

## Instruction to the applicants

1. The advertisement is issued to fill up the post of Girls Hostel of the Odisha Adarsha Vidyalaya for smooth running of the hostel 2021-22 pursuant to the guidelines issued vide OAV letter No- 2284/OAVS/2021 DATED-03/08/2021. As per the guidelines applications are invited from eligible candidates for the following posts for the engagement in different categories of post in Girls Hostel of Odisha Adarsha Vidyalaya , Budhapal ,Reamal of Deogarh district to start functioning in 2021-22.Posts will be filled up by the eligible candidate through a selection process headed by the Collector-cum – chairman,OAV,Budhapal,Deogarh & other district committee members on merit basis/experience basis & interview as indicated against the post.

2.Type of engagement: Contractual

3. Duration of the engagement for one(1) year.

4. On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

### Educational Qualification/Selection Criteria for different post in Girls Hostel of Odisha Adarsha Vidyalaya,Budhapal,Deogarh,2021-22

Sl.No	Name of the post	No Of Post	Gender/Age as on dt.	Educational Qualification	Consolidated monthly remuneration	Remarks
1	Warden	1	Female 30 to 60 years	BA/BSc.	Rs.7260/-	1.Candidates from the same block where girls hostel of oav is located will be preferred .In case of non availability of eligible candidates,candidates from other blocks of this district will be considered  2.If any in service lady teacher of OAV is willing to discharge the duties of a

						<p>warden in addition to her duties she may be paid monthly honorarium of Rs. 3000/- in addition to her salary. But she must have to stay in the hostel even during night hours.</p> <p>3. Retired lady teacher, if willing and mentally &amp; physically sound with the age limit of 62 years as on the date of engagement may be engaged as warden</p>
2	Chowkidar-cum-sweeper	1	Male 21 to 32 years	Matric pass	Rs. 4270/-	
3	Head Cook	1	Female/Male 30 to 40 years <i>preferably Female</i>		Rs. 4840/-	<p>1. If somebody is trained in cookery, he/she will be given preference and due weightage.</p> <p>2. The committee shall conduct physical cooking of some item and evaluate the deliciousness/consumption of time for preparation if the dishes/ hygienic condition of cooking and select the best.</p> <p>3. The cook must be well conversant to use LPG.</p>
4	Assistant Cook	2	Female/Male 21 to 32 years <i>preferably Female</i>		Rs. 3630/-	1. Having experience in cooking and other characteristics as specified above in paragraph -3

Documents to be attached (Self attested Xerox copy only)

(a) Three Copies of recent coloured passport size photograph.

(b) Voter ID /PAN Card/Aadhar Card /Any other authenticated ID Proof .

(C) Matric Certificate & Marksheet .

(d) Intermediate (+2 /12th) certificate & marksheet

(e) Graduation (+3/BA/B.Com/B.Sc) Certificate & Marksheet

(f) Residential /Nativity Certificate by the complete authority .

(g) Any authenticated age proof certificate age proof certificate (For Head cook & Asst Cook only)

(h) The Experience Certificate .

The application form completed in all respect along with relevant enclosure may be submitted to the Principal, oav, Budhapal, PO-Sarpal, PS-Kundheigola, Dist-Deogarh-768109

Envelope super scribed " Application for the post ..... for the Girls Hostel ..... of .....block " through Registered /Speed post only .

The Last date of receiving application form is .....<sup>02.09.2021</sup> (within 10(TEN) days from the date of Publication in District website NIC). Application due date shall not be entertained .

*Sreyas*  
19/08/2021



APPLICATION FOR ENGAGEMENT IN GIRLS HOSTEL OF .....

Affix  
attested  
copy  
passport  
size  
Photograph

Application for the post of : .....

1. Name in full (in Block Letter) : .....

2. Father's /Husband's name : .....

3 Permanent Address : .....  
.....  
.....

PIN .....

4. Address for communication : .....  
.....

PIN .....

5. Contact No . : .....

6. E-mail ID : .....

7. Gender : Male / Female

8. Marital Status : Married /Unmarried

9. Date of Birth : .....

10 . Age as on 01.08.2021 : .....

11 Educational Qualification : .....

Examination passed	Institutional /University	Total Marks	Marks Secured	Marks secured (Excluding Extra optional)	% of marks/Division/class	Year of Passing	Remarks
HSC/Matric							
+2/Intermediate(Arts/ Science)							
+3/Graduation(Arts/Science/Commerce)							
B.Ed.							
Others (if any )							

12. Experiences :

13 .Documents to be attached (Self –attested Xerox copy only)

- (a) Three copies of recent coloured passport size photograph
- (b) Voter ID /PAN card /Aadhar card /Any other authenticated ID proof
- (c) Matric Certificate & Marksheet
- (d) Intermediate (+2/12<sup>th</sup> ) Certificate & Mark Sheet
- (e) Graduation (+3/BA/B.Com/B.Sc) Certificate & Mark Sheet
- (f) B.Ed Certificate & Mark Sheet
- (g) Residential /Nativity Certificate by the competent authority
- (h) Any authenticate age proof certificate (For Head cook & Asst.Cook only)

**DECLARATION:**

I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false and fabricated.

Place:

Date:

Full Signature of the of the Candidate.