



OFFICE OF THE CDM & PHO-CUM- DISTRICT MISSION DIRECTOR, KENDRAPARA
DISTRICT PROGRAMME MANAGEMENT UNT (DPMU)
(Department of Health & Family Welfare, Govt. Of Odisha)



Walk in-Interview

Advertisement for the Post of Medical Officer for UPHC & UHWC, Kendrapara

Adv. No.:1640.....

Date: 08/02/2023

Application are invited from the eligible candidates for filling up the following post under National Urban Health Mission, Kendrapara on contractual basis for Urban Primary Health Centre (UPHC) & Urban Health & Wellness Centre (UHWC), Kendrapara with monthly remuneration as noted against each and subject to renewal as per OSH & FW Society terms and conditions.

S. N.	Name of the Post	No of Vacancy	Remuneration (in Rs.) & Performance incentive (P.I.) as admissible
1	Medical Officer (MBBS), (Contractual)	01 (for UPHC)	Rs. 66,679/- per month + Increment 5%+ @25% PI (Max) on base
2	Medical Officer (MBBS), (Contractual)	01 (for UHWC)	Rs. 61,261/- per month + Increment 5%+@25% PI (Max) on base

The above position is purely temporary and co-terminus with the scheme. Interested candidates can attend the Interview at the office of the CDM & PHO-cum-DMD, Kendrapara, Pin-754001 on9th march 2023..... You may log on to www.kendrapara.nic.in for details of vacancy, eligibility criteria, age, application form, selection procedure etc. The authority reserves the right to cancel any or all application without assigning any reason thereof. The post may increase or decrease as per the requirement.

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08.2.2023
Chief District Medical & Public Health Officer,
Kendrapara

Chief District Medical & Public Health Officer
Cum-District Mission Director, Kendrapara

APPLICATION FOR MEDICAL OFFICER (MO), MBBS

Advertisement No		Photograph
Post Applied For		

1.Applicant Name (in Capital) :

2.Father's Name :

3.Date of Birth :

4.Sex :

5.District of Domicile:

6. Age as on 31/03/2023 :

7. Please Mention if SC/SC/OBC/GEN

8.Present Contact Address with Telephone No:

9. Permanent Contact Address :

10. E-Mail id:

11.Mobile No:

12. Languages spoken/written:

13:Registration no.(OMC/IMC):

14: Valid upto:

14: Valid Identity (enclose a copy)

15.Educational: qualifications (Enclose a copy)

Exam Passed	Name of Board or University	Year of Passing	Marks Excluding 4 th optional			Remarks
			Full Marks	Mark Secured	%	

Chief District Medical & Public Health Officer
District Mission Director, Kendrapada

16. Employment Record

Total years of post qualification experience: _____

Years of experience in Government : _____

17. Details of Employment: (Use separate sheets if required).

Starting with your present employment, list in reverse order all the employments you have had.

Name of the Employer	Post held	From Date	To date	Total Experience	
				Years	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/appointment in CDM & PHO, Kendrapara, Odisha is liable to be rejected/terminated. I also declare that I have never been disengaged from service under ZSS/OSH & FW/CHS, Odisha on administrative ground such as disobedience/poor performance/misbehavior/criminal activity etc.

Date: _____

Place: _____ Full Signature of the Applicant

Note: _____

Note: _____

The following documents are to be enclosed along with the application:

- Self attested photo copies of all documents in support of age, qualification, experiences etc.
- Two copies of passport size colour attested photograph. One copy of self attested photograph will however to affixed at the position in the application form.
- Self attested photocopy of Identity proof (Voter ID Card/PAN card/Driving License/Adhar card/Passport).
- Self attested photocopy of M.B.B.S certificate with mark sheet.
- Self attested photocopy of M.D. /Specialist certificate with mark sheet.
- Self attested photocopy of valid Registration certificate from OMC/IMC approval.

Chief District Medical & Public Health Officer
Cum-District Mission Director, Kendrapara

DETAILS OF DELIVERABLES AND QUALIFICATION OF MEDICAL OFFICER

Name of the Post	Qualification	Remuneration	Vacancy	Job Description	Age bar
Medical Officer (MO) at UPHC	MBBS degree from an institute recognized by Medical Council of India	Rs.66,679/- +Increment + PI	1 no	Diagnosis and treatment of patients coming to OPD. Ensure 12 services under the UPHC H&WC. To conduct minor surgery, ANC, PNC etc in the UPHC. In case of any complication, immediate referral to the higher health institutions. Prescription of medicines from the available essential drug list. Supervision of day to day hospital activities & management so as to ensure quality assurance and client satisfaction care of the patients. Supervision on proper maintenance and update of records and reports. General administration of the UPHC & staff management etc. Ensure achievement of quality standard & other achievement. Supervise out-reach activities/community mobilization under the jurisdiction of the UPHC. Keep close coordination with reporting health institutions. City / District/ ULB and other key line departments for smooth operation of the facility and regularly participation in the district/ city level monthly meetings. Verify reports & returns generated every month and their analysis before submission to City/District. Conduct verification/ audit of the stock allotted/procured for Hospital and forward the indent to DHS for supply of medicine from time to time. Ensure proper use and management of bio-medical waste. Any other tasks assigned by District from time to time.	Upto 70 years


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DETAILS OF DELIVERABLES AND QUALIFICATION OF MEDICAL OFFICER

Name of the Post	Qualification	Remuneration	Vacancy	Job Description	Age bar
Medical Officer (MO) at UWHC	MBBS degree from an institute recognized by Medical council of India	Rs.61,261/- +Increment + PI	1 no	Diagnosis and treatment of patients coming to OPD. Ensure 12 services under the UHWC. To conduct minor surgery, ANC, PNC etc in the UHWC. In case of any complication, immediate referral to the higher health institutions. Prescription of medicines from the available essential drug list. Supervision of day to day hospital activities & management so as to ensure quality assurance and client satisfaction care of the patients. Supervision on proper maintenance and update of records and reports. General administration of the urban HWC & staff management etc. Ensure achievement of quality standard & other achievement. Supervise out-reach activities/community mobilization under the jurisdiction of the Urban HWC. Keep close coordination with reporting health institutions. City / District/ ULB and other key line departments for smooth operation of the facility and regularly participation in the district/ city level monthly meetings. Verify reports & returns generated every month and their analysis before submission to City/District. Conduct verification/ audit of the stock allotted/procured for Hospital and forward the indent to CHS/DHS for supply of medicine from time to time. Ensure proper use and management of bio-medical waste. Any other tasks assigned by District/City/ ULB from time to time.	Upto 70 years

Chief District Medical & Public Health Officer
Cum-District Mission Director, Kendrapara

General Term & Conditions:-

- Those candidates who are already working in Health department either on regular or on contractual basis have to procedure "**No Objection Certificate**" from their Head of Office/ Employer along with the duly filled in application form.
- Interested candidates may attend along with all supporting documents which s/he is claiming for in the prescribed format can be downloaded from Official website of Kendrapara dist: www.kendrapara.nic.in .
- In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc. a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form, Otherwise the same will be rejected.
- Candidates who have been disengaged from the Society on administrative ground such as Disobedience/ Poor Performance/ Misbehavior/ Criminal Activities etc. are not eligible to attend.
- No personal correspondence/ enquiry will be entertained in this matter. The authority reserves the right to cancel any or all the applications without assigning any reason thereof.
- No TA/ DA will be allowed for attending the interview.
- Candidates are requested to submit the following documents along with duly filled in application form at the time of Walk-in-Interview. Application form not duly filled in and not accompanied with any of the following documents shall be liable for rejection.
- Freshers may apply having provisional certificate.

Selection Procedure:-

FOR Medical Officer, UPHC & UHWC

- Only eligible candidates will be called for appearing Walk-in-interview.
- Selection will be made on the basis of career marks, interview marks & experience (experience is not mandatory).

Palavali
Chief District Medical & Public Health Officer
Cum-District Mission Director, Kendrapara
18/02/2023