



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers’ Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Dy Gen.Manager (Dairy Operation) .

JOB DETAILS

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| Job Name | Deputy General Manager (Dairy Operation)- Odisha State Cooperative Milk Producers Federation (OMFED) |
| Designation | Deputy General Manager (Dairy Operation) |
| Post | 01 (One) |
| Qualification & Experience | <p>The candidate should have requisite managerial competence with a B.Tech in Dairy Technology/ Dairy Engineering / Food Technology with minimum 08 years of experience out of which minimum of three years’ experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p>OR</p> <p>Diploma in Dairy Technology/Dairy Engineering with 15 years’ experience in a Milk Union or a milk producer company out of which minimum of three years’ experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p>Full time 2 years MBA in Business management/Production/Operation Management from a reputed institution will be considered an added qualification.</p> |
| Age | Age limit for the position is 50 years as on 31.08.2022. |
| Nature of employment | Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance. |
| Monthly consolidated remuneration | The remuneration would be Negotiable, depending on experience and Suitability /Merit |

Key roles and Responsibility

- Monitor processing, quality maintenance and dispatch parameters at all levels and timely corrective action during deviations and ultimately ensure quality output at minimum cost and at the same time give due weightage to food safety through SOP.
- Processing of milk and milk products by monitoring of input and output of FAT and SNF to minimize solid loss during operations.
- Review the working of the Plant on continuous basis and suggest measures for achieving improved productivity.
- Ensure strict maintenance of the quality of milk and milk products to avoid any complaint from the market.
- Ensure good manufacturing practices and good hygiene practices are followed .
- Maintain industrial relation in the Plant to avoid any disturbance in the smooth functioning of the Plant activities.
- Ensure strict adherence to preventive maintenance system and make efforts towards minimizing break down of the Plant.
- To facilitate the requirements for ISO Audit/EMS Audit/Energy Audit and ensure the audit is carried out smoothly.
- Monitoring overall costs against budget on monthly basis.
- Ensure all statutory requirements of the plant timely as per rule.
- Plan ,supervise and monitor the work of the subordinate staff.
- Monitor all mechanical & electrical work related to project/dairy in coordination with project division of Corporate office.
- Plan and ensure the introduction of cost effective and modern techniques/technology in processing and maintenance.
- Identify and recommend the damaged items for disposal.
- Ensure optimum utilization of the manpower working under him.
- Appraise performance of the staff reporting to him.
- Provide technical assistance to all Dairy Plants.
- Arrange to provide necessary training to the employee of the Plant.
- Ensure implementation of plant operation under ERP/SAP.
- Any other duties assigned from time to time.

Profile Summary

Applications are invited from eligible candidates for the position of Dy. General Manager (Dairy Operation)

The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 08 years of experience with a B.Tech in Dairy Technology/ Dairy Engineering / Food Technology and 15 years' experience with Diploma in Dairy Technology/Dairy Engineering in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).

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| | <p><u>Main Purpose:</u></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the Dairy Plants.</p> <p>Accountable for ensuring the long term financial viability of the Dairy Plant through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p> |
| <p>Other Essential attributes and skills</p> | <p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Interpersonal Skills • Integrity • Commitment • Professionalism |
| <p>Submission of application</p> | <p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “ APPLICATION FOR THE POST OF DY GENERAL MANAGER (DAIRY OPERATION)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past</p> |

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| | <p>performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <ul style="list-style-type: none"> i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment. ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled. iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application. iv) Application submitted after the due date shall liable for rejection and cannot be entertained. v) Canvassing in any form will be viewed adversely and may lead to disqualification. vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED. vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard. viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha. |
| <p>Remarks</p> | <p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 50 years as on 31.08.2022.</p> <p>Last date for receiving application is 16.09.2022.</p> |

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. (OMFED).
APPLICATION FORMAT FOR THE POST OF DY.GENERAL MANAGER(D.O)

- 1) Post applied for :
 2) Full Name (in capital) :
 3) Father's/Husband's Name :
 4) Date of Birth :
 (As recorded in HSC or equivalent exam) (Attach copy of certificate)
 5) Age as on 31.08.2022 :
 6) Sex :
 7) Category :
 8) Marital status(Married/Unmarried) :
 9) Address with PIN Code

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| Affix recent colour passport Size photograph |
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Present Address

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Permanent Address

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- 10) Contact details (a) Phone :
 (b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

| Sl. No. | Exam passed/ Discipline | Name of the Board/ University /Institute | Duration of course | Year & month passing | Whether regular course (Yes/No) | Maximum marks | Marks obtained | % of Marks/ CGPA |
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(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

- 12) Post Qualification Experience (attach copy of certificates)

| Sl. No. | Name & Address of organizations worked | Post held | Scale of Pay/ CTC | Basic Pay | Duration of experience (DD/MM/YYYY) | | Total years & months of experience | Type of assignment handled/ specific nature of work/duty performed. |
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| | | | | | From | To | | |
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Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
 2)
 3)