

क्षेत्रीय यूनानी चिकित्सा अनुसंधान संस्थान, भद्रक (ओडिशा)

REGIONAL RESEARCH INSTITUTE OF UNANI MEDICINE, BHADRAK (ODISHA)

(Central Council for Research in Unani Medicine, New Delhi | Ministry of AYUSH | Govt. of India)

Ref. No. 1-7/2022-RRIUM/BH/Estt

Date: 18.07.2022

Bypass Road, Near Rural Police Station

Bhadrak - 756100 (Odisha)

E-Mail : rriumbdk@gmail.com

WALK-IN INTERVIEW

Eligible candidates are invited for "Walk-in Interview" for engagement on purely contractual basis to the following post at Regional Research Institute of Unani Medicine, Bhadrak (Odisha) on the under mentioned date & time:

Sl. No	Name of the post	Educational qualification & experience	Upper age limit	Duration of tenure	Consolidated monthly remuneration	Date & time of interview
1.	PROGRAMME ASSISTANT	<ul style="list-style-type: none">BUMS from recognized Statutory Board/ UniversityEnrolment on the Central register of CCIM or state register of AYUSH	Not more than 35 years	Initially for six months, may be extended with the approval of the competent authority	Rs.25,000/-	02.08.2022 (Tuesday) at 04:00PM


[Deputy Director]
Dr. Hakimuddin Khan
Deputy Director Incharge
R.R.I.U.M., Bhadrak

INVITING APPLICATIONS FOR CONTRACTUAL ENGAGEMENT OF PROJECT STAFF ON THE PERIPHERAL PHARMACOVIGILANCE CENTER OF REGIONAL RESEARCH INSTITUTE OF UNANI MEDICINE, BYPASS ROAD, NEAR RURAL POLICE STATION, BHADRAK UNDER PROGRAMME PHARMACOVIGILANCE OF AYURVEDA, SIDDHA, UNANI, AND HOMOEOPATHS DRUGS – REG.

Applications are hereby invited from interested candidates for contractual engagement of project staff in peripheral Pharmaco-vigilance Centre at Regional Research Institute of Unani Medicine, Bhadrak (Odisha) under Programme Pharmaco-vigilance of Ayurveda, Siddha, Unani, and Homoeopaths Drugs as per details given below.

Programme	Assistant	-	01	post
BUMS @ Rs. 25,000/- per month (Consolidated)				

Appointment to the above posts will initially be made for six months which may further be extended with the approval of the competent authority and based upon the satisfactory performance of the incumbent. The Institute however reserves the right of termination of services of the appointment forthwith or before the expiry of stipulated periods without assigning any reason. The terms & conditions for the above post are as follows:-

Name of the post: Programme Assistant

Essential Qualifications:

BUMS for recognizes Statutory Board, University, Enrolment on the Central Register of CCIM or State Register of AYUSH, Preference will be given to persons having working experience in Central Sector Schemes in AYUSH/Health Sector. Working knowledge of MS Office, MS Word, MS Power point and MS Excel, MS access would be essential.

Upper Age Limit: Not more than 35 years.

Responsibilities :

- To coordinate functioning of peripheral Pharmaco-vigilance Centre at Regional Research Institute of Unani Medicine, Bhadrak, Bypass Road, Near Rural Police Station, Bhadrak and other stakeholder for smooth implementation of the programme.
- To update and provide regular status of the programme as desired.
- To assist in organizing the training programme under the scheme.
- Other related activities assigned time to time.

Other conditions

- Six days in a week work schedules will be applicable.
- The assignment of on a full time basis and he/she has to ensure to attend the office on all working days and on holidays also, if required on account of assignment of work for which no additional remuneration will be paid.


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- The appointee is required to give an undertaking to the effect that he /she will obey all the rules and condition of the Institute during the period of service.
- The appointee is required to perform the duties and responsibilities expected from the authority and to perform all the duties assigned to him/her at regular intervals.
- Tax deduction at source. The Income Tax or any tax liable, deducted as per the prevalent rules.
- His/her appointment on contractual basis will not confer any claim for further appointment or regularization to any post in the Institute.
- He /she shall not utilize/publish/discard any part of the data or statistic or providing of information collected for the purpose of this assignment to any third party without the consent of the organization.
- If the appointee wish to resign: one month notice is required.
- He/ She shall be bound to hand over entire records of assignment to the institute before expire of contract.
- On appointment, He/ She must sign a Non-Disclosers undertaking of the Institute.


Salary: Consolidated salary of Rs. 25,000/- (Rupees twenty five thousand only) per month.

Leave: Programme Assistant shall be eligible for twelve days Leave in calendar year (with prior permission) basis Govt. holidays on pro-rata basis and thereafter remuneration would be deducted on pro-rata basis. Un-availed leave in a calendar year cannot be enclosed or carried forward to the next year.

Allowance: No TA.DA, No transport, Mobile or medical allowance shall be admissible.

Selection procedure: A Selection Committee shall be formed to make selection after following due procedures through Walk-n Interview.

Interest persons may report for above Walk in Interview on **02.08.2022 (Tuesday) at 11:00 AM** at **Regional Research Institute of Unani Medicine, Bypass Road, Near Rural Police Station Bhadrak** along with their resume and certified copies of all relevant documents in the enclosed application form (attached).


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APPLICATION FORM

PHOTO

1. Name of post applied for :
2. Name of the candidate :
3. Address for communication :
with Mobile No. & Email ID
4. Date of Birth & Present Age :
5. Marital Status :

6. Education qualification: (Additional sheets can be added if needed)

Sl. No.	Qualification	Board/ University	Year of passing	Max. Marks	Marks obtained	%

7. Details of employment (Additional sheets can be added if needed)

S. No.	Post held	Organisation/ Dept	From	To	Nature of duties performed

8. Ant other relevant information:

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Place:

Date:

[Signature of applicant]