



# BLOCK LEVEL MISSION SHAKTI FEDERATION

Reg No-KNP - of 2008-2009 Pattamundai

Letter no. 04

3210/74

Date.01/03/2023

Block Level Mission shakti Federation, Pattamundai invites application/s from candidates for the following positions of Community Support Staff. Vacancy position for selection of community support staff (CRP-CM, MBK)

Sl. No	Name of the GP	Name of the Village	Name of the CLF	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Perfprman Incentives (Rs. Per Month)
1	BALIPATANA	KHADIPAL	ABHIRAM CLF	1	10th Pass	3000/-
2	BALIPATANA	BALIPATANA	RANI LAXMI BAI CLF	1		
3	BADAPADA	MULUGAIN	SAIBABA CLF	1		
4	SANJARIA	BADAJARIA	UTKALIKA CLF	1		
5	ALAPUA	SUBALPUR	JAGRUTI CLF	1		
6	KHANTA	RESO	ALEKHASUNDARI CLF	1		
7	NILAKANTHAPUR	GOBINDAPUR	GOBINDAPUR CLF	1		
8	NILAKANTHAPUR	GOBINDAPUR	HARADADIHA CLF	1		
9	BADAMULABASANTA	NAPANGA	JATIABABA ANCHALIKA MANCHA	1		
10	DIHAPADA	GANDUKULA	MAA GOJABAYANI CLF	1		
11	DAMARPUR	DAMARPUR	MAA RAMACHANDI CLF	1		
12	KHADIANTA	JIGARANA	NARAYANI CLF	1		
13	KHADIANTA	KHADIANTA	KHADIANTA CLF	1		
14	KAKHARUNI	SANA KAKHARUNI	SYAMASUNDAJEW CLF	1		
15	TARADIPAL	TARADIPAL	RADANGA CLF	1		
Total Vacancy CRP-CM				15		
Sl. No	Name of the GP	Name of the GPLF	Nos. of vacancy MBK	Minimum Educational Qualification	Perfprman Incentives (Rs. Per Month)	
1	KAKHARUNI	MAA BASANTI DURGA GPLF	1	12th / Intermediate/ +2 Pass	6000/-	
2	AMRUTAMANOHI	MAHASHAKTI GPLF	1			
Total Vacancy MBK				2		

Nirmala Nanda

Secretary

Block Level Federation  
Mission Shakti Fund  
Pattamundai Block

Seeprova Das

President

Block Level Federation  
Mission Shakti Fund  
Pattamundai Block

**Other Eligibility Criteria:**

- Should be a Woman and an SHG
- Should be able to read and write Odia
- Well conversed with local language /dialect
- Age: minimum 18 years
- Domicile: Residence of the same village /cluster in case of CRP-CM; same GP in case of MBK: ~~continuous with the service area of the concerned Bank of Bank Mitra.~~

**GENERAL TERMS & CONDITIONS:**

1. Application form and work description for each position are available at GPLF/BLF office Candidate may download the application form and job profile from the District website of kendrapara i.e kendrapara.nic.in.
2. Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
3. The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
4. The prescribed eligibility condition viz. age, qualification and experience, etc. should have been acquired as on date notice. Qualification should be from approved recognized institutions.
5. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
6. Applicants shall mention the correct and active mobile and email-id in the application form.
7. CLF/GPLF/BLF have all the rights to cancel selection process at any level of selection process.
8. The candidate has no right to claim for permanent job with concerned CLF/GPLF/BLF Government.
9. The last date of Receipt of Application is 15/03/2023.

Nirmala Nanda  
Secretary  
BLF, Pattamundai  
Mission Shakti Fund  
Pattamundai Block

Seprava Das  
President  
BLF, Pattamundai  
Block Level Federation  
Mission Shakti Fund  
Pattamundai Block

## APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for -

Name of the CLF: \_\_\_\_\_ Name of the GPLF: \_\_\_\_\_

Name of the Bank Branch (Bank Mitra): \_\_\_\_\_ Name of the Block: \_\_\_\_\_

A	<b>Personal Information</b>		
1	Full Name of the Applicant		Paste recent Passport size Colour Photograph
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen ( )/SEBC( )/SC ( )/ST( )/ Minority( )	
8	Economic Category(Pleasetick valid option)	Poor ( )/ EPVG ( )/ Ration Card holder ( )BPL ( )/Annual Income less than Rs.60,000/-( )	
9	Special Category (Please tick valid option)	PwD ( )/ Orphan( )/PVTG ( )	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobileNumber (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		
<b>B.</b>	<b>Educational Qualification (Self attested photocopy of Certificates &amp; Mark sheets to be attached)</b>		

SL No	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% Ofmarks secured	Institution / College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12th/Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If yes, mention below							
5							
6							
7							
8							

C. Experience(self attested photocopy of experience certificates and relevant documents to be attached)					
SL. No	Area of Experience	Name and address of SHG/CLF/GPLF/Department/Or ganisation/govt. Recognized Institution associated with	PERIOD		Total Period (In Years/Months)
			From (MM/YYYY)	To (MM/YYYY)	
1.					
2.					
3.					
4.					

<b>D</b>				
<b>Language Proficiency (Put Tick Mark in appropriate column)</b>				
Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

**Documents attached (refer to Annexure-III to know type of documents to be attached)**

Sl No.	Name of Document attached	Submitted (YES/NO)	Sl No.	Name of Document attached	Submitted (YES/NO)
1			8		
2			9		
3			10		
4			11		
5			12		
6			13		
7			14		

**Declaration**

Ido hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

*Date*

*Place*

*Signature*

## CHECK LIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted	Submitted (Yes/No)
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card	
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo	
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate	
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution	
5.	SHG Member	Letter from President/Secretary of concerned SHG	
6.	Social Category (SC/ST/Minority)	Caste Certificate	
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011	
8.	Ration card holder	Ration card issued by Competent Authority	
9.	BPL	BPL card issued by Competent Authority	
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar	
11.	Person with Disability	Disability Certificate from concerned government department	
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)	
13.	PVTG	Caste Certificate	
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM	
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement	

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**Acknowledgement**

Application No- .....

I Miss/Smt.....Acknowledge receipt of Application of  
Miss/Smt..... for the Position of ..... for  
.....CLF.....GPLF.....GP  
under .....BLF on date .....at.....

*Full name & Signature of receiver*

*With Seal and Stamp*