



**OFFICE OF THE CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER, JAJPUR  
ADVERTISEMENT**

**Advt. No : 1878**

**Dtd: 19.05.2022**

Application are invited from eligible candidates for filling up of the following contractual positions under Zilla Swasthya Samiti, Jajpur through Walk-in-Interview or inviting applications as mentioned against each. All the positions are purely temporary in nature, subject to renewal and co-terminus with the scheme as per the terms & conditions of OSH & FW Society.

Sl No	Name of the post	Remuneration (In RS)	Vacancy	Eligibility Criteria	Mode of Selection	Date of Interview & Venue
1	Medical Officer (NPCDCS)	Rs. 59,511/- + PI (Other allowances as admissible)	1	MBBS degree from an institution recognized by Medical Council of India. Must have valid Registration from the Odisha council of Medical Registration. Candidates having post qualification experience of working in hospital will be preferred. Age upto 65 years	Walk-in-Interview	07.06.2022, 9.30 A.M O/o CDM&PHO, JAJPUR
2	Medical Officer (SNCU)	Rs. 59,511/- + PI (Other allowances as admissible)	3	MBBS degree from an institution recognized by Medical Council of India. Must have valid Registration from the Odisha council of Medical Registration. Candidates having post qualification experience of working in hospital will be preferred. Age upto 65 years	Walk-in-Interview	
3	Medical Officer (DEIC, RBSK)	Rs. 59,511/- + PI (Other allowances as admissible)	1	MBBS degree from an institution recognized by Medical Council of India. Must have valid Registration from the Odisha council of Medical Registration. Candidates having post qualification experience of working in hospital will be preferred. Age upto 65 years	Walk-in-Interview	
4	Pediatrician (DEIC RBSK)	Rs.74,390/- + PI (Other allowances as admissible)	1	MBBS degree from an Institution recognized by Medical Council of India with M.D in paediatrics/Diploma of National Board in Child Health/Diploma in child Health from any recognized university/institution. She must have valid registration from the Odisha Council of Medical Registration. Age up to 65 years.	Walk-in-Interview	
5	Block Data Manager	Rs.15,622/-+ PI (Other allowances as admissible)	1	The candidate should be a graduate with 50% marks in aggregate. She/he should have completed Diploma Course in Computer Application/PGDCA/Odisha State Certificate information technology(OS-CIT) course of Odisha Knowledge corporation Limited(minimum 6 months course duration) or any equivalent courses from a recognized institute. Age up to 35 years.	Application are invited through Regd. Post/Speed Post only or before 06.06.2022	
6	Optometrist (DEIC)	Rs.15,100/-+ PI (Other allowances as admissible)	1	The candidate must be diploma in Optometry from a recognized institution. However candidates having Masters/Bachelor degree in Optometry shall be given preference. Age up to 35 years.	Application are invited through Regd. Post/Speed Post only or before 06.06.2022	

**IN-HOUSE RECRUITMENT**

S.L No	Name of the Post	Vacancy	Walk-In- Interview Date & Venue
1	Senior Treatment Laboratory Supervisor (NTEP)	01	07.06.2022, Time-9.30 A.M, O/o CDM & PHO, JAJPUR
2	Clinical Psychologist (NMHP)	01	07.06.2022, Time-9.30 A.M, O/o CDM & PHO, JAJPUR

Interested candidates fulfilling the eligibility criteria mentioned above can visit the district website [www.jajpur.nic.in](http://www.jajpur.nic.in) for general information & application form and required to attend the Walk-In-Interview or Application Invited by the Office of the CDM & PHO, Jajpur as per the date mentioned against the post along with filled application form & all original testimonials. The candidate should bring their original certificate along with their bio-data in specified format (same as application form) and a set of attested photocopies of required testimonials for verification. For the post as mentioned at Sl no.05 & 06, the interested eligible candidate are required to submit application in the prescribed format along with copy of self-attested photocopies of required testimonials to the Office of the CDM & PHO, Jajpur, Pin-755001 on or before dtd. 06.06.2022 upto 12.30 P.M through Speed Post or Regd. Post only and the application must be superscribed with the name of the post applied for. The candidates should register their name between (9.30 A.M to 11.00 A.M) on the date of Walk-in interview failing which their candidature will not be entertained. Incomplete application in any form shall be rejected.

**Interested In-House candidates are required to attend the Walk-in-Interview along with the filled up application form, NOC & certificate of last uninterrupted service for the same post under the Health & FW society from their concerned appointing authority.**

**Sd/-Chief District Medical and Public Health Officer, Jajpur**

*(Signature)*  
**Chief District Medical  
& Public Health Officer,  
Jajpur**



## Terms & Condition:

**Age Relaxation and Additional Weightage of Marks applicable for the eligible applicants who are employees of the OSH&FW Society.**

- a. To avail the benefits of age relaxation and weightage employee concerned should have completed at least three terms of contractual services (11 months each) under the OSH & FW Society.
- b. The remarks recoded in PAR of the employee concerned must be "Outstanding" or "Very Good" for the preceding 03 (Three) terms of contractual services under the OSH&FW Society.
- c. The Age Relaxation for the applied post in respect of the employee of the OSH&FW Society shall be allowed @ 1 year of each contractual term of service in the Society up to a maximum of 10 Years, over and above the maximum age limit prescribed in the advertisement for the said post, subject to an upper age ceiling of 55 years.
- d. Candidate who is an employee of the society and has cleared all the steps in the recruitment process upto the final level of selection shall be eligible for award of grace marks to the extent of 01 percentage of the total marks of examinations for each completed terms of services in the society upto a maximum of 10 percentage of the total marks which shall be added to the total marks secured by the said employee.
- e. All the above provisions shall also be applicable for only one member of the family of a deceased employee of the OSH&FW Society, if eligible as would have been applicable to the employee concerned.

## Documents need to be submitted along with the Application Form

- One attested recent passport size colour photograph of the candidate duly affixed / pasted at the designated space of the application form.
- Attested copies of mark sheet and certificate pertaining to Essential Qualification & Preferential Qualification (10th standard onwards) as per requirement of the Post.
- Attested copies of post qualification experience certificate.
- Attested copies of identity proof like Voter Identity Card / Aadhar Card / PAN Card / Driving License.

## General Information and Instructions:

- i. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- ii. Details of vacancy, eligibility, age, application form etc. can be downloaded from the official website ([www.jaipur.nic.in](http://www.jaipur.nic.in)).
- iii. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- iv. Over aged, under qualification, short of requisite percentage of marks in the prescribed educational qualification shall be rejected.
- v. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate (NOC)** from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, she/He applying and must be issued subsequent to issue of the advertisement.
- vi. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehaviour/ criminal activity etc. are not eligible to apply.
- vii. No personal correspondence / queries will be entertained. All communication will be made through e-mail / official website / Notice Board.
- viii. The panel for above positions shall also remain valid for similar post / in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- ix. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- x. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
- xi. Undertaking/ affidavit for non submission of any of the above documents along with completely filled up application form is subject to rejection of the candidature for the said post.

*D. S. S.*  
**Chief District Medical  
& Public Health Officer.**  
Jaipur

- xii. If the attendance of candidates will be high, then the interview will be continued in other dates which will be notified to the candidates on the date of registration (preferably next day). Candidates should come prepared with readiness to stay for another day on their own arrangement.

**General Instruction for the In-House Candidates:**

1. All positions are contractual in nature and the further continuance of job is subject to individual performance appraisal as per the Health and Family Welfare, Odisha, society norms.
2. Candidates have to submit **NO Objection Certificate cum-Continuation** Certificate for last uninterrupted service in the same post under the society issued by competent authority with the application form, without which they will not be eligible.
3. Selection will be done as per the guideline stipulated by Mission Director, NHM, Odisha.
4. Selection shall be made on the highest length of incumbency in the same post under OSH&FW society.

*B. B. B.*  
Chief District Medical  
& Public Health Officer,  
Jaipur



**APPLICATION FORM FOR THE POST OF MO,BDM & OPTOMETRIST**

Adv. No.		<b>Post applied for:</b>				Affix your recent attested color passport size photograph here.				
1. Name of the Candidate: (IN CAPITAL LETTERS)										
2. Father's / Husband's Name: (IN CAPITAL LETTERS)										
3. Date of Birth (DD/MM/YYYY)		4. Age as on Dtd. 01/04/2022								
5. Residence		6. Gender (Male/Female)								
7. Nationality		8. Marital Status								
9. Category (SC/ST/UR/SEBC)										
10. PRESENT CONTACT ADDRESS WITH PIN CODE					11. PERMANENT CONTACT ADDRESS WITH PIN CODE					
12. Permanent Contact No. with STD Code (Land Line)			13. Mobile Number							
14. Personal E-Mail Address			15. Mother Tongue							
16. Mention Languages Read , Write , Speak(Maximum up to 03 Languages , put tick mark against each)		Languages	Read	Write	Speak	17. Type of Identity Proof Submitted With No				
		Oriya								
		English				18. Computer Literacy (DCA/PGDCA/BCA/MCA) , Equivalent				
		Hindi							19. Duration of Computer Course .	
<b>20. EDUCATIONAL QUALIFICATION</b>										
Sl. No.	Exam Passed 10 <sup>th</sup> & 10 <sup>th</sup> onwards	Board / University	Year of Passing	MARKS			Type of Course (Full/Part time), Distance Learning			
				Total Marks	Mark Secured	%age of Marks				
1.										
2.										
3.										
4.										

• Use additional sheet as per your requirement.

\_\_\_\_\_  
*Signature of the Candidate.*

*Chief District Medical  
& Public Health Officer,  
Jaipur*

**21. EMPLOYMENT RECORD**

21A. Total Years of Post Qualification Experience

21B. Total Years of Experience in Development Sector / NGO

21C. Total Years of Experience in Government Sector

**Starting from your present Employment , list in reverse order all the employments you have had****22A. Current Employment Details**

Name of the Firm / Organisation

Address of the Firm / Organisation with Contact Number and E-Mail Address.

From Month / Year

To Month / Year

Total Years of Experience in Current Employment

Designation

Monthly Gross Remuneration

Description of your major duties

Reason for Leaving the Organisation

**22B. Previous Employment Details**

Name of the Firm / Organisation

Address of the Firm / Organisation with Contact Number and E-Mail Address.

From Month / Year

To Month / Year

Total Years of Experience in Employment

Designation

Monthly Gross Remuneration

Description of your major duties

Reason for Leaving the Organization

**N.B : Attach Extra Sheet for mentioning additional post qualification Experiences.****The application must be superscripted on the top left hand corner of the envelop with the name of the post applied for....., otherwise the application will be rejected.****DECLARATION BY THE CANDIDATE**

I, do hereby declare that the information furnished above are true to the best of my knowledge and belief and if at any stage it is found that any of the above material information is false / incorrect or is suppressed by me then my candidature / appointment is liable to be rejected/terminated. I also declare that I have never been disengaged from service / job previously on administrative ground such as poor performance , misconduct , disobedience , criminal offence etc. and further I shall produce all original documents and certificates in support of the above information prior to my appointment.

Date :

Place :

---

**Full Signature of the Candidate**

*B. L.*  
**Chief District Medical  
 & Public Health Officer,  
 Jajpur**



21

**Application Form for in-house contractual employees of NHM working in the same post under the OSH&FW Society in other districts desiring to be posted in Jajpur District**

---

1. Name of the position applied for: .....
2. Name of the Applicant: .....
3. Present Place of Posting: .....
4. Date of Joining in the same Post: .....
5. Names of previous stations in such post:(Mention the name of the district)
  - a. Place of Posting ..... From ..... To .....
  - b. Place of Posting ..... From ..... To .....
6. Last uninterrupted contractual service in the same post under the Society:  
(Mention the name of the district)
  - a. Place of Posting ..... From ..... To .....
  - b. Place of Posting ..... From ..... To .....
7. Father's Name: .....
8. Date of Birth: .....
9. Category (ST/SC/SEBC/UR): .....
10. Present Address: .....
11. Permanent Address: .....
12. Telephone No: .....
13. Email Id: .....

**Enclosure:**

- (1) NOC with continuation Certificate and Experience Certificate if any in same post under NHM issued by concerned CDM&PHO.
- (2) Caste Certificate issued by Competent Authority.

(Signature of the Applicant)

**Declaration by the Candidate**

I do hereby declare that the information furnished above are true to the best of my Knowledge and belief and that, if any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/appointment under Odisha State Health & Family Welfare Society (OSH&FWS), Odisha is liable to be rejected/terminated.

Full Signature of the Applicant

  
**Chief District Medical  
& Public Health Officer,  
Jajpur**