

OFFICE OF THE PANCHAYAT SAMITI, DASARATHPUR
AT/PO-DASARATHPUR, PS-MANGALPUR, DIST-JAJPUR, PIN-755006

E.Mail:- ori-dasarathpur@nic.in

Letter No 795

Date. 13/02/23

To

The District Information Officer
Jajpur

Sub:Regarding web host of the notice for recruitment of different Community Support Staffs under Mission Shakti Department , Dasarathpur Block.
Ref:MSD/38 Dated 13/02/2023 of Maa Biraja Block Level Federation, Dasarathpur Block.

Sir,

With reference to the subject cited above, I am to request you to web host the notice regarding recruitment of different Community Support Staffs (MBK ,Bank Mitra & CRP-CM) under Maa Biraja Block Level Federation ,Dasarathpur Block under Mission Shakti Department in <http://jajpur.nic.in> NIC portal of jajpur District for wide publicity .The details of the vacancy and notice issued by Maa Biraja Block level Federation Dasarathpur has been attached for your kind reference.

This is for your kind information and necessary action.

Yours Faithfully,


Block Development Officer
Dasarathpur

Memo No. 796 /Date. 13/02/23

Copy submitted to CDO-cum-EO ,Zillaparishad,Jajpur for kind information and necessary action.


Block Development Officer
Dasarathpur

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OFFICE OF THE MAA BIRAJA BLOCK LEVEL FEDERATION,

DASARATHPUR BLOCK

ADVERTISEMENT

Letter No. MSD/34

Date. 13.03.23

The Maa Biraja Block Level federation, Dasarathpur, AT- Dasarathpur (Inside Dasarathpur Block Office Premises), Po-Dasarathpur, Dist Jajpur, Pin-755006, Application are invited for MBK, Bank Mitra, CRP-CM to be engaged in Kanikapada, Jafarpur, Dahanhata, Izapur, Jayantara, Mallikapur, Tarpada, Chhachina, Gopalpur, Khannagar, Katikata, Champeipal, Kaspaa, Rahasoi, Nizampur, Khandara, Thalukudi, Gramanandipur, Duduranta, Mangalpur, Akarpada, Kayan, & Dasarathpur GPLFs. under Dasarathpur Block of Jajpur District in prescribed format from eligible Female Candidates. A candidate can download their applications form at <http://jajpur.nic.in> for the following post with performance incentives details are given below.

Sl. No.	Community Support Staff	CLF/GPLF/BANK	No. Of Vacancy	Minimum Educational Qualification	Performance incentive
1	CRP-CM	No. Of CLF 37	37	10 th Pass	Rs.3000/-
2	MASTER BOOK KEEPER(MBK)	No of GPLF 2	2	12 th Pass/ Intermediate/ +2 Pass	Rs.6000/-
3	BANK MITRA	No. Of Bank 5	5	12 th Pass/ Intermediate/ +2 Pass	Rs.6000/-

The CLF/GPLF wise vacancy details are attached herewith in **Annexure-I** for reference.

Other Eligibility Criteria.

Should be a woman and an SHG member. Should be able to read and write Odia. Well conversed with local language/dialect. Age: minimum 18 years on the date of advertisement. Domicile: Resident of the same village/cluster in case of CRP-CM, Residence same GP in case of MBK, Residence same service area of concerned Bank in case of Bank Mitra.

ସେକ୍ରେଟାରୀ
Secretary

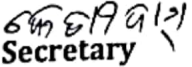
Maa Biraja Block Level Federation
Dasarathpur
Secretary
Maa Biraja B L F, Dasarathpur

Sabita Kar
President

Maa Biraja Block Level Federation
Dasarathpur
President
Maa Biraja B L F, Dasarathpur

GENERAL TERMS AND CONDITIONS

1. Application form and work description for each position are available at GPLF/BLF office. Candidates may download the application form and job profile from the website of Chief Development Officer-cum-Executive Officer.
2. Self-attested documents in support of identity, qualification, experience etc. As per the check list have to be submitted along with the application form at BLF Office within the time line. Original documents shall be produced as and when required.
3. The selection process will consists of short listing of candidates on basis of minimum eligibility criteria, Academic qualifications, Experience and other socio-economic cum special category.
4. The prescribed eligibility condition viz age, qualification and experience etc. should have been acquired as on date of notice, qualification should be approved from recognized institutions.
5. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
6. Applicant shall mention the correct and active mobile number and email ID in the application form.
7. CLF/GPLF/BLF has all the rights to cancel selection process at any level of selection process.
8. The candidate has no right to clam for permanent job with concerned CLF/GPLF/BLF/Government.
9. The Last date of application is **28.03.2023 by 5.30 PM.**


Secretary
Maa Biraja Block Level Federation
Dasarathpur
Secretary
Maa Biraja B L F, Dasarathpur.


President
Maa Biraja Block Level Federation
Dasarathpur
President
Maa Biraja B L F, Dasarathpur

Memo No. MSD/35....

Date. 12.02.23

Copy submitted to CDO-cum-EO, Zilla Parisad, Jajpur/ DSWO, Jajpur for favour of kind information.

ଶ୍ରୀମତୀ ସବିତା କର
Secretary

Maa Biraja Block Level Federation

Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Memo No. MSD/36....

Copy submitted to District Information Officer, Jajpur for favour of kind information with request to web host the notice in <http://jajpur.nic.in> NIC portal of Jajpur District.

Sabitakar
President

Maa Biraja Block Level Federation

Dasarathpur
President

Maa Biraja B L F, Dasarathpur

Date. 12.02.23

ଶ୍ରୀମତୀ ସବିତା କର
Secretary

Maa Biraja Block Level Federation

Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Memo No. MSD/37....

Copy submitted to the Chairperson/Vice- Chairperson, Dasarathpur Block, All ZP member (Zone no.4, 5, 6,7) under Dasarathpur Block, All PS Members under Dasarathpur PS & all Sarpanchas under Dasarathpur Block for favour of kind information.

Sabitakar
President

Maa Biraja Block Level Federation

Dasarathpur
President

Maa Biraja B L F, Dasarathpur

Date. 12.02.23

ଶ୍ରୀମତୀ ସବିତା କର
Secretary

Maa Biraja Block Level Federation

Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Memo No. MSD/38....

Copy submitted to Block Development Officer, Dasarathpur, CDPO, Dasarathpur, for favour of kind information with request to publish the notice in respective office notice board.

Sabitakar
President

Maa Biraja Block Level Federation

Dasarathpur
President

Maa Biraja B L F, Dasarathpur

Date. 12.02.23

ଶ୍ରୀମତୀ ସବିତା କର
Secretary

Maa Biraja Block Level Federation

Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Sabitakar
President

Maa Biraja Block Level Federation

Dasarathpur
President

Maa Biraja B L F, Dasarathpur

Memo No. MSD/39

Date. 12/03/23

Copy submitted to DPM, OLM Jajpur/ DPC Mission Shakti, Jajpur for favour of kind information.

କେ.ପି.ଏ.ସି.
Secretary

Maa Biraja Block Level Federation
Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Memo No. MSD/40
Copy submitted to BPM, OLM & BPC (MS), Dasarathpur for favour of information with a request to overall see entire selection process of Community Support Staff of all GPLF mentioned GP.

Sabitakar
President

Maa Biraja Block Level Federation
Dasarathpur
President

Maa Biraja B L F, Dasarathpur
Date. 12/2/23

କେ.ପି.ଏ.ସି.
Secretary

Maa Biraja Block Level Federation
Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Memo No. MSD/41

Copy submitted to Lady Supervisor (All), ICDS, Dasarathpur Block for Information with request to publish the Notice in all AWCs in mentioned GP.

Sabitakar
President

Maa Biraja Block Level Federation
Dasarathpur
President

Maa Biraja B L F, Dasarathpur
Date. 12/03/23

କେ.ପି.ଏ.ସି.
Secretary

Maa Biraja Block Level Federation
Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Memo No. MSD/42

Copy submitted to PEOs (Concerned) Under Dasarathpur Block for Favour of Information with Publish the Notice in GP Notice Board in Mentioned GP.

Sabitakar
President

Maa Biraja Block Level Federation
Dasarathpur
President

Maa Biraja B L F, Dasarathpur

Date. 12/03/23

କେ.ପି.ଏ.ସି.
Secretary

Maa Biraja Block Level Federation
Dasarathpur
Secretary

Maa Biraja B L F, Dasarathpur

Memo No. MSD/43

Copy submitted to President & Secretary, Concerned GPLFs for information with request to publish the notice in GPLF Office Notice Board and Respective CLFs.

Sabita kar
President

Maa Biraja Block Level Federation
Dasarathpur
President

Maa Biraja B L F, Dasarathpur.

Date. 12/03/23

କେ.ପି.ଏ.ସି.
Secretary

Maa Biraja Block Level Federation
Secretary

Maa Biraja B L F, Dasarathpur

Sabitakar
President

Maa Biraja Block Level Federation
President

Maa Biraja B L F, Dasarathpur

VACANCY FOR COMMUNITY SUPPORT STAFF UNDER DASARATHPUR BLOCK

FY- 2022-2023

SL. NO	NAME OF GP	NAME OF GPLF	D. OF CL	NAME OF CLFs	NAME OF VILLAGE	NO.OF VACANCY FOR CRP-CM	NO.OF VACANCY FOR MBK	NO. OF VACANCY FOR BANKMITRA AND BANK NAME WITH SERVICE AREA FROM WHICH THE CANDIDATES CAN APPLY	TOTAL POST
1	KANIKAPADA	MAHILA SHG MAHASANGHA	1	DAMODARPUR	MADHUPUR	1	NILL	NILL	1
2	JAFARPUR	MAHILA SHG MAHASANGHA	2	JAFARPUR A SANTOSHI MAA	JAFARPUR JAFARPUR	2	NILL	NILL	2
3	DAHANAHAATA	MAHILA SHG MAHASANGHA	1	NARAYANI	BAULANG	1	NILL	1(PNB,DASARATHPUR) DAHANAHAATA GP	2
4	IZAPUR	MAHILA SHG MAHASANGHA	1	MANINATH CLF	MANSADHABINDHA-1	1	1	NILL	2
5	JAYANTARA	MAHILA SHG MAHASANGHA	3	MAA AMBURAI MAA SARALA BABA BATESWAR	CHANDAGUDA JAYANTARA JAYANTARA	3	NILL	NILL	3
6	MALIKAPUR	MAHILA SHG MAHASANGHA	4	DADHIBABAN SAI BABA BATESWAR BINAPANI	DADHIBABAN/ MALLIKAPUR PURUNASAH MOHANTYPATANA	4	NILL	NILL	4
7	TARPADA	MAHILA SHG MAHASANGHA	2	MAA BHAGABATI MAA SAMALAI JAYA JAGANNATH	GOPAPUR KHOSALPUR ARUHA	2			2

6/11/21
Secretary

Maa Biraja B L F, Dasarathpur

Sabitakar
President

Maa Biraja B L F, Dasarathpur

SL. NO	NAME OF GP	NAME OF GPLF	D. OF CL	NAME OF CLFs	NAME OF VILLAGE	NO. OF VACANCY FOR CRP-CM	NO. OF VACANCY FOR MBK	NO. OF VACANCY FOR BANKMITRA AND BANK NAME WITH SERVICE AREA FROM WHICH THE CANDIDATES CAN APPLY	TOTAL POST
8	CHHACHINA	MAHILA SHG MAHASANGHA	2	MAA SARASWATI	CHHANCHINA	2	NILL	NILL	2
9	GOPALPUR	MAHILA SHG MAHASANGHA	1	GOPALPUR	GOPALPUR	1	NILL	1(IOB, DASARATHPUR) GOPALPUR	2
10	KHANNAGAR	MAHILA SHG MAHASANGHA	1	KOTAPUR & JUNDUPUR	KHANNAGAR	1	NILL	NILL	1
11	KATIKATA	MAHILA SHG MAHASANGHA	1	SRI RAGHUNATH JEW	CHANDAPUR	1	NILL	NILL	1
12	CHAMPEIPAL	MAHILA SHG MAHASANGHA	3	MAA BIRAJA	BARIANA	3	1	1(CCCB,DASARATHPUR)	5
				DAKHINA CHANDI	TARANGA				
13	KASPA	MAHILA SHG MAHASANGHA	2	LAXMINARAYAN	ODEI	2	NILL	NILL	2
				SUBHADRA	KAMALPUR				
14	RAHASOI	MAHILA SHG MAHASANGHA	2	SUBHADRA-2	KAMALPUR	2	NILL	NILL	2
				JAGANNATHPUR	JAGANNATHPUR				
15	NIZAMPUR	MAHILA SHG MAHASANGHA	1	CHAMPA	CHAMPA	1	NILL	1(UNION MANGALPUR) NIZAMPUR & DUDURANTA	2
				RADHAGAON	RADHGAON				
16	KHANDARA	MAHILA SHG MAHASANGHA	1	RANUA	RANUA	1	NILL	NILL	1
17	THALUKUDI	MAHILA SHG MAHASANGHA	1	DAKHINABANDHA	DHANIPUR	1	NILL	NILL	1
18	GRAMANADIPUR	MAHILA SHG MAHASANGHA	2	BHAGABAT	SRIPURA	2	NILL	NILL	2
				BHANDESWAR	MIRJAPUR				

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Secretary

Sabitakar
President
Maa Biraja B L F, Dasarathpur

SL NO	NAME OF GP	NAME OF GPLF	D. OF CL	NAME OF CLFs	NAME OF VILLAGE	NO.OF VACANCY FOR CRP-CM	NO.OF VACANCY FOR MBK	NO. OF VACANCY FOR BANKMITRA AND BANK NAME WITH SERVICE AREA FROM WHICH THE CANDIDATES CAN APPLY	TOTAL POST
19	DUDURANTA	MAHILA SHG MAHASANGHA	2	JAGYASENI MAHALAXMI	DUDURANTA NARANGOCHHA	2	NILL	NILL	2
20	MANGALPUR	MAHILA SHG MAHASANGHA	1	ISMAILEPUR	ISMAILEPUR	1	NILL	NILL	1
21	AKARPADA	MAA NAGESWARI MAHASANGHA	2	ANDOLA BHELANGA	ANDOLA BHELANGA	2	NILL	NILL	2
21	KAYAN	MAHILA SHG MAHASANGHA	1	SRI JAGANNATH	KAYAN	1	NILL	NILL	1
22	DASARATHPUR	SYAMASUNDAR JEW	0	NA	NA	0	NILL	1 (UGB, DASARATHPUR) CHAMPEIPAL, DASARATHPUR & Jagadon	1
TOTAL			37			37	2	5	44

Secretary
Secretary
Maa Biraja B L F, Dasarathpur

Sabita Kar
President
Maa Biraja B L F, Dasarathpur

ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: _____ Name of the GPLF: _____

Name of the Bank Branch (Bank Mitra): _____ Name of the Block: _____

A Personal Information	
1	Full Name of the Applicant
2	Sex
3	Full Name of Father/ Husband
4	Full Name of Mother
5	Date of Birth (DD/MM/YYYY)
6	Age as on date of issue of notice (in Completed Years)
7	Social Category (Please tick valid option) Gen () / SEBC () / SC () / ST () / Minority ()
8	Economic Category (Please tick valid option) Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()
9	Special Category (Please tick valid option) PwD () / Orphan () / PVTG ()
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
12	Telephone/mobile Number (Mandatory)
13	Alternate telephone/mobile Number (Optional)
14	Email ID (optional)

Paste recent size colour photograph

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)

Handwritten signature

Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark <input checked="" type="checkbox"/> in appropriate column)

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

SI No.	Name of Document attached	SI No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

Handwritten mark

Cut from Here ✂

Acknowledgement

Application No: _____

I Ms/Smt..... acknowledge receipt of application of
Ms/Smt..... for the position of for
..... CLF GPLF.....
under.....BLF on date..... at

Full Name & Signature of receiver

With seal and stamp

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 th class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

(Signature)
Secretary

Maa Biraja B L F, Dasarathpur

(Signature)
Sabita Kar
President

Maa Biraja B L F, Dasarathpur

ANNEXURE-IV TIMELINE FOR SELECTION OF COMMUNITY SUPPORT STAFF

Sl. No	Activity	Timeline	Date	Responsibility
a.	b.	c.	d.	e.
1.	Notification at Block Office, CDPO Office, BLF Office, GPLF Office, GP Office, Anganwadi centre of concerned village for CRP-CM position and all Anganwadi centers of GP for concerned Community Support Staff from website of Chief Development Officer-Cum-Executive Officer (CDO-cum-EO)	Day 1		BLF/GPLF EC OLM + Chief Development Officer-Cum-Executive Officer for publication in the website
2.	Last date of receipt of Applications	Day 15		BLF
3.	Recording of all applications in prescribed register	Day 1 to day 15		BLF
4.	Preparation of list of candidates	Day 20		BLF
5.	Display of list of candidates at BLF, GPLF and CLF (for CRP-CM)	Day 22		Selection Committee (at BLF)
6.	Submission of grievance (at Block Office)	Day 23 to day 29		BDO
7.	Hearing of grievances of candidate/s	By the day 30 to day 34		BDO
8.	Document Verification by selection committee	By the day 35 to day 44		Selection Committee (at BLF)
9.	Preparation of Final merit list (at BLF)	By the day 45		Selection Committee (at BLF)
10.	Resolution made at GPLF	By the day 50		GPLF
11.	Display of Final merit list at BLF, GPLF and CLF (for CRP-CM only)	By the day 51		BLF and GPLF
12.	Issue of Offer letter	By the day 53		GPLF

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Secretary
Maa Biraja B L F, Dasarathpur

21

Sabitakar
President
Maa Biraja B L F, Dasarathpur

Maiti