

SAINIK SCHOOL BHUBANESWAR (ODISHA)

(Under Sainik Schools Society, Ministry of Defence, New Delhi)

RECRUITMENT OF STAFF

1. Sainik School Bhubaneswar invites applications from the eligible Indian National candidates for the following posts on contractual basis and for one regular post of LDC. Starting date of the contractual period will be linked with the date of opening of the School and School's requirement. Contractual period would be maximum upto 23 Aug 2022 in case of no interruption in functioning of the School due to COVID-19. In case of interruption the contractual period may be reduced:-

Name of the Post	Educational Qualification	Remuneration/Pay & Age limits	Reserved for
Art Master (01 Post)- Contractual	Essential:- (Either of three) 1. Master's degree in Fine Art (with Painting Specialisation). 2. Higher Secondary/intermediate / Sr. Sec. School Certificate Examination with minimum 5 years (full time) / 7 years Part time diploma in Fine Art / Painting / Drawing and Painting from a recognised Institute / University. 3. Graduate with Fine Art/Art/ Drawing and Painting as one of the subjects with minimum 4 years Diploma from a recognised Institute/University. Note:- Candidates with Master's Degree in Fine Art (with Commercial Art or Applied Art Specialisation OR with Graphics Specialisation OR specialisation in Sculpture) may also apply. Desirable:- Experience as Art Teacher in English Medium Schools and proficiency in co & extra-curricular activities.	Rs 35,000/- (Consolidated p.m) 21 to 35 Years on 1 st date of publication of Advertisement	UR
Ward Boys (05 Posts)- Contractual	Essential:- Matriculation or equivalent examination and ability to converse fluently in English. Desirable:- (i) Higher qualification. (ii) Attainments in Sports/Art/Music. (iii) Experience as Warden or Ward Boy in a residential public School.	Rs 20,000/- (Consolidated p.m) 18 to 50 Years on 1 st date of publication of Advertisement	UR-03; OBC-NCL (Central List) -01 & SC-01
Part Time Medical Officer (01 Post)	Essential:- MBBS degree. Desirable:- (i) Higher Qualification and experience. (ii) He/she is required to reside within the limits of Bhubaneswar. (iii) He/she must attend the School Infirmary on a daily basis for at least 2 hours, preferably in the morning. (iv) He/she must be available on telephone so that his/her services could be available in case of an emergency.	Rs 40,000/- (Consolidated p.m) 18 to 50 Years on 1 st date of publication of Advertisement	UR
Horse Riding Instructor (01 Post)- Contractual	(i) Intermediate (+2). (ii) Experience as Horse Riding Instructor in a School / College / Horse Riding Club. Desirable:- Higher Qualification and experience.	Rs 16,000/- (Consolidated p.m) 18 to 50 Years on 1 st date of publication of Advertisement	OBC-NCL (Central List)
Band Master (01 Post)- Contractual	Essential:- (i) Potential Band Master / Band Major / Drum Major Course at the AEC Training College and Centre, Pachmarhi. OR Equivalent Naval/Air Force Courses. Desirable:- Higher Qualification and experience.	Rs 20,000/- (Consolidated p.m) 18 to 50 Years on 1 st date of publication of Advertisement	UR
Lower Division Clerk (01 Post)- Regular	Essential:- (i) Matriculation & (ii) Typing speed of at least 40 words per minute. Desirable:- Knowledge of shorthand and ability to correspond in English. Candidates short listed in the written test will be required to appear in Skill Test comprising of Typing Test (English) in MS Word (40 WPS); Typing Test (Hindi & Regional Language) using Online Tools; Typing Test to check knowledge of typing various symbols used in Mathematics/Science subjects in MS Word; Preparation of Excel Sheet as required for results preparation etc; Filing of documents in files / dossiers, etc	Level-2, Cell-1 (a19,900-a63,200) 18 to 50 Year as on 1 st date of publication of Advertisement	OBC-NCL (Central List)

2. **Selection Process:-** Written Test, Skill Test and Interview (wherever applicable). The candidates securing minimum essential marks / short listed in the written test will only be permitted to take part in further selection process. 3. **Application Fee:-** Application fee (non-refundable) in the form of a Bank Demand Draft for Rs 400/- (Rs 250/- for SC/ST) drawn in favour of "the Principal, Sainik School Bhubaneswar" payable at any nationalised bank in Bhubaneswar. 4. **How to Apply:-** Eligible candidates may apply to the Principal, Sainik School Bhubaneswar, PO: Sainik School, Dist-Khurda, Odisha-751005 in the prescribed format available in the School website <https://sainikschoolbhubaneswar.org> along with the attested copies of the educational qualification, experience, including caste certificate in the prescribed format wherever applicable and the original Demand Draft. The post applied for must be superscribed on the envelope. Applications received after the due date or without the supporting documents or prescribed application fee or not in the prescribed format will be rejected without any intimation. 5. **Last Date for receipt of Applications in Sainik School Bhubaneswar will be 21 days from the date of first publication of the advertisement.** The School will not be responsible for any postal delay and no claim will be entertained in this regard. 6. **Call letters:-** Call letters will be issued to all eligible and shortlisted candidates only by Registered / Speed Post / email. Candidates are required to submit self-addressed envelope size 9"x4" along with the application form for sending call letters. 7. **Desirable:-** Work Experience in good residential public schools. 8. **Other Facilities:-** Rent free accommodation as available in the School for all posts. Free food during School session for Art Master, Ward Boys, Part Time Medical Officer and Band Master. In addition to the pay, the Regular LDC is entitled to the benefits of DA, Transport Allowance, Medical Allowance, LTC, NPL-Adhoc Bonus, NPS, subsidised education for two children, Death-cum-Retirement Gratuity, Leave Encashment, etc as per the Sainik Schools Society Rules and Regulations in vogue and as amended from time to time. 9. The School administration reserves the right to cancel all or any vacancy due to administrative or policy reasons.

Principal, Sainik School, Bhubaneswar