

# केंद्रीय लुग्दी एवं कागज़ अनुसंधान संस्थान,

## Central Pulp & Paper Research Institute

(उद्योग संवर्धन और आंतरिक व्यापार विभाग, वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
(An Autonomous Organization under DPIIT, Ministry of Commerce & Industry, Govt. of India)

हिम्मत नगर, स्टार पेपर मिल रोड, सहारनपुर (यू.पी.)-247001

Himmat Nagar, Star Paper Mills Road, Saharanpur (U.P.)-247001

Website: www.cppri.res.in, Phone No. (0132)2714059,2714061,2704062 Fax No. 0132-2714052

Date: 22.02.2023

### VACANCY NOTICE ADVERTISEMENT No. 01/2021

Central Pulp & Paper Research Institute (CPPRI), Saharanpur invites the applications from the aspiring and eligible candidates for filling up the following positions on purely temporary and contractual basis as per the qualification & experience and other terms & conditions as mentioned below in the respective columns:

#### A) CONSULTANTS:

Name & No. of posts to be filled up	Consultant-Gr.II - 3 Nos.
Eligibility Criteria	Retired Persons having three years experience on the post of Section Officer in the Government/Research Organization/PSUs. He should have excellent communication & interpersonal skills and knowledge of Computer applications.
Job Profile	The Consultant should be capable to render consultancy and deal with the various issues relating to recruitments, promotion/assessment policy of Scientific/Technical and Administrative staff, Vigilance, Personnel, Security & Estate, and Stores & Purchase matters OR should be capable to render consultancy and deal with various Legal issues of the institute including Court cases, Drafting and vetting of Contract Agreements/ MoUs owe to be executed with the various National/International Agencies and Mills/parties apart from recruitment, promotion/assessment of Scientific/Technical and Administrative staff, Security, Estate and the issues/matters to be dealt with the Administrative Ministry of the Institute .
Remuneration to be paid	Rs. 40,000/- per month (Consolidated)
Name & No. of posts to be filled up	Consultant-Gr.I - 7 Nos.
Eligibility Criteria	Retired Persons having Five years experience on the post of Assistant in the Government/Research Organization/PSUs. He should have excellent communication & interpersonal skills and knowledge of Computer applications.

*Handwritten signatures and initials:*  
A large signature on the left, and several smaller initials and signatures on the right, including one that appears to be "S.M." and another that looks like "R.".

Job Profile	The Consultant should be capable to render consultancy and deal with the issues relating to the Recruitment & Promotion, Leave related and other matters of Personnel, General Administration, Stores & Purchase AND Finance & Accounts related matters.
Remuneration to be paid	Rs. 30,000/- per month (Consolidated)
<p><b>Other conditions:</b></p> <ol style="list-style-type: none"> <li>1. The number of posts indicated above can be increased or decreased on the basis of actual requirement of the Institute.</li> <li>2. Consultants shall be eligible for 8 days leave in a calendar year on pro-rate basis. The un-availed leave in a calendar year cannot be carried forward to the next calendar year.</li> <li>3. TA/DA: Consultants shall be allowed TA/DA for their travel inside the country as per his/her last entitlement drawn at the time of retirement.</li> <li>4. The Consultant will be engaged for initially for a period of 6 months. Thereafter, the engagement would be reviewed and it would not exceed one year at a time. <b>The services of the Consultant will be terminated automatically on completion of the tenure or completion of 65 years whichever is earlier.</b></li> </ol> <p><b>Termination of Agreement:</b> The institute may terminate a contract to which these terms apply if:</p> <ul style="list-style-type: none"> <li>-the Consultant is unable to address the assigned works,</li> <li>-Quality of the assigned works is not the satisfaction of the Department,</li> <li>-The Consultants fails to timely achievement of the milestones as finally decided by the Department</li> <li>-The consultant is found lacking in honesty and integrity.</li> <li>-The department reserves the right to terminate the contract, by giving fifteen days notice to the consultant. Termination shall be effective from written notice served on the consultant and shall take effect in 15 days of deliver of such notice. The termination will be without prejudice to either party's rights accrued before termination.</li> </ul> <p><b>GENERAL CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>1. Suitable retired persons from Government/Research Organization/PSUs having the experience as mentioned above may apply.</li> <li>2. Application on plain paper giving full details i.e. Name of the candidate, father's/Husband's name, date of birth, address, education and professional qualification, service particulars before retirement etc. alongwith self attested copies of all the testimonials in support of the information provided, be submitted to the Director, Central Pulp &amp; Paper Research Institute, Himmat Nagar, Paper Mills road, Saharanpur-247001 (UP) within 15 days from the date of publication of this advertisement in the news paper.</li> <li>3. No TA/DA will be paid for attending the interview</li> <li>4. Director, CPPRI reserves the right to reject any/all applications received against this advertisement and/or scrap the whole process of recruitment against this advertisement if the circumstances required doing so without assigning any reason thereof, whatsoever.</li> </ol>	

*[Handwritten signatures and initials]*

## B)PROJECT ASSOCIATES AND OTHER PROJECT STAFF

### i) SCIENTIFIC POSITIONS

Name of Post	Number of Posts	Qualification	Upper Age Limit	Remuneration
Project Associate -I	7*	M.Sc. Chemistry / Microbiology/ Post Graduate in Statistics with 60 % marks or equivalent	35 years	Rs. 25,000/- per month +HRA as applicable
Project Associate – II	1*	Qualification :- M.Sc. Chemistry with minimum 60 % marks or equivalent / M.Sc. (CPT) Experience :- 2 years Research or Work Experience	35 years	Rs. 28,000/- per month +HRA as applicable
Project Associate – II	1*	Qualification : Post Graduate in Statistics with 60% marks + 2 years research experience in Collection and Analysis of statistical data pertaining to Paper Sector, preferable supported by one or two publications	35 years	Rs. 28,000/- per month +HRA as applicable
Senior Project Associate	2*	M. Tech. Chemical Engineering and 4 years Experience OR PhD Chemistry	40 years	Rs. 42,000/- per month + HRA as applicable.
Senior Project Associate	2*	Post Graduate degree with 60% marks and 4 years Experience /PhD in Collection and Analysis of statistical data pertaining to Paper Sector, preferably supported by two publications.	40 years	Rs. 42,000/- per month + HRA as applicable.




		OR MBA (HR) with 4 years experience in executing training related activities as supported by project reports /testimonials 1 post at Delhi & 1 post at Chennai (the candidate for Chennai post should have skill in Tamil language and working knowledge of hindi)		
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## ii) Non scientific staff

Name of Post	No. of post	Qualification	Upper Age Limit	Remuneration
Administrative Assistant	1*	Graduate degree in any discipline	50 years	Rs. 18,000/- per month +HRA as applicable
Project Assistant	1*	B.Sc. (CBZ or Agriculture) Or three year diploma in Chemical Engg. / Pulp & Paper	50 years	Rs. 20,000/- per month +HRA as applicable
Field Assistant	9*	B.Sc. (CBZ or Agriculture) Or three year diploma in Chemical Engg. / Pulp & Paper	50 years	Rs. 20,000/- per month +HRA as applicable

\*Positions may vary as per the Project requirements and CPPRI will make a panel of waitlisted candidates to fill vacancies occurring in near future. Such panel will be valid for one year.

### General conditions:

1. Aspiring candidates those fulfill the criteria of qualification/ experience may submit their applications in given format. The applications duly filled in properly alongwith self attested documents should be forwarded through post/ courier to "Director, Central Pulp & Paper Research Institute, Himmat Nagar, Paper Mill Road, Saharanpur-247001 (UP).
2. Applications prepared in the above manner and its cover superscribed with the post applied for be submitted within 21 days from the date of publication of this advertisement



postal delay will be the responsibility of the candidate. Central Pulp & Paper Research Institute will not be responsible for such delay.

3. The date of determining qualification and age shall be the closing date of receipt of applications.
4. Selected candidates can be posted anywhere in India. **Some candidates will be posted at Delhi & Chennai center also.**
5. No DDA/CCA applicable/payable to the selected candidates. House Rent Allowance (HRA) will be payable as per place of posting applicable to central government employees. Medical benefit and leave will be extended as per CPPRI Rules.
6. All posts shall be filled by conducting an interview/Written test. Interview/Written test date and place shall be conveyed to the shortlisted candidates by **e-mail only**. Therefore please ensure to give a valid and active e mail ID. The institute shall not be responsible in case the mail does not reach the applicant by one way or the other. The list of the candidates shortlisted and called for interview/written test will also be displayed on Institute website [www.cppri.res.in](http://www.cppri.res.in)
7. Mere fulfilling the criteria of qualification and/or experience does not confer any right to be called for the test/ interview and /or securing the engagement to the post applied for. The Institute has right to shortlist the candidates for written test/ interview by setting up of parameters, as deemed fit.
8. Number of posts mentioned in the advertisement is subject to increase or decrease according to the requirement of the institute. The Institute has full rights to increase or decrease the number of posts without assigning any reason.
9. Engagement of any candidate on selection to the advertised post is purely temporary and on contractual basis and co-terminus with the duration of the project which is further subject to satisfactory performance of the candidate.
10. Engagement of any candidate to the post applied for does not confer any right or claim whatsoever either explicitly or implicitly for extension to the said engagement so offered or for regular appointments in CPPRI against any post in future or otherwise under any legal or related conditions.
11. Degree/ diploma/ certificates in support of education/ professional qualifications conferred/ awarded by the University/Board/Institution constituted through an Act of Central or State Government or recognized by Central or State Government or UGC for this purpose will only be considered.
12. In case a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement then the candidate is required to furnish order/ letter in this regard indicating the authority with number and date under which it has been so treated.
13. No TA or DA will be paid for appearing for the test or interview.
14. The selection would be based upon the performance in the interview or any other criteria adopted by the selection committee(s). A panel of suitable candidates would be generated after the selection process and the validity of this panel would be for a maximum period of one year or as decided by the Competent Authority. Empanelment does not provide automatic guarantee of engagement. Utilization of panels depends on the number of positions available in various projects during the period and any interim inquiry will not be entertained



15. Corrigendum and/ or addendum if required with regards to this advertisement will be hosted on institute's website only that is [www.cppri.res.in](http://www.cppri.res.in). Therefore, all the aspiring applicants are advised to be in touch with the institute website regularly.
16. Canvassing in any form and /or bringing in any influence political or otherwise will be treated as it is qualification for the post applied for.
17. Decision of Director, CPPRI with regards to the engagement of any or all candidates, will be final and binding.
18. Director CPPRI reserves the right to postpone or cancel any post advertised above or to scrap the entire process of recruitment against this advertisement without assigning any reasons and without any obligation whatsoever thereof.

Handwritten signatures in black ink, appearing to be initials or names, located below the list of conditions.

**Photograph**  
(DULY SIGNED ACROSS)

## FORMAT OF APPLICATION

POST APPLIED FOR: \_\_\_\_\_

1. Name of the Candidate( in Block letters) \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Address with mail i.d. and contact No.: \_\_\_\_\_  
\_\_\_\_\_

5. **Academic & Professional qualifications:**

Exam Passed	Board/University	Year passing	of	% marks	of	Division

6. **Experience:**

Name & Address of Employer	Post held	Scale of pay AND Emoluments drawn	Period From	To	Jobs performed

7. Details of Trainings undergone:
8. Details of proficiency of Computer:
9. Any other information:

Date: \_\_\_\_\_  
Place: \_\_\_\_\_

Signature of candidate \_\_\_\_\_  
Name of the Candidate \_\_\_\_\_

Note:

1. Please attach additional paper if the space is found insufficient for mentioning required details with respect to Academic & Professional qualification, experience, trainings undergone etc.
- 1) Please sign all the pages of application.