



ଓଡ଼ିଶା ସରକାର
ପଞ୍ଚାୟତ୍ତ୍ରିରାଜ ଓ ପାନୀୟତ୍ତ୍ରିରାଜ ବିଭାଗ
Government of Odisha
Panchayati Raj & D.W Department

ଓଡ଼ିଶା ଲୋକସେବା ଭବନ
ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧
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No. PR-NREG-ESTT-0015-2020 **5671**

Date: **22.03.2021**

ADVERTISEMENT

Special Recruitment Drive for the post of Additional Programme Officer (APO) under MGNREGS

Important Dates:-

Event	Start Date	Closing Date
Online Application	10:00 AM of 25.03.2021	05.30 PM of 11.04.2021

Applications are hereby invited, in online mode only, for selection of candidates for recruitment to the post of **Additional Programme Officer (APO)** in the category of ST only in different Blocks under MGNREG Scheme. Engagement of the selected candidates will be for a contract period of one year, which may be extended for further periods subject to appraisal of their performances.

Nature of the Job

The posts are purely contractual for execution of works under MGNREGS & co-terminus with the MGNREG Scheme. The selected candidates can be posted in any Block in the State by the virtue of the order of the appointing authority.

1. Number of Vacancies:-

Sl. No.	Category	No. of Vacancies
		Additional Programme Officer (APO)
1	ST	19(4-W)
	TOTAL	19(4-W)

Out of the vacancies mentioned above, the reservation of vacancies in respect of the special categories like Sports Person, Ex-Servicemen and Persons with Disabilities (PwD) etc. shall be

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adjusted against the categories to which they belong. Number of vacancies for the said special categories is given below.

Sl. No.	Special Category	No. of Vacancies
		Additional Programme Officer (APO)
1	Sports Person	1-W
2	Ex-Servicemen	2
3	PwD	1
	TOTAL	4 (1-W)


- a. Only 1(one) vacancy is meant for PwD Category and the post is reserved for the benchmark disabilities belonging to the type "**Deaf and hard of hearing**". The disability must be 40% or above.
- b. The number of posts to be filled up by way of this recruitment may increase or decrease without prior notice at the discretion of the authorities. In case of non-availability of candidate(s) from the category of Ex-Serviceman and Sports Persons, the post(s) meant for the said candidates shall be filled up by other candidates from the respective category.
- c. **Abbreviations used:** - ST- Scheduled Tribe, W- Woman, PwD - Persons with Disabilities.

2. **Monthly Consolidated Remuneration and Place of Posting:-**

Sl. No.	Name of the Post	Monthly Consolidated Remuneration	Place of Posting
1	Additional Programme Officer (APO)	Rs.20,000/-	MGNREGS Block Units functioning at Block offices

3. **How to apply:**

- a. The applicants have to go through the detailed advertisement before filling up of the online application. Candidates have to apply online using the official website <https://application.creation.co.in/>. To fill the online application form, the candidates have to click the "Apply" tab in Home Page of the above website.
- b. The online application submitted if found to be incomplete in any respect shall be liable for rejection & no correspondence in this regard will be entertained. Candidates are advised to take a



printout of the online application form and keep it with them. They are not required to send the hard copy of the online application to MGNREGS Odisha Society. The hard copy of the online application & self-attested copies of all uploaded documents, if any, along with their originals should be preserved by the candidates and shall be produced at the time of document verification. Application received in any manner other than online shall be rejected.

- c. Applicant must have their own personal E-mail ID and Mobile/ Cell Phone Number with validity till the completion of the recruitment process for receiving all important communications relating to the recruitment process. In case he/ she does not have a valid personal E-mail ID, he/ she shall create a new E-mail ID for applying online.

4. **Qualification**

Sl. No	Name of the Post	Qualification
1	Additional Programme Officer(APO)	Master Degree in Sociology/ Social Work/ Economics/ Mass Communication/ MBA in Rural Management or 2-years Post Graduate Diploma in Rural Management / Rural Development from any recognized University/ Institution. Besides, the candidate should have proficiency in MS-Office and knowledge of Odia language in Computer.

5. **Age Limit:** Age of the candidate shall not be below 21 years and above 37 (32 years + 5 years relaxation for ST/ Women) years as on 01.01.2021.

- a. The upper age limit is relaxable by 10 years (i.e 32+10= 42 years) for the candidates belonging to PwD category of ST category.
- b. The date of birth as recorded in the High School Certificate issued by Board of Secondary Education, Odisha or equivalent certificate issued by recognised Board/ Council/ Indian University shall only be accepted.
- c. The persons in defence service having more than six months to retire or to be discharged from service as on the last date of submission of online application are not eligible to apply for the posts.

6. **Other Eligibility Conditions: -**



- i. A candidate must be a Citizen of India and a permanent resident of the State of Odisha,
- ii. Of good character.
- iii. The candidate shall be able to speak, read and write Odia fluently and must have
 - a. Passed Middle School examination with Odia as a language subject; or
 - b. Passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - c. Passed in Odia as language subject in the final examination of Class VII or above; or
 - d. Passed a test in Odia in Middle English School Standard conducted by the School and Mass Education Department,
- (iv) The candidate must be of good mental condition, bodily healthy and free from any physical defect that is likely to interfere with the discharge of his duties in the service. The candidate, who after such medical examination is not found to satisfy these requirements, shall not be engaged to the service.
- v. A candidate, who has more than one spouse living, will not be eligible for engagement unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons;
- vi. A candidate, who claims to have changed his / her name or surname after having passed the High School Certificate Examination or equivalent examination, is required to furnish copy of the publication of the changed name in local leading daily newspaper as well as copy of notification in the Odisha Gazette in support of his/ her change of name.
- vii. Applicants claiming reservation as sports person must possess Identity Cards issued by the Sports & Youth Services Department by the date of application.
- viii. Applicants claiming reservation under Persons with Disability category must ensure they possess Permanent Disability Certificate from the competent authority and belong to the category and sub-category of disability for which the post has been reserved.
- ix. Only those candidates, who fulfil the requisite qualifications. by the closing date of submission of the application will be considered eligible.



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7. **Selection Procedure:**

There shall be Written Examination (MCQ type), Computer Skill Test for selection of candidates to be engaged against the posts.

8. **Original Certificates/ Documents to be produced during verification:**

- a. Candidates claiming reservation as ST/ Persons with Disabilities (PwD) category shall produce a Caste Certificate issued for the purpose of service/ PwD Certificate showing permanent disability issued by competent authorities.
- b. Certificates and Mark sheets of qualifying examinations.
- c. Certificate of passing Odia as a language in the final examination of Class-VII from any School/ Educational Institution of Odisha or Central Government or passing test in Odia language in Middle School standard examination conducted by the School and Mass Education Department, Odisha.
- d. Discharge Certificate/ documents in support of service rendered in defence services in case of Ex-Servicemen.
- e. Sports persons' certificate issued by the Sports & Youth Services Department, if claimed reservation as Sports person.

9. **Place and Date of Written Examination, Skill Test, Viva Voce:-**

The date/ time/ venue of the Written Examination, Skill Test will be communicated to the eligible candidates in due course.

10. **Conditions of Service:-**

The Conditions of Service of the candidate, after engagement under MGNREGS, shall be guided under the provisions contained in this Department Order No. 16088 dated 28.08.2018, terms and conditions of the contract to be signed with him/her or any other guideline to be issued from time to time.

 22/3/2021

Mission Director,

MGNREGS Odisha Society