

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BOUDH.
(ST & SC DEV. SECTION)

ADVERTISEMENT

No. 321 /SSD. Dt. 02/03/2023

Applications in prescribed form are invited from the deserving candidates from native of Boudh District for hiring of **GUEST TEACHER** as initial appointee through interview in the following categories of posts in ST & SC Development Deptt. Educational institutions run in Boudh District. The details term and condition, eligibility criteria, honoraim and mode of selection is enclosed for reference of the candidates.

SL No.	Name of the Schools	Class Range	Total Teachers required.	No. of teachers. Vacant.
1	Govt Girls High School Badabandha	IV-X	TGT (BSc BEd)	02
			MCT	02
2	Gopabandhu Govt. High School, Harekrushnapur	VI-X	Sanskrit Teacher	01
			PET	01
3	Govt. High School, Mendhimal	VI-X	ISc CT Teacher	01
			MCT	01
4	Madhapur A/S	I-VIII	MCT	02
			Sikhya Sahayak	05
5	Jhadrajing A/S	I-VIII	MCT	01
			Sikhya Sahayak	04
6	Kuchuda A/S	I-V	MCT	01
			Sikhya Sahayak	03
7	Baisipada A/S	I-VIII	Sikhya Sahayak	04
8	Kumarkeli A/S	I-VIII	Sikhya Sahayak	04
9	Bargochha A/S	I-VIII	MCT	01
			Sikhya Sahayak	04
10	Badabandha	I-V	Sikhya Sahayak	01
11	Sindhugora A/S	I-V	MCT	01
			Sikhya Sahayak	04
12	Landreju S/S	I-V	MCT	01
13	Tilkup S/S	I-V	MCT	01
14	Langarpaju S/S	I-V	MCT	01
			Total	46

The detail advertisement and the selection criteria may be obtained from office Notice Board of District Welfare Office, Boudh and District Website: <https://boudh.nic.in> The candidates may download the advertisement, scheme /syllabus(for interview)and application format accordingly. The last date of receipt of application in the office of the District Welfare Office, Boudh is **21.03.2023** up to 5.30 PM by Regd. Post/speed Post only.

A-Duties and Responsibilities of Guest Teachers:

- a. Teaching of concerned subject as per syllabus.
- b. Timely correction of class and home assignments test papers. Projects etc.
- c. Setting of question papers for various tests and exams.
- d. Preparation of lesson plans and maintaining academic record of students.
- e. Preparing students for curricular/co-curricular activities etc.
- f. Performing invigilation duty /evaluation work as and when assigned.
- g. Any other work as to be assigned by the Headmaster.

B- Terms and Conditions:

- I. Guest teacher engaged ,would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- II. Working hours and period duration shall be as per the school time table.
- III. The engagement of these Guest teachers will automatically come to an end once a regular/ contractual teacher is appointed engaged against the vacant post or as and when the appropriate authority decides.
- IV. The Guest Teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the school and he /she will not be entitled for extra honorarium for such work.
- V. The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities leading to misconduct he/she shall be disengaged by the appropriate authority under intimation to the D.W.O.
- VI. Maximum age for Guest Teacher at the time of engagement shall be Sixty-Two(62)& the retired teacher engaged as Guest Teacher shall be disengaged on attaining the age of sixty-five (65).
- VII. A guest teacher unauthorizely remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he shall never be entertained further.

C- Eligibility criteria:

- a. For class I to VII- **(MCT)** Matric +2Arts/Science with minimum 50% marks in aggregate with CT.
- b. For Class VIII To X- **(CBZ)** BSc with minimum 50% marks in aggregate with Bed.
- c. Preference should be given to the retired teachers and candidates having teaching experience.
- d. **Physical Education Teacher (PET)** +2 or its equivalent examination from a recognized institution with minimum 50% marks in aggregate (45% or SC/ST/PH/SEBC candidates) And C.P.E.d/B.P.Ed/M.P.Ed from a recognized Board/University.
- e. I .**Sc.CT-He /She** must have passed C.T/D.I.E.T Intermediate /+2 Science from a recognized Council with OTET.

f. **Classical Teacher (Sanskrit)** Bachelor's Degree with Sanskrit as one of the electives /optional/Honours/Pass subjects from a recognized university with minimum 50% marks in aggregate(45% for SC/ST/PWD/SEBC candidates) Shiksha Shastri (Sanskrit) course prescribed by NCTE, form a recognized University/Institution Or. Shastri (Sanskrit) with minimum 50% marks in aggregate (45% or SC/ST/PH/SEBC candidates) from a recognized Univercity and) Shiksha Shastri (Sanskrit) course prescribed by NCTE, form a recognized University/Insti

E- ENCLOSURES TO BE ATTACHED WITH THE APPLICATION FORM

- a. Self attested photo copy of certificate showing academic qualification with mark sheet.
- b. Self attested photo copy of NCTE / RCI approval to be attached in case of candidates who have passed BED/CT from outside ODISHA.
- c. Self attested photo copy of OSSTET & OTET Pass certificate.
- d. Self attested photo copy of Caste Certificate issued by the concerned Tahasilhar.(in case of ST/SC/SEBC/OBC candidates)In case of SEBC candidates the caste certificate should have been issued with in one year.
- e. Self attested photo copy of Resident Certificate issued by the concerned Tahasilhar. The Resident Certificate should have been issued by the competent authority within one year .
- f. Self Attested photo copy of certificates for physically Handicapped Persons /Ex Service man and sports pension certificate.
- g. 3 nos. of self attested recent passport size colour photographs with white background signed by the candidate in the front side out of which one has to pasted in the appropriate space provided in the application form and other two should be firmly tagged with the application form.

F-Honorarium:

- I. A guest teacher shall take maximum forty (40) classes in a month.
- II. A guest teacher will be paid Rs. 300/- per Class /period at elementary level and not exceeding Rs. 12,000/-in a month.

G-Mode of Selection:

- I.The available vacancies against the sanctioned post of the specific school(s) shall be assessed at district level by the DWOs.
- II. School wise requirement of guest teachers shall be displayed in the notice board of district level offices/block office/ GP office for wide publicity and obtaining application from the interested candidates. A walk in interview date shall be fixed and communicated in the said notice with time and venue. The walk in interview shall be attended by the candidates those who have submitted applications at least two days before the date fixed for walk in interview .Without prior application no candidate shall be allowed to attend the interview on the spot.



III. At the district level a selection committee shall be constituted with members such as DWO, CI of Schools, DI of schools, HM of school and a subject teacher in the respective subject.

IV. The selection committee shall select the candidates with reference to the eligibility criteria as mentioned at para C of this Advisory and as per the following norms and

a. 50% career weight age (50% marks)= 1st div-50 marks, 2nd div with minimum 50% marks-30 marks;

b. 30% teaching experience(30 marks)=1 year-10 marks, 2 years-20 marks. 3 years and above-30 marks.

c. 20% interview(20 marks)

Total-100 marks

Ten (10) months of teaching experience should be treated as a year and 10 marks will be awarded for each year of experience with maximum limitation of 30 marks .Candidates having more than 3 years of experience will be limited to 30 marks.

If the total marks scored by two or more candidates in computation of marks by selection committee gets equal, candidate scoring higher percentage of marks in C.T or Bed as the case may be should get preference.

V. The selection committee shall prepare a panel of candidates securing 50 or above marks in the selection Process as mentioned in sub para IV of para E of this Advisory for engaging them as and when a required. When a guest teacher is disengaged or he/she quits the assignment. The empanelled list will be valid for 1(one) year from the date of approval.

VI. The approved list of selected candidates and the empanelled list shall be approved by the District Collector.

H. Mode of application Complete application in all respect along with above enclosures should be sent in a closed cover addressed to the District Welfare Officer, Boudh ,At/Po/PS/Dist-Boudh, Pin-762014 by Registered post/Speed Post only so as to reach on or before dtd. 21/03/23 up to 05.30.P.M Applications received after due date shall not be considered. Applications received after due date shall not be considered. Applications received through Courier Service/By Hand shall not be accepted .Incomplete applications shall not be considered.

I. No TA/DA will be paid to the candidates for their travel in connection with the recruitment and any time in course of verification of original certificates or interview.

J. The Collector, Boudh reserves the right for cancellation/modification of this advertisement and increase or decrease of posts without assigning any reason thereof.


COLLECTOR, BOUDH

Memo No. 322 /SSD Dt. 02.03.2023

Copy forwarded to the District Informatics Officers, NIC, Boudh for kind information and necessary action. He is requested to display the Advertisement in the District Website for wide publication.

Copy submitted to Sub-Collector, Boudh district for kind information and necessary action. He is requested to display the Advertisement in their Office Notice Board for wide publications.

Copy submitted to District Education Officer, Boudh for kind information and necessary action. He is requested to display the Advertisement in their Office Notice Board for wide publications.

Copy forwarded to the Employment Office, Boudh for kind information and necessary action. He is requested to display the Advertisement in their Office Notice Board for wide publications.

Copy forwarded to all H.M of SSD Deptt. Schools of Boudh District for kind information and necessary action. They are requested to display the Advertisement in their Office Notice Board for wide publications.

Copy submitted to all Block Development Officers of Boudh district for kind information and necessary action. They are requested to display the Advertisement in their Office Notice Board for wide publications.

copy to D.I.&PRO, Boudh for information & n/a.

Copy to Notice Board of Collectorate, Boudh/District Welfare Office, Boudh.


District Welfare Officer

Boudh

Memo No. 323 /SSD Dt. 02.03.2023

Copy Submitted to Joint Director, ST & SC Dev. Deptt. Odisha Bhubaneswar for kind information with reference to letter No.364 dt.13.01.2023.


District Welfare Officer

Boudh

APPLICATION FORM

To

The District Welfare Officer
Boudh

Affix passport
Size.

CATEGORY OF POST APPLIED FOR.....
(Notification No...../ Dt.....)

- 1. Full name of the candidate : _____
- 2. Father's /Husband name : _____
- 3. Permanent Address : _____

- 4. Present Address : _____
(for correspondence) : _____

- 5. Whether SC/ST/ SEBC/OBC/ : _____
PH Ex-Serviceman /Retd. : _____
Teacher. : _____
(Xerox copy of the certificates to : _____
be attached in support of the : _____
claim) : _____
- 6. Gender (Male/ Female) : _____
- 7. Date of Birth as recorded in the : _____
Matriculation certificate. : _____
- 8. Age as on 01.01.2023 : Years: Month: Day:
- 09. Education Qualification. : _____
(Attach self –attached Xerox copy of certificates and mark sheets)

Name of the Examination	Year of passing	Board/ University	Full Marks (without extra optional)	Marks Secured (without extra optional)	Percentage of marks secured
1	2	3	4	5	6

N.B.: Marks secured in Extra optional / Ancillary /Foundation subjects should not be included for calculation.

- 10. Name of the School opted/intend to join as Guest teacher 1. _____
2. _____
3. _____
- 11. List of enclosures.

DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the advertisement notice and do hereby declare that I fulfil and the conditions of eligibility prescribed. In case of any of the statement /particulars is / are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Place:
Date :

Signature of the candidate.