Fixtures, manpower planning techniques will be preferred.
HR-11	:	Junior Manager (Marketing)
Qualification	:	Full Time MBA/PGDM Specialization in Marketing with minimum 55% marks From a Government recognized university/institute.
Experience	:	05 years post qualification; Candidate from PSU/government-at least 2 years in immediate lower scale; For Private sector candidate-Fixed Salary per month as per General Condition Clause6.
Nature of Experience	:	Experience in social sector / rehabilitation / healthcare shall be preferred. Knowledge of marketing techniques & research, forecasting procedures & maintaining MIS is desirable. Working knowledge of Computer is essential .Experience in sales, marketing & supply chain management of product & services/institutional sales, event management will be preferred.
HR-12	:	Junior Manager (P&A)
Qualification	:	Full Time recognized degree in any discipline and Full Time MBA (HR) /Post Graduate Degree / Diploma in Personnel / HR/ IR / Management with minimum 55% marks. Degree in Law would be an added advantage.
Experience	:	05 years post qualification; Candidate from PSU/government – at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6.
Nature of Experience	:	The candidate should have adequate knowledge of factories act, statutory labour laws, personnel management. Should have good communication skills (written & oral) with exposure to functional areas of HR / IR like training / recruitment / selection/handling/legal issues/employees welfare activities, general administration. Proficiency in Computers (MS Office & Internet etc.) would be preferred. Knowledge in ERP is essential.
HR-13	:	Officer (P&A)
Qualification	:	Full Time recognized degree in any discipline and Full Time MBA (HR)/ Post Graduate Degree/ Diploma in Personnel/HR/IR/Management with minimum 55% marks. Degree in Law would be an added advantage.

Nature of Experience	:	The candidate should have good knowledge in HR, Labor Law, and Factories Act, training, recruitment, staff welfare and general administration. The candidate should be proficient in Computers (MS Office & Internet etc.) Exposure to ERP-HR/SAP-HCM/HRMS would be preferred.
Mode of Selection	:	UGC Net Score Card & Online Written Test
HR-14	:	Officer (QC- Mechanical)
Qualification	:	Full Time Engineering Degree in Mechanical/Production Engineering with minimum 55% marks from a Government recognized university/institute.
Nature of Experience	:	Candidate should have knowledge of calibration, inspection procedures, test methods and equipment, testing codes, writing of inspection reports, Knowledge & experience of TQM, Analytical techniques like -7 QC Tools, SQC, TPM etc. Knowledge of various Chemical, Physical (both destructive and non-destructive), metallurgical tests, testing equipment's, sophisticated electronic equipment, testing codes etc. Knowledge of ISO (QMS & EMS) & ERP familiarity with standards i.e. IS, BS, ASTM etc. Inspection procedures and development of special test set-ups is desirable. Knowledge of ERP is preferable
Mode of Selection	:	Gate Score Card & Online Written Test
HR-15	:	Officer(Accounts)
Qualification	:	Passed Final examination of Institute of Chartered Accountants/Institute of Cost Accountants of India
Experience	:	The candidate should have good knowledge in Accounts and Taxation. Should have capacity in dealing matter related to General Accounting, Corporate Book Keeping, Taxation, Pay Roll, Revenue Billing ,Purchase Finance, Debtors & Creditor analysis ,Insurance, Banking and Reconciliation, TDS-Employees, Professional,Contractors,Costcompilation,TrustAccounting.KnowledgeofRevised Schedule VI, Tax Laws, XBRL, IFRS, GST, DTC and exposure to statutory compliances, labour laws, CVC, DPE, CAG guidelines, secretarial laws would be preferred.
Mode of Selection	:	Score of CMA or CA is required& Online Written Test
HR-16	:	Clerk & Junior Assistant
Qualification	:	Minimum full time three years' degree course from any Government recognized university/ Institution.
Experience	:	04 years post qualification
Nature of Experience	:	English Typing @30 w.p.m. on computer or Hindi Typing @25 w.p.m. on computer. Working knowledge in Excel and Word.
HR-17	:	Junior Store Keeper
Qualification	:	Full Time 03 yrs Diploma in Mechanical Engineering/Graduate with minimum 55% marks from a recognized Institute/University.
Experience	:	03 Year in office work in Government/PSU/Public Ltd/ Pvt. Ltd. Companies after qualification.
Nature of Experience	:	Must have thorough knowledge and experience of 1. Officer work in Government/PSU/Public Ltd. /Pvt. Ltd Companies and capacity to handle correspondence. 2. Computer knowledge on MS-Word, Excel and data entry/Tally. 3. Keeping records and maintaining correspondence regarding the receipt and inspection of materials, equipment etc. 4. Receiving, maintaining and issuing materials etc. 5. Preparing necessary statements for inventory control and other details. 6. Any other duties assigned by head or the Controlling Officer of the section/division from time to time

HR-18	:	Shop Assistant (CNC Operator)
Qualification	:	Full time 3 years Diploma in Mechanical Engineering/ DME or ITI with specialization in Production from a Government approved/ recognized institute/ university.
Experience	:	4 years- DME / 7 years- ITI – after qualification
Nature of Experience	:	The candidate should have hands on work experience in CNC Turn Mill / VMC/ Laser cutting/ Robotic Welding machines with adequate exposure to programming, component setting and development, fixtures & tooling aspects. The candidate should have experience of shop floor supervision with good understanding of limits, fits and tolerances and should be proficient in using CAD and CAM software.
HR-19	:	Workman Maintenance(Fitter)
Qualification	:	ITI Certificate from a Government recognized Institution in Fitter trade.
Experience	:	02 years after qualification in same trade
Nature of Experience	:	<p>Must have thorough knowledge and experience of</p> <ol style="list-style-type: none"> 1. Reading engineering drawing, identifying and using all instruments normally used for fitting and measuring instruments like Vernier, Calipers, Micrometer, Depth & height gauges etc. 2. Grinding chisels, drills, reamers, taps etc. 3. Making components to the required limits and fits for fitting jobs. 4. Making simple gauges and templates. 5. Operating various types of drill machines, debarring machine perfection in to ledge grinding, assembling components as per drawing. 6. Day to day tasks include fitting assembling parts and sub-assemblies, shrink-fitting parts during assembly, manufacturing and repairing hydraulic and pneumatic equipment. 7. Inspecting machinery and making repairs erecting machinery and equipment onsite.
HR-20	:	Saw Mill Operator
Qualification	:	Certificate from a recognized ITI in Saw Machine Operator trade.
Experience	:	02 years after qualification in same trade
Nature of Experience	:	<p>Must have through knowledge and experience of</p> <ol style="list-style-type: none"> 1. Operating various types of metal sawing machines. 2. Reading dimensional sketches. 3. Operating all cut machines for cutting irregular shapes. 4 Sharpening and resetting the blade of all out machine. 5. Sets up and operates power saws to cut, slot, groove, miter, and trim metallic and nonmetallic work pieces according to specifications: Selects and installs blade on machine, using hand tools. Sets controls to adjust speed, feed rate, and blade tensions. Positions guides, stops, holding blocks, or other fixtures to secure and direct work piece, using and tools and measuring devices. Scribes reference lines on material as guide for sawing operations, according to blue prints, templates, sample parts, or specifications. Mounts work piece in holding device, manually or using hoist. Operates saw to cut along scribed lines. Verifies dimensions of finished work piece, using measuring devices. May also weld and anneal saw blades
HR-21	:	Machinist
Qualification	:	Certificate from a recognized ITI in Machinist trade.
Experience	:	02 years after qualification in same trade

Nature of Experience	:	Must have thorough knowledge and experience of 1. Reading engineering dimensional drawings. 2. Feed, Speed and coolant for common materials. 3. Identifying and functions of components of various machine tools. 4. Using measuring instruments like Vernier calipers, Micrometer, dial indicator etc. 5. Using various types of cutting tools. 6. Operating various types of Milling Machines, CNC Work Centre etc. 7. Operating the particular type of machine tool efficiently. 8. Machine parts to specifications using machine tools such as milling machines, shapers and grinders. 9. Set up, adjust, and operate all of the basic machine tools and specialized or advanced variation tools in order to perform precision machining operations.
HR-22	:	Workman Maintenance (Electrical)
Qualification	:	ITI Certificate from a Government recognized Institution in Electrical/Electrician Trade.
Experience	:	02 years after qualification in same trade
Nature of Experience	:	Experience of Operation & maintenance of Plant & machines, pneumatic and Electrical equipment e.g. panel, drive, motor, generator, transformer, rectifier etc. Should be able to trouble shoot & repair electrical equipment and system.

ABBREVIATIONS:

“UR”-Unreserved;“SC”-ScheduledCaste;“ST”-ScheduledTribe;“OBC(NCL)”-Other Backward Classes (Non-Creamy Layer);” EWS” - economically Weaker Section. “PWBD –OH”- Persons with Benchmark with Disability - Orthopedically Handicapped.

SELECTIONPROCESS:

For Sl. No. **1 to 12**, applications will be scrutinized and the eligible candidates shall be called for personal interview as per the criteria of the recruitment policy of the corporation. In case of eligible candidates being more than 20 per post, the corporation can conduct an online/ written test before the interview. For E-0 posts at Sl. No. 13-14, selection will be based on Online exam and for E-0 posts at Sl. No. 15 (Officer – Accounts- HR-15), selection will be based on Online Written Test/ Interview or Both. For **Sl. No. 16 (Clerk & Junior Assistant HR-16)** the selection shall be on the basis of 1st Typing Test and Candidates qualifying the Typing Test will be called for Online Test and the final selection will be based on Merit list of Online Written Test. **For Sl. No.17 Junior Store Keeper (HR-17)** selections will be based on Online Written Test. **For Sl. No.18-22 (HR-18, HR-19, HR-20, HR-21, HR-22)** selection will be based on Online or /Skill test or both will be conducted. The candidature of all applicants would be provisional and subject to subsequent verification of certificates/testimonials etc.

RELAXATION

Relaxations for SC / ST / OBC (Non-Creamy Layer) /EWS/ PwBD (Divyangjan) (Percentage of disability 40% or above) candidates will be provided as per guidelines of Govt. of India. The SC/ST/OBC (NCL)/EWS/ candidates who apply against unreserved (UR) posts will not be eligible for age relaxation and PwBD (Divyangjan) (Percentage of disability 40% or above) candidates are eligible for age relaxations.

GENERALCONDITIONS:

1. The applicant must be citizen of India.
2. The candidate should not have exceeded the age limit as on **01-05-2023**. The date for reckoning the age, qualification, experience etc .shall be on **01.05.2023**
3. No age & percentage of marks bar for Departmental candidates. Departmental candidate's are those who are on the regular roll of the Corporation or are under Fixed Term Contracts with the corporation.
4. The candidates having minimum experience in multi-units of Public Sector Undertaking/Large Manufacturing Organizations of repute will be preferred.
5. Teaching experience & Training period will not be counted as experience.
6. Candidates from private sector should be drawing minimum consolidated fixed monthly gross salary (monthly gross salary shall include Basic Pay, Dearness Allowance, HRA and other Fixed Perks and Allowance etc. No variable pay & incentive or reimbursement of expenses shall be considered for computation of Monthly gross salary) as follows:

S. No.	Apply for Post	Required Gross Monthly fixed Salary
1.	Sr. Manager[E-5]	Rs.133490/-
2.	Manager[E-4]	Rs.114420/-
3.	Dy. Manager[E-3]	Rs.95350/-
4.	Jr. Manager[E-1]	Rs.57210/-
5.	Officer[E-0]	NIL

7. All the applicants should preferably have good computer knowledge and communication skills.
8. Persons working under Central/State Govt. /Public Sector Undertaking/ Autonomous bodies should apply through proper channel. The candidate may, however, send advance copy of the application along with requisite enclosures to avoid delay but may produce NO OBJECTIONCERTIFICATE at the time of interview/online or written test from their present Employer failing which they will not be allowed to appear in the interview and no TA would be paid to them.
9. Any corrigendum/addendum/errata in respect of this advertisement shall be displayed only on ALIMCO's website www.alimco.in under the head "Recruitment". No further press advertisement will be issued. Hence prospective applicants are advised to regularly visit ALIMCO website for latest updates with regard to this advertisement.
10. The candidates are advised to give specific, correct, full information. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his / her candidature shall be rejected / cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
11. The Management reserves the right to call suitable/short-listed candidates for test/interview.
12. In case no suitable candidate is found, management may consider for appointment of the candidate on contract basis by relaxing age/qualification/experience, at a suitable remuneration to meet immediate requirement.
13. Management reserves the right to cancel candidature of any candidate/or cancel recruitment process of any aforesaid post without assigning any reason.
14. Mere fulfillment of eligibility criteria/ norms does not entitle a candidate to be called for interview/written test. Management reserves the right to raise standard of specifications i.e. qualification/percentage of marks / experience higher than that of the minimum prescribed in the advertisement to restrict the number of candidates to be called for interview. Officers at E-0 will be given a fixed stipend of Rs. 30,000 for initial 1 year. Confirmation on satisfactory performance after 1 year of joining the Corporation will be absorbed in regular pay scale as per recruitment rules of the Corporation.
15. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto shall be subject to jurisdictions of Court at Kanpur Nagar only.
16. Candidates belonging to OBC category but not covered under 'Non-creamy layer' should indicate their category as 'General'.
17. The candidates called for the Interview/Skill Test will be reimbursed return rail / bus fare by shortest route on production of proof of journey from their present address to the place of interview as per the rules of the Corporation. No TA will be paid to any candidate for appearing in the written examination.
18. Candidates should carefully fill up all details in the application form especially the Category (SC/ST/OBCNCL/EWS/ PwBD) for which required documentary proof need to be attached with the application. If later it is found that such a statement/ certificate is false, the candidate will be liable for suitable action including termination of services and prosecution.
19. Appointment to the post will be subject to being found medically fit by the Chief Medical Officer as per the prescribed Health Standards.
20. The appointment against vacancies reserved for EWS category candidates shall be provisional and subject to the Income and Asset certificate to be verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services of the concerned persons will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate. The Income and Asset Certificate issued by any one of the authorities as authorized by Govt. of India.

21. In addition to basic pay the selected candidate would be entitled for DA, HRA ,perks and other benefits like PF contribution of 12%, Pension Scheme, PRP, Indoor treatment, hospitalization facilities under Medical Rules, Post-Retirement Medical Scheme, Gratuity, Earned leave and casual leave as per the rules of the Corporation.
22. Application fee shall be refunded in case management decides to cancel the process of recruitment of any post for any reason.
23. ALIMCO shall not be responsible for any postal delay/ loss of application in transit. Applications received after due date will neither be entertained nor returned. Incomplete applications will summarily be rejected.
24. The Corporation reserves the right to prepare a panel for the posts advertised to fill up the future vacancies arising after the publication of this advertisement.
25. The candidates are liable to be transferred anywhere in India including in the initial posting as per the requirement of the corporation.
26. Any modifications / amendments in the advertisement will be given on the ALIMCO website only i.e. www.alimco.in and no separate advertisement will be issued.
27. All important information regarding this recruitment will be available on the ALIMCO website www.alimco.in and as such, candidates are advised in their own interest to visit the website periodically to get update.
28. The indicative CTC for various posts at minimum of pay-scale areas follows:-

S.No.	Post	Basic Salary	IDA@ 37.7%	Perks @35 %of Basic	HRA @18 %	Superannuation@30% of Basic+ DA	Total-Monthly package	Annual Fixed	PRP /PLAI - Variable	Approx. Annual CTC
1	Sr. Manager [E-5]	80000	30160	28000	14400	31800	180200	2162400	250000	2462320
2	Manager [E-4]	70000	26390	24500	12600	27825	157675	1892100	200000	2135780
3	Dy. Manager [E-3]	60000	22620	21000	10800	23850	135150	1621800	175000	1834240
4	Jr. Manager [E-1]	40000	15080	14000	7200	15900	90100	1081200	120000	1226160
5	Officer [E-0]	30000	11310	10500	5400	11925	67575	810900	84000	913620
6	Group C	17820	6718.14	6237	3208	7083.45	40139.95	481679	71400	564199
7	Group B	17110	6450.47	5989	3080	6801.23	38540.97	462492	71400	544568

Note:-

1. IDA (Industrial Dearness Allowance) changes every quarter based on AICPI.
2. The employee and dependents are covered under Hospitalization scheme which is admissible at CGHS rates. Even after superannuation, the employee and his/her spouse can avail post-retirement medical benefit
3. Annual Increment is 3% of the Basic every year. HRA for Metro cities are 27% at present; as soon as IDA reaches 50%, HRA shall increase to 30% in Metro cities and to 20% in other cities.
4. The corporation has its PFT rust and the share of both employee and employer is 12%. Rs1250.00 every month goes to FPF maintained by EPFO. Family Pension is admissible after attaining age of 58 years.
5. Corporation has taken up a superannuation policy with LIC of India where employee can contribute 10% and the corporation shall contribute 10% of the salary. At the time of superannuation, LIC calculates the Fund Corpus (Own contribution+ Companies contribution+ Interest) and fixes annuity for the life of the employee and there after his/her spouse.

HOWTOAPPLY:

1. Candidates must apply in the Common Application Format devised by ALIMCO. Those candidates who had applied for any above posts against earlier advertisement may need to apply afresh. Candidates, who desire to apply for more than one post, must use separate forms for each application and also pay separate fee for each application.
2. Candidates should ensure that they have filled in the Application Format complete in all respects legibly.
3. Applications in the prescribed format must be submitted along with self-attested copies of testimonials in support of Age, Caste, Educational Qualifications, Experience etc., and nonrefundable Demand Draft of Rs. 500/- for Sl. No1-15 and Rs.250/- for Sl. No. 16-22 (SC /ST/PwBD and departmental candidates are exempted from payment of application fee) drawn in favour of ALIMCO, payable at Kanpur, may be sent only by Post/ Courier to the Manager (Administration), ALIMCO, Naramau, G. T. Road, Kanpur-209217. The 'Advt. No.' 'Category' and the 'Post Applied For' should be mentioned on the envelope so as to reach on or before **the closing date i.e. 03.06.2023**. Applications not in prescribed format or without supporting documents for Age, Qualification, Experience, Application fee, Caste (if applicable) etc. or sent through any other modes via email, fax and by hand etc. shall be summarily rejected.
4. Candidate should note that the ALIMCO will in no case be responsible for rejection of application on account of application being incomplete, non-receipt of application or any delay in receipt thereof on any account whatsoever. Application received after the prescribed closing date will not be entertained under any circumstances and all such applications will be summarily rejected. The applicants should therefore, ensure that their applications must reach ALIMCO Kanpur on or before the prescribed closing date i.e. **03.06.2023**

Self-attested documents to be enclosed:

1. Copy of Id proof (Aadhar Card/Pan Card/Passport)
2. SSLC/HSC Certificate/Mark Sheet copy (in support of date of birth)
3. Copies of Educational Certificates (Degree, PG Degree and Doctorate).
4. Latest copy of Pay Slip
5. Copies of proof of experience.
6. Non Refundable Demand Draft in favor of ALIMCO payable to Kanpur.
7. Copy of Caste Certificate-SC/ST
8. Copy of Caste Certificate OBC(NCL) not issued before 6 months
9. Copy of Certificate of disability in case of PwBD (Divyangjan) candidates.
10. Copy of certificate candidate's claim as belonging to EWS
11. GATE/UGC-NET/CA or CMA Score Card/MBA Score Card.
12. Please write Advertisement No., Category & post applied for on the top of Envelope.

(D) ACADEMIC PERFORMANCE:

1. Basic Qualifications:

Exam Passed	Institution/ University/ Board	Branch of Specialization	Duration Of Study	Month & Year of Passing MM/YYYY	Aggregate %of Marks	Full Time/ Part Time/ Correspondence

2. Professional Qualification (Please mention qualification which makes you eligible):

Exam Passed	Institution/ University/ Board	Branch of Specialization	Duration Of Study	Month & Year of Passing MM/YYYY	Aggregate %of Marks	Full Time/ Part Time/ Correspondence

3. Additional Qualification, if Any:

(E) DETAILS OF EXPERIENCE (If required, please attach separate sheet)

Teaching experience and training period including Induction training will not be counted as experience

Name of the Organization	Designation	Scale of Pay	Duration		Nature of Duties	Reason for leaving
			From MM,YYYY	To MM,YYYY		

Post Qualification Experience: Year Months

(F) DETAILS OF DEMAND DRAFT:

Demand Draft No.	Dated	Name of the Bank	Amount

(G) WHETHER DEPARTMENTAL CANDIDATE: Yes/No

Declaration:

I affirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me willfully to conceal or misrepresent the facts, my candidature/appointment shall be summarily rejected or terminated without any notice.

Place: _____

Date: _____

Signature of Applicant

Please Enclose:

1. Proof of SC/ST/OBC (NCL)/PwBD Certificate (If applicable). OBC (NCL) Certificate should not be more than 06 months old from 01.05.2023.
2. Demand Draft of Rs 500/- for Sl. No 1 to 15 & Rs.250/- for Sl. No 16 to Sl. No. 22 in favour of ALIMCO, payable at Kanpur, (SC/ST/PwBD Exempted).
3. Certificates in support of age, education qualifications, experience, Salary Slip etc.
4. Please write Advertisement No., Category and post applied for on the top of the envelope.
5. Please attach a sheet in your own handwriting giving justification as to why you consider fit for the post applied for in maximum 300 words.
6. Certificates in support of proof of candidate's claim as belonging to EWS.
7. Copy of Id proof (Aadhar Card/Pan Card/Passport)
8. UGC NET Score Card/GATE Score Card.

LAST DATE FOR RECEIPT OF APPLICATIONS: 03.06.2023